Institutional Summary of Eligibility Requirements Pertaining to Faculty “Rank”

Minimum Professor/Librarian, no exceptions: No institutions
Minimum Professor/Librarian, exceptions allowed: FAU; FGCU (our most recent draft)
Minimum Associate Professor/Librarian, no exceptions: UCF; UNF; UWF; New College
Minimum Associate Professor/Librarian, exceptions allowed: No institutions
Any full-time faculty member with rank: USF; FIU
Tenure required but no minimum rank specified: FSU
No tenure or minimum rank specified: UF

Institutional Summary of Eligibility Requirements Pertaining to Years of Full-Time Service

Minimum 20 years overall, minimum 10 years at prospective Emeritus institution (exceptions allowed): FAU; FGCU (our most recent draft)
No minimum years specified overall, minimum 10 years at prospective Emeritus institution: UWF
No minimum years specified overall, minimum 5 years at prospective Emeritus institution: FIU; UCF (must include minimum of 5 years or more at Associate rank or higher; New College
No minimum years specified overall or at prospective Emeritus institution: USF; UNF; UF; FSU

Policies for each Florida public university begin on the following page.
TO: Provost’s Cabinet Chairs and Directors

FROM: Kenneth A. Jessell
Senior Vice President for Finance and Interim University Provost

SUBJECT: POLICY ON EMERITUS FACULTY

The title of Emeritus Professor is an honorary title which may be conferred to retired faculty or administrators who have a long term history of meritorious service to higher education and Florida Atlantic University. The awarding of this title is considered an honor and will not be automatically conferred on all retiring faculty.

Eligibility:

1. The faculty member must be retired from Florida Atlantic University. Faculty who select to enter the Phased Retirement Program or the Deferred Retirement Option Program (DROP) are eligible upon completion of these programs.

2. The faculty member held a faculty appointment at the rank of Professor, with tenure, and continued to meet the University’s standards of performance in all areas expected at this rank.

3. At the time of retirement, the faculty member had twenty (20) years of active, full-time academic service in higher education, with a minimum of ten (10) years at Florida Atlantic University. Periods of leave with pay will count toward years of service (for example, sabbatical leave, administrative leave).

4. The faculty member has a record of distinguished service to Florida Atlantic University and to their academic field, with significant contributions in the area of teaching, research and service that are consistent and continuing.

5. A member of the faculty who does not meet these criteria but who has made exceptional contributions to the University in the areas of teaching, scholarship, administration or other achievements, may be recommended for emeritus status by their academic department.

Procedure:

1. Nominations may be made by faculty members, Chairs or Directors of academic units, Deans or other administrators.

2. The Chair or Director is responsible (in concert with the nominator) for compiling
information to support the award according to the eligibility criteria listed above. Typically this will include an up-to-date *curriculum vitae* and additional supportive documentation.

3. The academic unit must meet and vote on all nominations, regardless of the origin of the nomination. The Chair or Director will transmit this information and documentation to the Dean.

4. The Dean will forward the package of materials, with a letter expressing his/her recommendation, to the University Provost. The University Provost will ask the UFC Honors and Awards Committee to evaluate the portfolio and make a recommendation.

5. The University Provost will forward the package of materials, with a letter expressing his/her recommendation, to the University President, who will make the final decision.

**Privileges:**

The following privileges, to the extent available, will be provided to Emeritus faculty:

1. The appointment to Emeritus status will be at the rank held at retirement.
2. Retired employee identification card
3. Use of the University Library
4. Listing in the *University Catalog*
5. Listing in the *Faculty Staff Student Directory*
6. Placement on designated university mailing lists
7. Option to purchase a university parking decal
8. Use of university recreational facilities
9. University e-mail address
10. A mailbox in the department/unit from which retired, subject to space availability
11. Office or laboratory space, in accordance with university policy and space availability
12. Eligibility to participate in college and department activities, on a non-voting basis
13. Eligibility to serve on graduate committees, subject to the approval of the Vice President of Research and Graduate Studies
14. Participation in grant and contract endeavors
15. An invitation to all formal faculty convocations and similar events including University Commencement
16. The opportunity to purchase tickets for university athletic and cultural events at faculty rates
17. The opportunity to make purchases at the University Bookstore at the faculty rate
18. Awarding of an Emeritus faculty certificate

