AGENDA
FACULTY SENATE
INSTITUTIONAL AFFAIRS TEAM MEETING

Wednesday January 29, 2014.
Whitaker Hall 227

1) Gathering: 2:00
2) Attendance
3) Approval of Minutes of January 15, 2014
4) Agenda – Additions, Deletions or Corrections
5) Calendar- (Susan Byars)
   a. 2014-2014 move in date for Spring, 2015
   b. Should we be changing the dates to bring into the newly clarified criteria regarding number of sessions?
   c. Share 2015-2016 and future drafts- update and progress.
   d. Final draft of spreadsheet outlining criteria used to devise calendar.
   e. Other work on the links- religious holidays, final exam schedule, etc.
6) Electronic Faculty Resource Guide (EFRG)
   a. Ask your colleagues and reflect on what information/instructions would you find helpful to be able to locate on the EFRG?
   b. Dave Jaeger - guest
7) Confer with Space Utilization Committee on Space Analysis Plan as needed.
   a. Needs to be considered in light of our charge and relationship with PBC and its subcommittees. Invite Mike Salmond to future meeting.
8) Identify ways to enhance communication and processing of items; determine best methods of soliciting feedback from faculty and engaging all facets of the University community.
   a. Follow up with our current constituents by asking within our colleges
9) Last day to Add/Drop for summer A & B – Susan discussing with Academic Affairs and Academic Advising Council.
10) First day of class attendance policy – Susan, Jorge Lopez-Rosado and Tony Barringer will meet to discuss. IAT should compile records of deliberation for when this item goes to the Senate.

11) Review by-laws
   
   a. Continue to discuss possibility of adding more representatives to IAT, shared governance survey, and charge.

12) Furniture in older Academic Buildings

13) Nora wondered whether a survey sent to all faculty, staff, students and administration regarding: furniture, (providing names and floors of buildings to identify if there was any collective desire to have benches placed in some of the older Academic buildings, other potential survey items could include use of outdoor spaces to facilitate community and learning, recycling, litter, alternatives to single passenger transportation, state legislature performance bonus funds, campus climate survey, and foundation donations.
   
   a. Bring any suggestions or ideas about how to get feedback regarding needs for furniture (or other duties of the IAT) to the next IAT meeting for discussion

14) For the Good of the Order

15) Announcements

16) **Next Meeting**: Wednesday, February 12, 2014 - 2 PM in WH 227