

FLORIDA GULF COAST UNIVERSITY
College of Arts and Sciences
Department of Political Science and Public Administration

Master of Public Administration (MPA) Program Application Guidelines

Admission to the Master of Public Administration (MPA) Program is based on a combination of past academic performance, letters of recommendation, scores on either the Graduate Record Examination (GRE) or the Miller Analogy Test (MAT), and a statement of career goals. Please consult the Master of Public Administration Admissions Information webpage at <http://www.fgcu.edu/CAS/PAMPA/admissions.asp> for a full list of admission criteria.

Instructions: The following guidelines are designed to assist you in developing a complete application file. Please note that a student's application file must contain all items listed below before it can be processed, and that the **FGCU Office of Graduate Studies** must receive all the required items by the MPA program's deadlines listed at <http://www.fgcu.edu/CAS/PAMPA/admissions.asp>.

Required Application Materials
1. A completed FGCU Graduate Application . (access at http://www.fgcu.edu/Graduate/index.html).
2. One official transcript from each baccalaureate and/or graduate institution attended.
3. One official copy of test scores from either the Graduate Record Examination (GRE) or the Miller Analogy Test (MAT) taken within the last five years.
4. A completed MPA Supplemental Application Form (see pages 2 – 3 of this document).
5. Three completed MPA Reference Rating Forms/Letters of Recommendation (access at http://www.fgcu.edu/CAS/PAMPA/admissions.asp).
6. An Immunization History Form (access at http://www.fgcu.edu/studenthealth/immunizations.html).
7. A Letter of Application/Statement of Career Goals , no more than two pages in length, that briefly discusses any or all of the following: the influences that led you to select FGCU's MPA Program, your career goals, relevant work and/or academic experience, and volunteer activity in the community.
8. A residency classification form (access at http://www.fgcu.edu/Graduate/Residency.html).

Return to:

Florida Gulf Coast University
Office of Graduate Studies
10501 FGCU Boulevard South
Fort Myers, FL 33965-6565



MPA SUPPLEMENTAL APPLICATION FORM

<u>APPLICATION SEMESTER</u>	
<input type="checkbox"/> Fall	20__
<input type="checkbox"/> Spring	20__

This MPA Supplemental Application Form supplements but does not replace the formal application for admission to graduate study at FGCU. It must be completed by students applying to the Master of Public Administration (MPA) degree program.

Instructions. Please complete each item of the application (PLEASE **print or type**). Applicants should also enclose any other attachments or supplemental information with the application: *Letter of Application/Statement of Career Goals; Completed MPA Reference Rating Forms; Resume; and any other information* that the applicant would like to be considered in admission decisions. This packet of information should accompany the application or must be returned to the above address.

BIOGRAPHICAL INFORMATION

_____	_____	_____	_____
Last Name	First Name	M.I.	Social Security Number
_____	_____	_____	_____
Mailing Address	City	State	Zip Code
_____	_____	_____	_____
Permanent Address (if different from Mailing Address)	City	State	Zip Code
(_____) _____	(_____) _____	_____	_____
Home Phone	Work Phone	e-mail address	

MPA CONCENTRATION (SELECT ONE)

- Public Leadership and Management
- Environmental Policy and Planning

- Full-time Enrollment
- Part-time Enrollment (____ hours per semester)
no.

EMPLOYMENT RECORD

List employer's name, your position, and a brief description of duties in your *current job*

				Dates of Employment	
				From	To
Position	Employer Name	Description of Duties	Supervisor	Mo./Yr.	Mo./Yr.

List employer's name, your position, and a brief description of duties in your *previous jobs*.

				Dates of Employment	
				From	To
Position	Employer Name	Brief Description of Duties	Supervisor	Mo./Yr.	Mo./Yr.

(Attach a separate sheet and/or your current resume if necessary.)

CERTIFICATION

I certify that all of the information provided on this application is true and correct to the best of my knowledge. I also pledge on my honor that the Letter of Application/Statement of Career Goals was written solely by me in accordance with this certification statement. I acknowledge that any misrepresentation of information will nullify my application for admission, and if enrolled, will result in disciplinary action and may include dismissal from the College of Arts and Science, Department of Political Science and Public Administration, or the University.

Signature

Date

The FGCU College of Arts and Sciences' Master of Public Administration (MPA) program encourages applications from all qualified students regardless of color, race, religion, national origin, gender, disability, or marital status.

Special Note for MPA Applicants

Most of the MPA program's courses are either exclusively or predominantly online courses. However, students who have less than one year of full-time professional work experience in the public or not-for-profit sectors at the time of admission into the program must attend six (6) on-campus professional networking workshops over the course of their MPA program, three of which must be attended within their first year of coursework (12 months). Students who have less than one year of full-time professional work experience in the public or not-for-profit sectors at the time of admission also must complete a 3-credit MPA internship (PAD 6940). The MPA Admissions Committee will determine whether or not an applicant's work experience is sufficient to waive attendance at these on-campus sessions. All students must attend one Saturday session during their final semester, in order to deliver a formal oral presentation as part of their Capstone Seminar (PAD 6961).