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University of South Florida—Emeritus Faculty Policy

Approved by USF Faculty Senate, October 22, 2003

Preamble
Whereas the Senate deems it appropriate that granting Emeritus status to a retiring faculty member be considered a career stage, rather than an Honor or Award, it is resolved that the consideration of, and the granting of, Emeritus status will no longer be within the charge of the Senate's Honors and Awards Committee. The Senate is hereby adopting the following Policies and Procedures pertaining to Emeritus status.

Overview
Emeritus/Emerita status may be conferred upon retirement from the University of South Florida to faculty and to senior administrators as recognition of honorable service to the university according to the guidelines below.

Guidelines

Foundational Principles

1. By conferring the Emeritus status the University of South Florida recognizes that the retiring faculty member has been and remains a member of the University community. Therefore, the recommendation that a retirement would lead to the Emeritus status must be grounded in the record of the retiree.

2. While the Emeritus title is extraordinary and is not granted automatically to all retirees, the presumption of the process is that faculty members who have been granted tenure, or its equivalent, at the University deserve the Emeritus status.

3. Within the umbrella of the campus wide policy on the conferral of Emeritus status embodied in this document, USF recognizes the diversity of disciplinary models of scholarship and therefore lodges the responsibility for evaluation of the appropriateness of the Emeritus status in each case in the department and college with which the faculty member is associated.

Definitions.

(1) "Retire" means to terminate service from the University and immediately receive full retirement benefits under any approved University retirement plan.

(2) "Faculty" includes: tenured faculty members holding the rank of professor, associate professor, or assistant professor; and library professional staff holding the ranks of librarian, associate librarian, or assistant librarian; and central administrative officers, deans and directors, if they also hold regular faculty status.
(3) "**Honorable circumstances**" means that the faculty or staff member was not terminated for violation of University policy. Honorable circumstances include permanent disability sick leave.

(4) “**Department**” means a department or an equivalent academic entity in units that are not organized in traditional departments. This may include colleges without formal departmental structure. On regional campuses with neither independent colleges nor departments, the relevant unit is the candidate's home academic department.

**Titles**

Faculty members to whom the Emeritus status are granted will retain their rank at the time of retirement followed by the designation "Emeritus.” Those who are granted emeritus status may notify the University that they wish to use Emerita officially and may use that title informally whether or not they notify the University. Presidents, Provosts, and Deans and Directors may retain at the time of retirement their last administrative title followed by "Emeritus/Emerita.”

**Process**

1. Emeritus status is granted by the President of the University upon the recommendation of the chair of the department from which the faculty member is retiring. The chair's recommendation must be endorsed by the Dean of the college and the Provost.

2. The process is launched by a letter from the retiring faculty member indicating an interest in holding the Emeritus title. It is expected that each department will develop its own procedures for reaching the recommendation that the Chair will then write.

3. The department chair must forward the candidate's letter to the dean accompanied by a letter in which the chair endorses, or fails to endorse, the granting of the Emeritus status. In either case, the letter should briefly evaluate the candidate’s record as a faculty member.

4. The chair's letter should be accompanied by the candidate's curriculum vitae.

5. In the event that the chair fails to endorse the appointment, the dean is free to conduct a separate evaluation and to reach a decision regarding the candidate that may deviate from the chair's recommendations.

6. Appointments to emeritus status shall be reported through appropriate channels for personnel changes to the Human Resources Office.

**Rights of Emeritus faculty:**

1. To the extent necessary to sustain the active scholarly life of Emeriti, the departments
will strive to accommodate the Emeriti by granting them access to departmental resources including office and laboratory space, and such other departmental resources normally made available to faculty at the discretion of the chair. Participation of Emeriti in faculty meetings and departmental committees is a matter for the individual department's bylaws.

