Instructions for Minor Revisions:

- Complete this form when the proposed changes will impact the words, numbers, or symbols as presented in the current catalog copy (often referred to as “changing the footprint of the catalog”).
- Catalog copy is available at http://www.fgcu.edu/catalog/. Scroll down to “Academic Programs” on the left navigation bar. Select Minors and choose the Minor to be edited. Select “Print Program Details” in the upper right corner. Copy and paste catalog copy into a Word document. Turn on the tracking function (be sure that both additions and deletions appear in the tracking). Update the catalog year and make edits. Save the document as a Word file.
- When the proposed changes are approved by the College Curriculum Team, the College Administrator will send the following to Peggy Raynor in OCI by October 31 for implementation the following catalog year.
  - An electronic MS Word version of the tracked catalog via email.
  - A color hard copy of tracked catalog copy and this Minor Revision Proposal via campus mail.
  - An electronic MS Word version of a degree curriculum map via email (please refer to question #13 below for further explanation).
- If changes are for courses only and there is no impact on the catalog copy, this revision form is not necessary. When these “stand alone” courses have been approved in CMS, the CMS College Administrator should send a list to Peggy Raynor in OCI. The same October 31 deadline applies.
- All changes to courses are completed via the Curriculum Management System (CMS)
- Reminder: The prefix/number for a new course is handled one way in the catalog copy and another in CMS. In the catalog copy, identify a new course with the suggested title, suggested prefix and course level, plus XXX (e.g., ART 4XXX). When final approval for the course prefix/number is received from Statewide Course Numbering System, the catalog copy will be updated. In CMS, a new course is requested by entering the suggested title and suggested prefix/number with no XXX. See instructions in CMS for selecting an appropriate suggested prefix/number.

1. Minor Title:
   Real Estate

2. Contact person: Tim Allen
   College: LCOB
   Department/School: Economics and Finance
   Telephone: 239-7321

3. Briefly describe the proposed revision(s).

   Reduce the number of semester hours required for the Real Estate Minor from 18 to 15 by requiring one, instead of two, of the following courses: ECP 3613, REE 3905, REE 4930, and REE 4941. All students pursuing the revised Real Estate Minor must complete REE 3043, REE 3103, REE 3303, and REE 3433 along with one of the courses listed above for a total of 15 semester hours.

4. Effective date: Fall 2014
   Changes are effective in the fall of the year. Exceptions are approved only in unusual circumstances with adequate justification.

5. Briefly explain the rationale for the proposed revision to include its educational and occupational goals.

   Link the proposed revision to assessment and institutional effectiveness activities (feedback from students, market demands, program evaluation, resource allocation, etc.).

   The change will enhance students' (especially non-business students') ability to complete the Real Estate Minor without requiring additional semesters in residence.
6. **Describe additional library resources needed to support this revision? Explain rationale for response, even if answer is None.**
   
   None. All courses currently offered.

7. **Describe additional faculty resources needed to support this revision? Explain rationale for response, even if answer is None.**
   
   None. All courses currently offered.

8. **Describe additional technology, facility, laboratory, or other resources needed to support this revision? Explain rationale for response, even if answer is None.**
   
   None. All courses currently offered.

9. **What impact will the proposed revision have on other colleges, units, or programs?**
   
   The proposed revision will minimize hidden prerequisite requirements and allow non business majors to pursue the Real Estate minor.

10. **New courses:**
    
    - [x] No new courses are required.
    - [ ] New courses are needed. List prefix/number/title below. Complete a Course Add Form for each from the Curriculum Management System - [https://midas.fgcu.edu/acadaff/scns/](https://midas.fgcu.edu/acadaff/scns/).

11. **Change to existing courses:**
    
    - [ ] No existing courses are being changed.
    - [x] Existing courses are being changed. List prefix/number/title below. Complete a Course Change Form for each from the Curriculum Management System - [https://midas.fgcu.edu/acadaff/scns/](https://midas.fgcu.edu/acadaff/scns/)
      
      REE 4941, REE 4930, REE 4905, REE 3303, REE 3103

12. **Termination of existing courses:**
    
    - [x] No existing courses are being deleted from the FGCU course inventory.
    - [ ] Courses are being terminated. List prefix/number/title below. Complete a Course Terminate Form for each course from the Curriculum Management System - [https://midas.fgcu.edu/acadaff/scns/](https://midas.fgcu.edu/acadaff/scns/).

13. **What impact will the proposed revision have on the progression or sequencing of courses in this Minor?**
    
    Please provide evidence, with an electronic MS Word version, in the form of a Minor curriculum map, a listing of required and restricted elective courses in the Minor and their prerequisites or other form appropriate for your Minor (consult with College Curriculum Team Chair for additional information).

14. **Catalog copy:**
    
    Please see Instructions above.

15. **Additional remarks:**
    
    This revision is consistent with limiting the number of semester hours in new minors to 15.
Florida Gulf Coast University

MINOR REVISION PROPOSAL

College Curriculum Committee Chair: [Signature] Date: 9-11-2013
College Dean: [Signature] Date: 9/26/13

Does another department or unit provide related expertise or offer similar courses? [X] No ☐ Yes (If yes, have the other department complete the following. Attach a separate sheet if needed.)

Department/Unit:
☐ Supports this proposal ☐ Does not support this proposal ☐ Defers Recommendation

Authorizing signature: ___________________________ Date: __________________

Comments: ___________________________
Real Estate Minor
Lutgert College of Business
Department of Finance and Economics
http://www.fgcu.edu/CoB/real_estate.asp
2013-2014-2014-2015 Catalog Year

Program Admission Requirements

- Students must meet with a Lutgert College of Business advisor to declare a minor and review the course requirements.
- A grade of C or higher is required in all courses for the minor.
- A minimum of 12 credit hours of the minor must be completed at FGCU.
- Students desiring certification of a minor and designation on their academic transcript must:
  - Note the minor on the Application for Graduation.
  - Contact a Lutgert College of Business advisor to certify completion of all course requirements for the declared minor as listed below.

Program Requirements

- REE 3043 Real Estate Fundamentals (3)
- REE 3103 Valuation of Real Property
- REE 3303 Real Estate Investment Decisions (3)
- REE 3433 Real Estate Law (3)
- Select two of the following:
  - ECP 3613 Urban Economics (3)
  - REE 4905 Real Estate Independent Study (3)
  - REE 4930 Special Topics in Real Estate (3)
  - REE 4941 Internship in Real Estate (3)

TOTAL SEMESTER HOURS REQUIRED: 18-15 HRS

Transfer Notes and Acceptable Substitutes

Transfer credits will ordinarily be accepted from regionally accredited institutions and evaluated for appropriate credit toward requirements in the student's degree program.
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