Instructions for Degree/Major Revisions:

- Complete this form when the proposed changes will impact the words, numbers, or symbols as presented in the current catalog copy (often referred to as “changing the footprint of the catalog”). Changes to Program Admission Requirements and Additional Graduation Requirements should be included.
- Catalog copy is available at http://www.fgcu.edu/catalog/. Scroll down to “Academic Programs” on the left navigation bar. Select Undergraduate Programs. Select the Program. Select “Print Program Details” in the upper right corner. Copy and paste catalog copy into a Word document. Turn on the tracking function (be sure that both additions and deletions appear in the tracking). Update the catalog year and make edits. Save the document as a Word file.
- When the proposed changes are approved by the College Curriculum Team, the College Administrator will send the following to Peggy Raynor in OCI by October 31 for review by the University Undergraduate Curriculum Team (UUCT):
  - An electronic MS Word version of the tracked catalog via email.
  - A color hard copy of tracked catalog copy and the Degree/Major Revision form via campus mail.
  - An electronic MS Word version of a degree curriculum map via email (please refer to question #13 below for further explanation).
- If changes are for courses only and there is no impact on the catalog copy, this revision form is not necessary. When these “stand alone” courses have been approved by the College Curriculum Team and noted in CMS, the CMS College Administrator should send a list to Peggy Raynor in OCI. The same October 31 deadline applies.
- All changes to courses are completed via the Curriculum Management System (CMS)
  https://midas.fgcu.edu/acadaff/scms/default.aspx
- Reminder: The prefix/number for a new course is handled one way in the catalog copy and another in CMS. In the catalog copy, identify a new course with the suggested title, suggested prefix and course level, plus XXX (e.g., ART 4XXX). When final approval for the course prefix/number is received from Statewide Course Numbering System, the catalog copy will be updated. In CMS, a new course is requested by entering the suggested title and suggested prefix/number with no XXX. See instructions in CMS for selecting an appropriate suggested prefix/number.

1. Degree/Major Title:
   BS Legal Studies

2. Contact person: Jeff Kleege
   College: A&S
   Department/School: Justice Studies
   Telephone: 239-590-7861

3. Briefly describe the proposed revision(s).

   The Legal Studies Program is preparing for a 7 year review and in the course of assessing the program the faculty has determined that Legal Research and Writing (PLA4116) must be a prerequisite to all upper level courses with prefix PLA.

4. Effective date: Fall 2014
   Changes are effective in the fall of the year. Exceptions are approved only in unusual circumstances with adequate justification.

5. Briefly explain the rationale for the proposed revision.

   Link the proposed revision to assessment and institutional effectiveness activities (feedback from students, market demands, program evaluation, resource allocation, etc.).

   This revision is the result of faculty analysis of prior year assessment activities and is the recommendation resulting from those activities. Implementing this recommendation will enable faculty to improve assessment activities going forward and in preparation for SACS review and the 7 year review.

Degree/MajorRevision Proposal – Revised – 3-26-13
6. Describe additional library resources needed to support this revision? Explain rationale for response, even if answer is None.
   No new resources are needed to support this revision but Westlaw access through the library system (which we already do have) needs to be maintained to support the program and delivery of its courses.

7. Describe additional faculty resources needed to support this revision? Explain rationale for response, even if answer is None.
   None, no new additional faculty resources are needed beyond Westlaw

8. Describe additional technology, facility, laboratory, or other resources needed to support this revision? Explain rationale for response, even if answer is None.
   None, no new additional faculty resources are needed beyond Westlaw

9. What impact will the proposed revision have on other colleges, units, or programs?
   No impact is expected

10. New courses:
    ☐ No new courses are required.
    ☐ New courses are needed. List prefix/number/title below. Complete a Course Add Form for each from the Curriculum Management System - https://midas.fgcu.edu/acadaff/scns/.

11. Change to existing courses:
    ☐ No existing courses are being changed.
    ☑ Existing courses are being changed. List prefix/number/title below. Complete a Course Change Form for each from the Curriculum Management System - https://midas.fgcu.edu/acadaff/scns/.