2. Emeriti will be listed in the University directory and are eligible, as are faculty members, for membership in the University Club and the Campus Recreation Center. Emeriti are granted any current faculty purchase discounts, including discounts for recreational facilities, athletic events, and other performances and exhibitions.

3. Emeriti are granted faculty privileges at the library and computer center and can maintain a USF e-mail account (including internet access under the same conditions as regular faculty).

4. Emeriti are granted free parking in the green lots or the same parking rights as those of regular faculty.

5. Emeriti participate in academic processions (graduations, convocations, etc.) in a position of honor.

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EMERITUS FACULTY

Effective: February 16, 2000

PURPOSE
To bestow the title of Emeritus on retiring faculty and librarians who gave exceptional service to their Department, College, or University.

AUTHORITY
Provost and Executive Vice President for Academic Affairs

POLICY
The title of "Emeritus" may be bestowed by the President upon a retired faculty or librarian as evidenced by a record of outstanding University teaching, research or service after a minimum of five (5) years of employment at FIU.

PROCEDURE
1. Any individual who becomes eligible for the title may be nominated for it. Nominations shall be initiated at the Department level with a majority vote of the faculty.

2. The Dean shall review the Department's recommendation and forward it along with his/her recommendation to the Provost and Executive Vice President for Academic Affairs.

3. The Provost and Executive Vice President for Academic Affairs shall forward his recommendation to the President for final approval.

4. The Emeritus title shall include continued campus courtesies within budgetary constraints under the same conditions as required of active faculty. The recipient shall receive a University identification card, and be eligible for faculty parking, use of library and recreation facilities, admission to athletic and cultural events, receipt of publications sent to regular faculty and alumni, participation in contract and grant endeavors, and participation in academic events. Office space, secretarial support and other services may be provided at the discretion of the academic unit and Department.

5. Academic administrators shall become Emeritus in their academic rank and/or their administrative classification.

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APPLICABILITY/ACCOUNTABILITY:
This policy applies to all UCF faculty members who wish to be considered for an emeritus status appropriate to their rank or position.

POLICY STATEMENT:
Faculty who wish to be considered for emeritus status must be retiring or have retired from UCF, have been a permanent employee at UCF for a minimum of five years, have tenure at UCF, and have held the rank of professor or associate professor at UCF for a minimum of five years immediately prior to retirement.

Non-tenure track faculty who wish to be considered for emeritus status must be retiring or have retired from UCF, have been a permanent employee of UCF for a minimum of five years, and hold the rank of professor, associate professor, university librarian, or associate university librarian at UCF for a minimum of five years immediately prior to retirement.

An applicant for emeritus status must have made major professional contributions while at UCF, remained active, and achieved eminence so that the title Emeritus will be an honor to the individual and to the university.

PROCEDURES:
Nominations or applications are made to the head of the unit with which the candidate is affiliated. The candidate will provide to the unit head a current curriculum vitae and other evidence to support the major professional contributions and university activities
accomplished by the candidate while on the UCF faculty. The unit head will present the candidate’s dossier to the unit faculty and a vote will be taken. The results of the vote and the candidate’s dossier will be forwarded to the unit’s responsible administrator, which is in most cases a dean. The administrator will forward all information for all nominations with the administrator’s comments to the chair of the Commencements, Convocations, and Recognitions Committee by February 1.

The Commencements, Convocations, and Recognitions Committee will consider the merits of each individual’s application as documented by the nominee, faculty vote, unit chair, and responsible administrator.

The chair of the Commencements, Convocations, and Recognitions Committee will transmit the committee’s recommendation to the provost, who, in turn, will make recommendations to the president. The president will determine the awarding of emeritus status, considering all the evidence assembled.

The chair of the Commencements, Convocations, and Recognitions Committee will inform the chair of the Faculty Senate of the president’s recommendation. No award will be considered final and official until it is formally announced by the president.

