**Instructions for Minor Revisions:**
- Complete this form when the proposed changes will impact the words, numbers, or symbols as presented in the current catalog copy (often referred to as “changing the footprint of the catalog”).
- Catalog copy is available at [http://www.fgcu.edu/catalog/](http://www.fgcu.edu/catalog/). Scroll down to “Academic Programs” on the left navigation bar. Select Minors and choose the Minor to be edited. Select “Print Program Details” in the upper right corner. Copy and paste catalog copy into a Word document. Turn on the tracking function (be sure that both additions and deletions appear in the tracking). Update the catalog year and make edits. Save the document as a Word file.
- When the proposed changes are approved by the College Curriculum Team, the College Administrator will send the following to Peggy Raynor in OCI by October 31 for implementation the following catalog year.
  - An electronic MS Word version of the tracked catalog via email.
  - A color hard copy of tracked catalog copy and this Minor Revision Proposal via campus mail.
  - An electronic MS Word version of a degree curriculum map via email (please refer to question #13 below for further explanation).
- If changes are for courses only and there is no impact on the catalog copy, this revision form is not necessary. When these “stand alone” courses have been approved in CMS, the CMS College Administrator should send a list to Peggy Raynor in OCI. The same October 31 deadline applies.
- All changes to courses are completed via the Curriculum Management System (CMS)
- Reminder: The prefix/number for a new course is handled one way in the catalog copy and another in CMS. In the catalog copy, identify a new course with the suggested title, suggested prefix and course level, plus XXX (e.g., ART 4XXX). When final approval for the course prefix/number is received from Statewide Course Numbering System, the catalog copy will be updated. In CMS, a new course is requested by entering the suggested title and suggested prefix/number with no XXX. See instructions in CMS for selecting an appropriate suggested prefix/number.

1. **Minor Title:**
   Spanish

2. **Contact person:** Marta Ramos/ Mary Crone-Romanovski  
   **College:** Arts and Sciences  
   **Department/School:** Language and Literature  
   **Telephone:** 239-7157

3. **Briefly describe the proposed revision(s).**
   Update prerequisites to reflect change from "L" courses to "C" courses, and to update minimum grade for pre-requisites to C. For example, the prereqs for SPN 1121C will now be listed as [(SPN 1120 with a minimum grade of C and SPN 1120L with a minimum grade of C) or SPN 1120C with a minimum grade of C]. The courses requiring this change are: SPN 1121C, SPN 2220C, SPN 2221C, SPN 3300  
   Change the name of SPN 3300 Composition to SPN 3300 Spanish Advanced Writing

4. **Effective date:** Fall 2014  
   Changes are effective in the fall of the year. Exceptions are approved only in unusual circumstances with adequate justification.

5. **Briefly explain the rationale for the proposed revision to include its educational and occupational goals.**
   Link the proposed revision to assessment and institutional effectiveness activities (feedback from students, market demands, program evaluation, resource allocation, etc.).
The updated prerequisites will reflect changes to course numbers already made (for example, SPN 1120 and SPN 1120L are now joined as SPN 1120C), so that the requirements for taking Spanish courses and completing the Spanish minor will be more clear to students and faculty.

The name change to SPN 3300 is intended to reflect its focus on Advanced Writing and to distinguish it from SPN 3400 Conversation and Composition which further develops language skills in both aspects.

6. Describe additional library resources needed to support this revision? Explain rationale for response, even if answer is None.
   none, courses already exist

7. Describe additional faculty resources needed to support this revision? Explain rationale for response, even if answer is None.
   none, courses already exist

8. Describe additional technology, facility, laboratory, or other resources needed to support this revision? Explain rationale for response, even if answer is None.
   none, courses already exist

9. What impact will the proposed revision have on other colleges, units, or programs?
   none

10. New courses:
    - [x] No new courses are required.
    - [ ] New courses are needed. List prefix/number/title below. Complete a Course Add Form for each from the Curriculum Management System - [https://midas.fgcu.edu/acadaff/scns/](https://midas.fgcu.edu/acadaff/scns/).

11. Change to existing courses:
    - [ ] No existing courses are being changed.
    - [x] Existing courses are being changed. List prefix/number/title below. Complete a Course Change Form for each from the Curriculum Management System - [https://midas.fgcu.edu/acadaff/scns/](https://midas.fgcu.edu/acadaff/scns/).
      SPN 1121C, SPN 2220C, SPN 2221C, SPN 3300

12. Termination of existing courses:
    - [x] No existing courses are being deleted from the FGCU course inventory.
    - [ ] Courses are being terminated. List prefix/number/title below. Complete a Course Terminate Form for each course from the Curriculum Management System - [https://midas.fgcu.edu/acadaff/scns/](https://midas.fgcu.edu/acadaff/scns/).

13. What impact will the proposed revision have on the progression or sequencing of courses in this Minor?
    Please provide evidence, with an electronic MS Word version, in the form of a Minor curriculum map, a listing of required and restricted elective courses in the Minor and their prerequisites or other form appropriate for your Minor (consult with College Curriculum Team Chair for additional information).

14. Catalog copy:
    Please see Instructions above.

15. Additional remarks:
Does another department or unit provide related expertise or offer similar courses? □ No □ Yes (If yes, have the other department complete the following. Attach a separate sheet if needed.)

- Department/Unit:
  □ Supports this proposal □ Does not support this proposal □ Defers Recommendation

- Authorizing signature: ______________________ Date ______________________

- Comments: ______________________
Spanish Minor 2013-2014 Catalog Year

College of Arts and Sciences

Department of Language and Literature

http://www.fgcu.edu/CAS/Spanish/SpanishMinor.asp
(239) 590-7196

Program Admission Requirements

- Students must meet with a college advisor to declare a minor and review the course requirements.
- A grade of C or higher is required for all courses in the minor.
- A minimum of 12 credit hours of the minor must be completed at FGCU.
- Students desiring certification of a minor and designation on their academic transcript must verify that the minor is displayed on their Graduation Application.

Program Requirements

Complete both of the following:

- **SPN 3300 Composition Spanish Advanced Writing** (3)
- SPN 3400 Conversation and Composition I (3)

Complete a minimum of 12 credits from the following:

- SPN 1120C (4) or [SPN 1120 (3) and SPN 1120L (1)] Beginning Spanish 1
- SPN 1121C (4) or [SPN 1121 (3) and SPN 1121L (1)] Beginning Spanish 2
- SPN 2220C (4) or [SPN 2220 (3) and SPN 2220L (1)] Intermediate Spanish 1
- SPN 2221C (4) or [SPN 2201 (3) and SPN 2201L (1)] Intermediate Spanish 2
- SPN 3500 Survey of Spanish Culture & Civilization I (3)
- SPN 3520 Latin Amer. Culture & Civilization I (3)
- SPT 3532 Hispanic Cinema (3)
- SPW 3100 Survey of Spanish Literature (3)
- SPW 3130 Latin American Literature (3)
- SPW 4930 Selected Topics (1-3)

*Required Beginning and Intermediate courses (and their labs) can be exempted by obtaining an
equivalency through a Spanish Placement Test. Determination of equivalency will be made by the program faculty on the basis of this test. Students who place out of required beginning and intermediate courses must fulfill the credit requirement for the minor with other courses from the given list.

TOTAL SEMESTER HOURS REQUIRED: 18 HRS

Transfer Notes and Acceptable Substitutes

Transfer credits will ordinarily be accepted from regionally accredited institutions and evaluated for appropriate credit toward requirements in the student's degree program.