FGCU PGA Golf Management Program
Internship Program Overview for Employers

- To graduate from a PGA accredited PGM program, students are required to accumulate 16 months of internship work experience.

- FGCU’s sophomore and senior year internships are scheduled to accommodate the needs of local South Florida golf facilities during “season”. The freshman year and second half of the senior year internship are designed to accommodate northern facilities.

  First Year Internship: May through late August

  Second Year Internship: January through mid-May

  Fourth Year Internship: January through late August

  (Some students are available through mid-September. This internship is typically split between a “northern” and a “southern” facility.)

  If the internship is in southwest Florida, many students are able to work on a part-time basis prior to the official start of the internship. This is permitted as long as the work schedule does not interfere with the student’s academic obligations and required PGM activities.

- An internship fair, held each September at FGCU, facilitates the South Florida internship placement process. The intern coordinator will also post internship opportunities in an online portal accessible by all students in the program and will work with employers to find the student who is the best fit for their operational needs.

- To facilitate out-of state internship placements, **FGCU students are available to interview during the annual PGA Merchandise Show in Orlando, Florida in January.** Since one-third of our students are out-of-state residents, many students can also interview in person at your facility during holiday breaks. Phone interviews and Skype video interviews are also helpful in facilitating the out-of-state placement process.

- The goal of the internship experience is to expose the student to as many areas of a golf operation as possible including starting, rangering, tournament administration, merchandising, golf instructional activities, golf shop operations and business planning. The internship supervisor will need to support his/her intern with the completion of assigned PGA Work Experience Portfolio activities. The professional
will receive a *PGA Golf Management University Program Mentor Guide* to provide guidance in this role.

**Portfolio Activities by Level:**

**Level I** - Intro to Teaching, Tournament Operations, Golf Car Fleet Management, Customer Relations

**Level II** - Golf Operations, Inventory & Merchandise Management, Intermediate Teaching/Golf Club Alteration, Turfgrass Management

**Level III** - Advanced Teaching & Player Development Programs, Supervising & Delegating, Human Resources, Career Enhancement

- A first-year student should be exposed to starting/rangering, range management, golf car fleet management, tournament operations, bag storage and teaching beginner golfers.

- Each internship site must have a PGA member mentor who will support the student with the completion of his or her work experience activities and who will complete mid-term and final evaluations of the intern’s performance.

- Interns must be compensated for their work. The rate of pay is determined by the facility. Typically, interns earn anywhere from $9 to $14 per hour.

- Interns are required to work 30-40 hours per week.

- Students may intern twice at the same facility *only if there is a significant change in their responsibilities*. Students may not intern more than twice at one facility.

- The student earns course credit and is graded on both on-the-job performance and the completion of internship related course work.

- Students are required to abide by the same policies and procedures required of other employees at the host facility.

- A formal FGCU PGA Golf Management Program Internship Agreement must be reviewed and signed by the employer, the student, and FGCU’s internship coordinator.

If you have questions about the FGCU PGA Golf Management Internship Program or would like to post an internship position opening, please contact:

**Martha Hall, PGA**
**Internship Director**
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