RELATED DOCUMENTS:
UCF Faculty Senate Resolution 1994-1995-9

4-502.1 Faculty Emeritus Status 2
INITIATING AUTHORITY: Provost and Executive Vice President

4-502.1 Faculty Emeritus Status 3

Resolutions 1994-1995-9 Emeritus Status

BE IT RESOLVED THAT, the following be adopted as policy for granting Emeritus status at UCF.

To be eligible for consideration for Emeritus status, a faculty member must be retiring or has retired from UCF, has been a permanent employee at UCF, has tenure at UCF, and hold the rank of Professor or Associate Professor for a minimum of five years immediately prior to retirement.

Any member of the UCF community may nominate an eligible faculty member for Emeritus status.

A nominee must have made major professional contributions while on the faculty of UCF and has been sufficiently established and active at the University to have achieved eminence so that the title Emeritus will be an honor to the individual and to the University. No Emeritus title will include the modifier "acting" and will be confined to
the last permanent academic rank held by the nominee. Example: Emeritus Associate Professor.

Documented nominations are to be submitted to the chair of the department with which the candidate is affiliated. The department chair will present the candidate to the department faculty for their comments. The department chair will submit this recommendation along with his/her comments to the dean of the college. The dean will forward all nominations for consideration to the Chair of the Commencements, Convocations, and Recognitions Committee with such comments as he or she chooses to make by the deadline date of February 1 of the year.

Each nominee will be considered upon his/her individual merits as documented by the nomination and supporting information.

The Chair of the Commencements, Convocations, and Recognitions Committee will transmit Committee recommendations to the Provost, who, in turn, will make recommendations to the President. The Chair of the Committee will also inform the Chair of the Faculty Senate of the recommendations. No award will be considered final and official until it is formally announced by the President.

**Privileges for Emeritus faculty.** The following benefits are proposed for faculty members who have been officially awarded the Emeritus status:

Privileges at the University of Central Florida Library;
Computer account for e-mail;
Departmental office space where possible and requested;
University or departmental seminars (conducting) by mutual desire
Status as an ex-officio member of his/her department faculty; and Exemption from parking fees.

These benefits/privileges are to be effective upon approval by the President.

Resolution from the Commencements, Convocations, and Recognitions Committee.

Considered by the Steering Committee on February 2, 1995.


Sent to Provost Gary Whitehouse for approval and implementation on March 15, 1995.

Memo from Provost Whitehouse dated May 2, 1995: Approved contingent on your clarification as follows:
"This note is to confirm the position of Faculty Senate on the privileges for emeritus faculty. We expect the emeritus faculty to participate in matters related to curriculum, etc. WE DO NOT expect them to participate in matters dealing with personnel issues. We wish to leave their voting status (in matters such as curriculum) to the individual departments."

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8.6 Faculty Emeritus
The title "emeritus" is an honor that may be conferred upon a tenured professor or associate professor upon retirement, in recognition of a distinguished record at the University of North Florida.

Emeritus faculty shall enjoy the same campus courtesies extended to active faculty, including parking privileges, listing (with emeritus designation) in the catalog, use of the library and recreation facilities, use of the Faculty Commons, admission to athletic and cultural events, receipt of such publications as are sent to active faculty members and Alumni Association members, participation in academic convocations and, when possible, office space.

Everyone who becomes eligible for the title shall be considered for it. Candidates shall be recommended by their departmental colleagues, nominated by the department chairperson, and approved by the college dean, who shall submit the nomination to the Vice President for Academic Affairs for final approval and action.