   PLA3205, PLA3240, PLA3277, PLA 3428, PLA3436, PLA3703, PLA3764, PLA3806, PLA4530, PLA4605, PLA4616, PLA4850, PLA4913, PLA4933, PLA 4116 - CHANGE TO PLA 3116

12. Termination of existing courses:
    ☐ No existing courses are being deleted from the FGCU course inventory.
    ☑ Courses are being terminated. List prefix/number/title below. Complete a Course Terminate Form for each course from the Curriculum Management System - https://midas.fgcu.edu/acadaff/scns/.

13. What impact will the proposed revision have on the progression or sequencing of courses in this degree program?
    Please provide evidence in the form of a degree curriculum map, a listing of required and restricted elective courses in the major and their prerequisites or other form appropriate for your program (consult with College Curriculum Team Chair for additional information).

14. Catalog copy:
    See Instructions above.

15. Additional remarks:

   APPROVALS (required prior to submission)

   Department/Program Chair/Director ________________________ Date 02/14/14
   College Curriculum Committee Chair ________________________ Date 02/14/14

Degree/Major Revision Proposal – Revised – 3-26-13
### Florida Gulf Coast University

**UNDERGRADUATE Degree/Major Revision Proposal**

<table>
<thead>
<tr>
<th>College Dean</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Signature]</td>
<td>2/14/14</td>
</tr>
</tbody>
</table>

**Does another department or unit provide related expertise or offer similar courses?**
- [x] No
- [ ] Yes (If yes, have the other department complete the following. Attach a separate sheet if needed.)

**Department/Unit:**
- [ ] Supports this proposal
- [ ] Does not support this proposal
- [ ] Defers Recommendation

**Authorizing signature:**

**Comments:**

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Degree/Major Revision Proposal – Revised – 3-26-13
The Bachelor of Science (B.S.) in Legal Studies prepares graduates for both law school and for careers in legal assisting, paralegal, and other law-related professions. The program is designed to provide in-depth understanding of the legal system as it relates to the law, the courts, clients, and lawyers. The curriculum encompasses both generalist and specialist courses as recommended by the American Bar Association. The core curriculum provides a solid foundation of legal, ethical, technical, and communication skills. Subsequent to completion of the core, students have an opportunity to focus on specific areas of interest by taking elective coursework in the areas of litigation, wills, trusts and estates, real estate, family law, criminal law, and international law.

Program Admission Requirements

- Submit a FGCU Undergraduate Admission Application and satisfy all applicable university admission requirements.
- Satisfy common prerequisites with a grade of C or better.
- Satisfy general education program requirements.

Program Requirements

1. FGCU General Education Program (GEP) (36 hrs)
   Refer to the General Education Program for more information.

   A. Communication (6 hrs)
   B. Mathematics (6 hrs)
   C. Humanities (9 hrs)
   D. Social Sciences (6-9 hrs)
   E. Natural Sciences (6-9 hrs)

   Note: At least one Natural Sciences course must include a laboratory or field component. Courses meeting this requirement contain a “C” or “L” in their course numbers. Each combined lecture and laboratory course (marked with a C) is equivalent to taking the lecture and laboratory separately.
2. **Common Prerequisites**
   None.

   For All Majors: Students are strongly encouraged to select required lower division electives that will enhance their general education coursework and that will support their intended baccalaureate degree program. Students should consult with an academic advisor in their major degree area.

3. **Required Courses in the Major (21 hrs*)**
   - CJL 4064 Constitutional Criminal Procedure (3)
   - PLA 1003 Introduction to Law (3)*
   - PLA 3277 Torts (3)
   - PLA 3428 Contracts (3)
   - PLA 3703 Professional Ethics (3)
   - PLA 4416 3116 Legal Research & Writing (3)
   - PLA 4850 American Jurisprudence Seminar (3)

   *This Course is waived for students with an AS in legal studies or paralegal assisting from a Florida public community college. This waiver reduces the total required hours in this category to 18.

