MINUTES
Faculty Senate Leadership Team
Friday, September 5, 2014 – 12:05 pm – 1:10 pm
Cohen Center 213

In Attendance:
Senate President: Shawn Felton
Senate Secretary: Finley, Penny
Faculty Affairs Team:
Graduate Affairs Team:
Undergraduate Curriculum Team:
Library Team:
Grants and Research Team: Danielle Rosenthal
General Education Council: Eric Otto/Carolynne Gischel
Appointments Team:
Academic Affairs (ex officio): Ron Toll, Tony Barringer
UFF-FGCU President (ex officio): Elizabeth Elliott

Senate Vice-President: Billy Gunnels
Senate Parliamentarian: Arie van Duijn;
Institutional Affairs Team:
Graduate Curriculum Team:
Student Affairs Team:
Technology Team: Charles Fornaciari
Program Review Team:
Planning and Budget Advisory Committee:

Summary:

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<th>Agenda Item</th>
<th>Responsible</th>
<th>Discussion</th>
<th>Action/Vote</th>
<th>Follow-up</th>
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<tr>
<td>Gathering</td>
<td>Shawn Felton</td>
<td>Opening Comments</td>
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<td>2) Approval of March 28, 2014 minutes</td>
<td>Shawn Felton</td>
<td>Leadership Team meeting only once a month</td>
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| 3b) Old Business            | Shawn Felton   | 3 Year Limit for Facilitators for Teams
Considerations:
Should others be given the shot at leadership positions?
How does the Senate best operate? Should there be co-chairs in teams? For some committees it might make sense for co-chairs. Elections for Facilitators might be handled in a different way so more people feel comfortable putting their names out there. Terms may encourage people to step forward and have people feel freer to speak up. Pros and Cons - a term limit provide new blood but continuity provides experience and background knowledge. | Minutes from 3/28/14 Approved |                    |
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<th>3b) Old Business – Work Plans</th>
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<td>AdHoc Committee</td>
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<td>Three members reviewed all of the senate teams (work products, work plans). The piece that came out of the work of the committee was to be used this year. Question: How should teams use this information this year? Can we make sure that bylaws will hold up through the years? Are teams examining if they are doing what they have been charged to do in their bylaws? Can teams go beyond the bylaws if it seems necessary or similar work but called something different? The report will be taken back to teams for review and then returned to this committee.</td>
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<td>Review 2013-14 Final Recommendations for 2014-15 Discussion of work plans. Work plans are useful for end of year reports and for documentation for letters for promotion. Individual teams should be reviewing and offering input into work plans. Tasks on work teams are based on left over initiatives from last year and issues that senate has identified as topics for discussion. For instance, should the Instructor line be further examined? An adhoc team will be appointed for this topic. One member commented that the work plan has helped teams and gives direction and credit to those involved.</td>
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<td>Discussion of Summer A, B, and C issues related to obligations of faculty for their time in answering emails. Discussion of Faculty offices being moved during the summer. Both discussions are an issue that comes through the supervisor for individual colleges.</td>
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<td>Questions: The work plan templates have been sent out to teams. These are fluid reports and can be worked on throughout the semester.</td>
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<td>PRT ByLaws changes were reviewed and suggested edits were given. Senate Review team should be removed. Monitoring the integrity of BOG should be changed.</td>
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<td>Not an issue for Faculty Senate</td>
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Motion from Charles: Send the PRT bylaw changes back to PRT for review and then send it to SLT when they are ready. Second from Claude.

The deadline for these changes will be open (not September 19). Old bylaws are in effect, but if teams have any issues, they should bring them forward sooner.

For the good of the order: The addition of student reps or any other gaps should be handled in emails to Shawn Felton.
Announcements:

Next Senate Meeting:
Next Senate Leadership Team Meeting: