FLORIDA GULF COAST UNIVERSITY

Ad Hoc Task Force to Develop a Strategic Plan for Online/Distance Learning

Meeting Minutes – April 4, 2014
Holmes Hall 109

Members Present:
- Cathy Duff, Academic & Curriculum Support
- Charles Fornaciari, Lutgert College of Business
- Carolynne Gischel, College of Education
- Karen Landy, College of Health Professions and Social Work
- Danielle Rosenthal, Library Services
- Mike Salmond, College of Arts and Sciences
- Paul Thornton, Continuing Education & Off-Campus Programs

Update – Cathy Duff:
- Dr. Toll will be attending 4/18 minutes
- May 8, 2014 presentation update – provided slides that will be used during presentation

Discussion:
- David Jaeger and Bob Vines provided information on how the university reports on Distance/Online Learning to the state
  - Bob Vines provided a document on the percentages of distance education that are used for reporting. Document has been loaded on shared drive. Percentage of course that is online is reported to the registrar by the college.
  - David Jaeger explained Florida Virtual Campus and how information is created/uploaded.
- Discussed a need to change the university mission statement to include distance learning
-Began forming questions for Dr. Toll for the 4/18 meeting:
  - What is the formal charge for the task force?
  - What are the expectations for the task force?
  - What is Dr. Toll’s vision for distance learning for the present and future?
- Agreed to begin outlining goals and analyzing quality and improvement measures for online learning at next week’s meeting