4. **Restricted Electives (12 hrs)**
   - Select 9 hours from any of the following:
     - BUL 3130 Legal and Ethical Environments of Business (3)
     - BUL 3320 Law and Business I (3)
     - HSC 3537 Medical Terminology (3)
     - IHS 3112 Legal and Ethical Principles of Health Care (3)
     - MMC 4211 Media Law and Ethics (3)
     - 3000-4999 course(s)* with any of the following prefixes: CCJ, CJC, CJE, CJJ, CJL, CPO, INR, PAD, PLA, POS, POT, or PUP

     *Courses used to fulfill required courses in the major cannot also be used to fulfill restricted electives.

   A. Select 3 hours from any of the following:
     - PHI 3130 Logic and Disputation (3)
     - Any 3000-4999 course with any of the following prefixes: ASL, COM, ENC, or SPC

5. **University Requirements (3 hrs)**
   - IDS 3920 University Colloquium (3)

6. **Additional Electives (variable)**
TOTAL SEMESTER HOURS REQUIRED: 120 HRS

Additional Graduation Requirements

- Students must satisfactorily complete a minimum of 120 credit hours.
- A minimum grade of C for each course used to satisfy the following categories: common prerequisites, required courses in the major, and electives in the major.
- A cumulative GPA of 2.0 is required for all coursework attempted at FGCU.
- At least 48 of the 120 hours must be in the upper division (3000 -4999).
- At least 30 of the last 60 hours must be earned at FGCU.
- Satisfy Communication and Computation Skills, and foreign language entrance requirements.
- Satisfy Service Learning requirement. See www.fgcu.edu/connect/.
- Completion of the summer course enrollment requirement.
- Submit an online Application for Graduation via Gulfline by the deadline listed in the FGCU Academic Calendar.
Curriculum Map – BS in Legal Studies (2014-2015 academic year)

A minimum grade of C is required for each course used to satisfy the following categories: common prerequisites, required courses in the major, and electives in the major.

Year 1 & 2
- General Education (36 hours)
- PLA 1003 Intro to Law* (3)
- Additional lower level electives (number varies, up to 33 hours)

Year 3 & 4 Upper Level Required Courses in Major
- CIL 4064 Constitutional Criminal Procedure (3)
- PLA 3116 Legal Research & Writing (3)
  PREREQUISITE: PLA 1003 (3)

Year 3 or 4 University Requirement
- IDS 3920 University Colloquium (3)
  JUNIOR STANDING REQUIRED
  (60 earned SCH)

Year 3 & 4 Elective Courses
- Select 9 hours from any of the following:
  - PLA 3205 Courtroom Techniques (3)
    PREREQUISITE is PLA 3116 (3)
  - PLA 4570 Globalization and the Rule of Law (3)
    PREREQUISITE is PLA 3116 (3)
  - 3000-4999 course(s)* with any of the following prefixes: CCI, CIC, CJE, CJI, CIL (3)

- PLA 3277 Torts (3)
  PREREQUISITE is PLA 3116 (3)

- PLA 3428 Contracts (3)
  PREREQUISITE is PLA 3116 (3)

- PLA 3703 Professional Ethics (3)
  PREREQUISITE is PLA 3116 (3)

- PLA 4850 American Jurisprudence Seminar (3)
  PREREQUISITES:
  PLA 3116 (3)
  PLA 3703 (3) and SENIOR STANDING (90 earned SCH)

- Select 3 hours from any of the following:
  - Select 3 hours from the following:
    PHI 3130 Logic and Disputation (3)
  - Any 3000-4999 course with any of the following prefixes: ASL, COM, ENC, or SPC (please check for prerequisites)

- Additional Upper Level Hours (15)

*This Course is waived for students with an AS in legal studies or paralegal assisting from a Florida public community college.
Raynor, Peggy

From: Zager, Dr. Mary
Sent: Wednesday, April 02, 2014 4:09 PM
To: Volety, Dr. Aswani
Cc: Raynor, Peggy
Subject: RE: Legal Studies BS program change edits to our approved version - please reply ASAP

Excellent!
Peggy, The CMS forms are now submitted to you (with Dean Volety’s electronic signature). We are set for this program, correct?
maz

Mary Ann Zager, Ph.D.
Associate Dean, College of Arts & Sciences
Associate Professor, Department of Justice Studies
Florida Gulf Coast University
Room 411 Academic Building 7
10501 FGCU Blvd. South
phone: (239) 590-7233
email: mzager@fgcu.edu

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From: Volety, Dr. Aswani
Sent: Wednesday, April 02, 2014 3:50 PM
To: Zager, Dr. Mary
Subject: RE: Legal Studies BS program change edits to our approved version - please reply ASAP

Hi Mary Ann:
I am approving this.