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8. Emeritus (Modifier for Faculty title). Faculty members, academic administrators, and such other officers of the University as the President may designate shall become eligible for the title "Emeritus" in connection with their faculty rank when they retire. The title is to be conferred, as the word indicates, for recognition by one’s colleagues of meritorious service, and it shall entail continued campus courtesies, under the same conditions as required for active faculty and administrators, including parking, use of the library and recreation facilities, admission to athletics and cultural events, receipt of such publications as are sent to regular faculty members and members of the Alumni Association, participation in contract and grant endeavors, and participation in academic convocations. Consideration for this title shall be accomplished prior to the faculty member’s retirement. The names of all eligible nominees shall be submitted by the chairperson to the faculty for a departmental vote. A favorable nomination shall be submitted through the appropriate administrative channels (Dean, Vice President) to the Office of Academic Affairs for final action.
University of West Florida—Emeritus Faculty Policy
http://uwf.edu/academic/awards/emeritus/Emeritus_Faculty_Criteria_2007.doc

Faculty Emeritus Criteria

Eligibility Criteria and Process.

1. Eligibility requirements:
   a. The individual must have been tenured at UWF at the rank of either Associate Professor or Professor; Associate University Librarian or University Librarian;
   b. The individual must have had at least ten years of exceptional service to UWF;
   c. The individual must be fully retired from UWF before the title of emeritus can be bestowed.

2. Process:
   a. A letter of nomination for the faculty member must be submitted by his or her Department Chair (or equivalent) to the appropriate college or Library Dean as early as the year before the academic year in which the faculty member or librarian is retiring from UWF (or the calendar year, if the retirement is scheduled for December).
   b. Evidence of the individual’s exceptional contributions to UWF, duly documented, must accompany the Chair’s letter of nomination;
   c. Nominations are due in Dean’s office no later than February 11, 2008;
   d. The Dean will either endorse or not endorse the nomination with supporting comments and forward the application to the Provost; due by February 18, 2008;
   e. The Provost will submit the nomination to a university-wide faculty committee such as the University Personnel Committee for a recommendation; committee recommendations due to Provost by March 17, 2008;
   f. The Provost will either endorse or not endorse the nomination with supporting comments and forward the application to the President; due by March 31, 2008;
   g. The President makes a final decision on the nomination no later than April 14, 2008;
   h. If the President decides favorably on an individual’s nomination, a public announcement will be made.

Benefits to Accrue to Emeritus Faculty

1. Lifetime issuance of an Emeritus Faculty Identification Card and a University Nautilus Card.
2. Lifetime listings in the University’s catalog and telephone directory as
an emeritus faculty member.
3. Emeritus faculty may continue to use their University e-mail account.
4. Emeritus faculty will have access to the library and all recreational facilities and events, at a standard faculty rate.
5. Emeritus faculty will receive a free parking permit upon annual request.
6. Emeritus faculty may request use of a departmental mailbox and University office space, contingent upon the availability of office space as determined and approved by the appropriate chairperson or unit manager.
7. Emeritus faculty may have access to reasonable usage of department stationery and mailing privileges contingent upon available resources as determined by the appropriate Chair and/or unit manager.
8. Emeritus faculty may continue to be eligible to teach as needed.
9. Emeritus faculty may be eligible to serve on ad hoc college and university committees upon appointment by the respective college council or Dean or Faculty Senate or Provost.
10. All other rights and privileges enjoyed by retired University faculty as stated in the appropriate University policies.

Recommended by the Ad Hoc Emeritus Faculty Committee, Fall 2003

Approved by President and Provost, January 2004

January 28, 2004

Approved as amended by Faculty Senate, March 12, 2004

Recommended Effective Date: Current Semester

Revised December 13, 2007

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Emeritus status is awarded in recognition of a distinguished career at New College, as evidenced by significant contributions in the areas of teaching, scholarship and service to the college, the profession and beyond, as well as a commitment of active participation as a member of the academic community. Any faculty member holding an appointment in the associate or full professor ranks may be nominated to be considered for emeritus status normally within the three years of official date of retirement. Only those who have been regular faculty members at New College for at least five years immediately prior to retirement are eligible for this status. An eligible member may be proposed as a candidate for such consideration to her/his corresponding Division by any regular member of the faculty. A vote within the appropriate division will be considered positive if three-fourths of the votes of regular faculty of the Division are positive. Faculty who started their regular appointments during the candidate's last year of service or after her/his retirement may abstain from voting on this matter and their abstentions will not count as negative votes. In the case of a positive divisional vote, the Division Chairperson presents the nomination to the Provost who, in consultation with the PAC, will evaluate the merits of the nominee and will make a recommendation to the President either to confer or deny the honorary title. In the case of a negative divisional vote, the Division Chairperson informs the Provost of the Division's decision. In either case, if the Provost does not concur with the Division's vote, she/he will ask the PAC to initiate a review of the case. At least five votes are necessary in the PAC to recommend overriding the divisional vote.

