(f) Senators may arrange for a proxy to represent them at a Senate meeting. A proxy shall be defined as a present senator (or alternate) who is authorized to vote for an absent senator on a specific issue. The absent Senator seeking a Proxy to represent his or her vote on eligible matters shall be considered present by proxy. A proxy does not necessarily have to be in the same college as the absent senator. To designate a fellow senator as a proxy, the absent senator shall send an email to the senate secretary and the substituting member to confirm proxy status and identify proxy status to the leadership team. The substituting Senator shall vote as the absent Senator directs him or her to vote. Proxies may only vote on old business. A proxy cannot represent more than one other Senator at a meeting and is expected to indicate whom s/he is representing when s/he signs in for each Senate meeting.

(g) Senators who have not arranged for their Alternate Senator (or proxy) to represent them at a Senate meeting are considered absent from that meeting. A Senator who is absent from or who designates a proxy for three or more Senate meetings in any one semester is considered to have resigned.