Attendees: Sarah Davis, Rhonda Holtzclaw, Guy Cicinelli, Vikki McConnell, Sim Komisar, Anne Hartley, Gerry Segal

Guests:
Patty Krupp (Colloquium)

Review of Minutes:
Sarah reviewed the 10/14/14 minutes. Sim motioned to approve, Gerry seconded his motion, and all approved.

Strategic Planning:
- Discussion of Mission/Vision review, part of strategic planning, forums to be held and information posted on website.
- Environmental Sustainability Plan Discussion
  - Rhonda shared information from the Environmental Sustainability Plan 2010, FY 2011-2012.
  - Look at goals from previous plan and look and see where we stand on these goals.
  - Committee to establish goals for the different divisions to ensure continuity and reporting
  - Divisions go through this process annually. We should be reviewing the individual goals. Good idea to follow up on this.
  - STARS helped us track what we are doing and how we can improve. We lost points on knowing how companies’ money invested in sustainability. This is a tool we can use for what needs to be stressed as important.
    - We can invest “green” and get high returns. It was suggested we have the new endowment folks come and talk to us.
    - Staff awareness of purchasing sustainable products need to be increased. The focus should be on the single things we could do to get the most return for our money. He mentioned examples such as Zero Waste Training (UF’s goal for 2020). Duke University is going to be carbon neutral by 2020. Increase employee ecological awareness and have half day or full day classes on the topic.
  - Energy Discussion - Need benchmark data for a starting point. Need to look into separating individual buildings - There can be two buildings on one meter. Important to include in best management practices in the ESC plan. Discussion of 7am-10pm classes use more energy even when trying to be efficient.
- No updates from PBC or SPIE as these last meetings were cancelled.
- Discussion of how we can prioritize and where to start to further enhance sustainability on our campus.
- Committee to come back to the next meeting with a prioritized list of 5-10 items for the next 5 years.

**Announcements:**

- Strategic Planning Mission and Vision Forums - Nov. 12\textsuperscript{th} from 2pm-5pm in Sugden Hall and Nov. 14\textsuperscript{th} from 1pm-4pm in Edwards Hall to discuss Mission/Vision review.

Next meeting, November 25. 2014