Any faculty member (whether an associate or full professor) who receives emeritus status will receive the official title of Professor Emeritus/a. Faculty who have been officially awarded the honorary title of Emeritus/a are entitled to the following amenities: the use of New College stationery and a divisional mailbox for correspondence associated with their professional activities; a College email account; status as a nonvoting member of the faculty; borrowing privileges at the Jane Cook Library; a New College I.D.; and free parking. Depending on availability and needs, Emeriti/ae professors will be given access to laboratory and/or office space. Professors Emeriti/ae may sponsor tutorials, theses, ISPs, and serve on Baccalaureate Committees. Any course or courses they plan to offer must be arranged by discussion with colleagues in their relevant discipline(s) and approved by the appropriate Division. May 14, 2008.

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Emerita/Emeritus Status
Professor Emerita/Emeritus
By action of the Faculty Senate, the title “Professor Emerita/Emeritus” may be assigned to a retired, tenured member of the faculty upon due consideration of service to Florida State University and upon recommendation by the academic dean, support by the department and college, and approval by the President. Recommendation for emeritus status should be transmitted by the dean of the appropriate unit through the Dean of the Faculties to the Provost and Executive Vice President for Academic Affairs and the President of the University.
Eligibility for Emeritus\textsuperscript{1} Status

The designation of \textit{emeritus Emeritus Faculty} is awarded to retired faculty members who have advanced the academic mission of Florida Gulf Coast University through meritorious teaching, scholarship and service.

Eligibility Criteria for Emeritus Status includes:

- In order to be awarded Emeritus status, the faculty member must be retired from FGCU. Faculty members who select to enter the Phased Retirement Program or the Deferred Retirement Option Program (DROP) are eligible for conferral of this award upon completion of these programs.
- Obtained the status of Professor or University Librarian upon retirement from FGCU. Prior to being nominated for Emeritus status, the faculty member must hold the status of Professor or University Librarian.
- At the time of retirement, the faculty member must have completed a minimum of twenty (20) years of active full-time academic service in higher education, with a minimum of ten (10) years at FGCU. Periods of leave with pay will count toward years of service (for example, sabbatical leave or administrative leave).
- The faculty member must have a record of demonstrated excellence in teaching, scholarship, and service.
- The faculty member must have a record of demonstrated commitment to FGCU’s mission.
- A faculty member who has not attained the rank of Professor/University Librarian, and/or who has not achieved the minimum of ten (10) years of service at FGCU, may be recommended for Emeritus status by his or her academic department if the faculty member has made exceptional contributions to FGCU through teaching, scholarship, service, and (if applicable) administration.
- Demonstrated excellence in teaching
- Demonstrated excellence in scholarship.
- Demonstrated service to the university, the community, and professional discipline.
- Demonstrated commitment to the mission of the University
- Provided a minimum of 10 years of service to the University
- Completed a minimum of 20 years of service to higher education.

\textsuperscript{1} The terms Emerita or Emeritae (pl.) have been used in the past for women, but are rarely used today.
Exception: a nomination for emeritus faculty may be made for a faculty member who has not attained the rank of Professor/University Librarian or has not achieved the minimum of 10 years of service, provided that the faculty member has made exceptional contributions to the university through teaching, scholarship, and service.

