Members Present: Dr. Ashraf Badir, Dr. Joseph Cudjoe, Dr. Mary Krome, Ms. Danielle Rosenthal, Dr. Tunde Szecsi Dr. Tachung Yih (non-voting), Ms. Sandy Terranova (recording)

Excused: Dr. Peter Reuter
Guest: Provost Toll

The meeting was called to order at 2:09 pm. The order of the minutes reflect the order of the meeting.

I. New Guidelines for F & A (Facilities and Administrative) Cost Return
Dr. Yih presented an explanation of F&A costs and change in the new practice in returning F&A funds. Dr. Toll joined the discussion at 3:00 pm. F&A costs are costs that incurred for common or joint objectives that cannot be specifically attributed to an individual project. Examples include ORSP staff that assist in preparing the grant for submission and monitoring post grant activities, purchasing staff, human resources, legal services, IT support, telephone, office supplies, etc. Dr. Yih noted that 42% of all research grants received by FGCU generate no F&A. The following table summarizes the current and proposed distribution of F&A funds.

<table>
<thead>
<tr>
<th>Period</th>
<th>Provost</th>
<th>Deans (Colleges)</th>
<th>PI/Center/Institute Director</th>
<th>ORSP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Past Practice</td>
<td>0%</td>
<td>10%</td>
<td>10%</td>
<td>80%</td>
</tr>
<tr>
<td>New Practice</td>
<td>15%</td>
<td>20%</td>
<td>20%</td>
<td>45%</td>
</tr>
</tbody>
</table>

Additionally, the closeout residuals (remaining funds no longer needed to conduct the project after the deduction of F&A), will now be distributed following a discussion with the PI, Dean and Dr. Yih.

II. Review of the 2012 – 2013 Annual Reports
The Team continued its review of the annual reports with the reports from the Youth and Justice Studies Institute and the Institute for Emerging Markets.

III. Research Day 2014 Update
The Team reviewed the revised 2014 Research Day Abstract Submission Form.

IV. Future Meetings
All meetings will be held in Howard Hall, room 221.
Nov 15th 2:30

The meeting adjourned at 4:20 pm