Many thanks

Aswani

From: Zager, Dr. Mary
Sent: Wednesday, April 02, 2014 5:10 AM
To: Volety, Dr. Aswani
Subject: FW: Legal Studies BS program change edits to our approved version - please reply ASAP

Hello Aswani,
5 of 8 CAS curriculum team members have replied to the email below re: additional changes to the BS in Legal Studies proposal (all approved the additional program edits). I do have a signed revision document from you, I am just confirming that you still approve with the PLA 3116 prerequisite added to all upper level PLA courses in the Legal Studies program.
Thank You,
maz
From: Zager, Dr. Mary
Sent: Tuesday, April 01, 2014 12:39 PM
To: Brown, Dr. David; Coughlin, Dr. Richard; Stanis, Melanie; Cruz-Alvarez, Dr. Marilyn; Elgart, Alison; Huff, Kimberly; Keller, Dr. Shawn; Patrick, Dr. Louise; Romanovski, Mary
Subject: Legal Studies BS program change edits to our approved version - please reply ASAP

Hello All,

The Legal Studies BS proposal that we approved has had some additional edits to the courses. The LS faculty have proposed that each of the upper level legal studies courses have a prerequisite of PLA 3116 Legal Research & Writing. The legal studies faculty feel strongly that the skill learned in PLA 3116 (writing a legal case brief) is critical to success in all of the upper level classes. In speaking with Melanie about this additional prerequisite, her concern was that we offer classes often enough to allow timely degree completion for transfer students. For FTIC students, this program is not a problem. For students who transfer in with 60 credits (or more), we have two groups:

1. Transfer in with articulated AS degree – these students have already met PLA 1003 prerequisite for PLA 3116 Legal Research & Writing
2. Transfer with AA and no legal studies classes: still need PLA 1003 Intro to Law

Via email, the department chair Jeff Kleeger, assured me that at least one section of each of these courses will be offered on campus and virtually each fall and spring semester:

- PLA 1003 Intro to Law
- CIL 4064 Constitutional Criminal Procedure
- PLA 3116 Legal Research & Writing
- PLA 3428 Contracts
- PLA 3703 Professional Ethics
- PLA 3277 Torts
- PLA 4850 American Jurisprudence Seminar

That scheduling makes each of the two plans below possible.

For group #1 transferring in with PLA 1003 or its equivalent:

Fall year 1:
- CIL 4064 Constitutional Criminal Procedure
- PLA 3116 Legal Research & Writing
- IDS 3920 University Colloquium

Spring Year 1:
- PLA 3703 Professional Ethics
- PLA 3277 Torts
- PLA 3428 Contracts

Fall Year 2:
For group #2 transferring in without PLA 1003:
Fall year 1:
- CJL 4064 Constitutional Criminal Procedure
- PLA 1003 Intro to Law
- IDS 3920 University Colloquium
Spring Year 1:
- PLA 3116 Legal Research & Writing

Fall Year 2:
- PLA 3703 Professional Ethics
- PLA 3277 Torts
- PLA 3428 Contracts

Spring Year 2:
- PLA 4850 American Jurisprudence Seminar

Do you approve (or re-approve) of the proposal with this addendum? (New curriculum map, and previously approved program revision attached.)
Please reply to all.

Mary Ann Zager, Ph.D.
Associate Dean, College of Arts & Sciences
Associate Professor, Department of Justice Studies
Florida Gulf Coast University
Room 411 Academic Building 7
10501 FGCU Blvd. South
phone: (239) 590-7233
email: mzager@fgcu.edu

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