Grants & Research Team Meeting Minutes
September 6, 2013
2:00
Howard Hall room 221

Members Present: Dr. Ashraf Badir, Dr. Joseph Cudjoe, Dr. Mary Krome, Ms. Danielle Rosenthal, Dr. Peter Reuter, Dr. Tachung Yih (non-voting), Ms. Sandy Terranova (recording)

Guest: Dr. Billy Gunnels, Ms. Theresa Aguiar

The meeting was called to order at 2:05 pm.

I. Introductions and Welcome
The Team welcomed its new member, Dr. Mary Krome, Assistant Professor in the Department of Management of the Lutger of Business. Dr. Krome replaces Dr. Walter Rodriguez who is on sabbatical this academic year.

II. Overview of the Grant and Research Team’s Responsibilities
Dr. Billy Gunnels representing Dr. Shawn Felton, Faculty Senate President, reviewed the Team’s charge established in the Faculty Senate Bylaws. Dr. Gunnels shared that the Senate will be reviewing the Bylaws during the year to remove redundancy, consolidate for synergy and clarify responsibilities.

III. Election of Academic Year 2012/2013 Team Leader
Following deliberative discussion, Ms. Danielle Rosenthal, Associate University Librarian, was unanimously re-elected as the Team’s Leader for this academic year.

Dr. Szecsi shared that she will be on sabbatical during Spring 2014.

IV. 2014 Research Day
The availability of the Alico Arena has limited Research Day to Friday, March 28, 2014. The arena is booked Friday April 4th, 11th and 25th; the Provost is unavailable on April 18th which leaves Friday March 28th. Research Day is historically held on a Friday as it is the day of the week that conflicts the least with class schedules. Members of the Team were concerned that holding the event on March 28th would preclude students from presenting their class projects.

Ms. Aguiar shared that the cost to ORGS per entrant this year was $90.00. The design of Research Day, expansion of its focus to include Engineering students’ design projects, and the quality of the entries will be discussed at a future meeting.

V. Undergraduate Student Research Initiative
Dr. Gunnels presented the Undergraduate Student Research Initiative. The Initiative, under development, is anticipated to fund five to ten proposals a semester and will be a collaboration between students and faculty. Dr. Gunnels and the Team will clarify the Team’s role. Dr. Gunnels plans to announce the program in January 2014 with funds available October, 2014. The Team unanimously endorsed the Initiative.
VI. **Centers and Institutes**
The Team was asked to review the handouts of the PowerPoint presentation summarizing the BOG and FGCU center and institute policies and FGCU centers.

The Team discussed the revised evaluation form. The revisions were based on the Team's discussion during last year's review of the center and institute reports. The new form reflects the new report format, is streamlined, removes the numerical rating of the center and institute report criteria and replaces it with ranks of Unsatisfactory/ Needs Attention, Meets Expectations, Exceeds Expectations and Excellent. The Team unanimously approved the new rating classifications and directed Ms. Terranova to implement the new evaluation form.

VII. **Next Meetings**
All meetings will be held in Howard Hall, room 221.

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The meeting adjourned at 3:34 pm