Procedures for Selection of Emeriti Faculty

- Submission of a letter of nomination for Emeritus status, as well as subsequent consideration for conferral of this status, shall be carried out prior to the faculty member’s retirement. In exceptional circumstances, and with prior approval of the Dean or Director of the academic unit, nominations and consideration for conferral of this status may be carried out subsequent to the faculty member’s retirement.
- Nominations for emeritus faculty designation must be initiated by a faculty member other than the nominee and submitted through to the chair or director of the nominee’s academic unit.
- The chair or director of the nominee’s academic department is responsible (in collaboration with the nominator) for compiling the documentation needed to support the award according to the eligibility criteria listed above. This documentation must, at a minimum, include the nominee’s current curriculum vitae and may include additional supporting documentation.
- Within thirty (30) working days after receipt, the chair or director of the nominee’s academic department must forward the letter of nomination, including along with the faculty candidate’s current vita curriculum vitae and any additional supporting documentation, to the unit’s Peer Review Committee for evaluation and recommendation.
- The College Peer Review Committee makes recommendation to the College Dean. Within thirty (30) working days after receipt of the nomination and supporting documentation, the Peer Review Committee must forward these documents to the unit’s Dean or Director, along with a letter in which the Peer Review Committee recommends either for or against the awarding of Emeritus status based upon a majority vote of the Committee’s members. In either case, the Peer Review Committee’s letter must briefly evaluate the candidate’s record as a faculty member in accordance with the eligibility criteria listed above.
- Within thirty (30) working days after receipt of the nomination letter, supporting documentation, and Peer Review Committee recommendation, the Dean must forward this package of materials, along with a letter expressing his or her recommendation, to the Provost.

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2 Emeritus faculty nominations submitted for consideration prior to approval of the revised criteria and procedures provided in this document shall be evaluated in accordance with the criteria and procedures in force at the time of the nomination’s submission.
• The College Dean recommends the emeritus faculty candidate to the Provost.

• If the nomination is endorsed by the Provost, then the recommendation is referred to the President for approval. Within thirty (30) working days after receipt of the package of materials, the Provost will submit a letter expressing his or her recommendation to the FGCU President, who will make the final decision on the nomination.

• Successful candidates will be awarded the title Emeritus immediately upon retirement, and shall receive a letter to this effect from the President.

Rights and Privileges of Emeriti Faculty

Emeriti are a valuable resource to Florida Gulf Coast University. Their collective knowledge and experience serves as an important asset to the academic mission of the University; and hence, they shall be afforded the following privileges to continue their relationship with the institution they have helped to advance:

• New emeriti Emeriti faculty are recognized at commencement.
• Full faculty rights and privileges in the FGCU Library
• Full faculty rights and privileges to attend university social, cultural and athletic events;
• Invitations to participate in public ceremonies, commencement, processions, and convocation;
• Listing in the commencement program;
• Listing in the college catalog and other publications in which all faculty and administrators are listed;
• Attendance and privilege to speak at all Faculty Senate meetings;
• If space is available, access to and use of university office space and research laboratories;
• Placement on mailing list for university news publications;
• Permanent university ID card;
• Eligibility for research and other grants with the approval and cooperation of the appropriate department;
• Eligibility to participate in campus seminars, colloquia, lectures, ad hoc committees, and other scholarly pursuits;
• Use of university recreational/social facilities in accordance with university policy;
• Permanent university email address;
• Right to purchase a faculty/staff parking permit
Responsibilities of Emeriti Faculty

Emeriti Faculty are encouraged to be a resource for their department, college, and the university. The university encourages the voluntary continued participation of emeriti in the academic community.

- Emeriti are expected to follow university rules and regulations while exercising their rights and privileges on campus.

- Emeriti should be reasonably available to participate, when invited, in general university functions, such as commencement, alumni, department, and other events when their presence would benefit the institution.

- Emeriti should be reasonably available to act as mentors for faculty and students, when requested to do so, to confer their years of experience for the benefit of the college community.

- Emeriti should serve as good-will ambassadors for the university.

Titles of Emeriti

The emeritus title awarded will be the highest title held by faculty. For the purpose of address and listing in university and college publications, the title of Professor Emeritus or Librarian Emeritus will be used.