Leadership Team members:
Senate President: Douglas Harrison
Senate Vice-President: Howard Smith
Senate Secretary: Maddy Isaacs
Senate Parliamentarian: Arie van Duijn
Senate Past President (ex officio): Chuck Lindsey
   Faculty Affairs Team: Shirley Ruder
   Institutional Affairs Team: Nora Demers
   Graduate Affairs Team: Jaffar Shahul Hameed
   Graduate Curriculum Team: Carolynne Gischel
   Undergraduate Curriculum Team: Jason Craddock
   Student Affairs Team: Barbara McAloose
   Library Team: Mollie Venglar
   Grants and Research Team: Megan McShane
   Technology Team: Charles Fornaciari
   General Education Council: Eric Otto
   Program Review Team: Judy Wilkerson
   Appointments Team: Susan Hibbard
   Planning and Budget Advisory Committee: Shawn Felton
   Academic Affairs (ex officio): Ron Toll, Greg Tolley
   UFF-FGCU President (ex officio): Monika Renard

1) Gathering: 12:00 noon
2) Approval of previous minutes (Approved without corrections)

3) Update from Faculty Senate (Harrison)

Reviewed process and update about:
- Chairs and Deans Evaluation approved and working on process to begin 2/20;
- Shared governance conversations and process (forming an 11 person workgroup from all campus constituencies) - representing faculty are Harrison, H. Smith and H. St. Hill. Recognized IAT’s contributions and to process on 12/2
- Report on OATF process over the fall and previewed next milestone as working with the colleges to identify outcomes and related issues. University received mid-term all clear from SACS which in part involves these kinds of activities.
- New business item about clean-up of By-Laws issue that was proposed today removing a chart to facilitate PATF implementation. Will be collecting these to do an omnibus by-laws change at year-end.
4) Team Reports (Updates only since last term)
   a. Faculty Affairs Team: Shirley Ruder
      i. Nothing new – working on Search and Screen and procedures.
   b. Institutional Affairs Team: Nora Demers
      i. 2014-15 Calendar coming up on 1/20 meeting. Talking about Bike
         Paths and Furniture with Safety and Facilities Committee that
         accounts for alternative transportation and needs of pedestrians.
         Now will have an annual survey to keep wheeled and pedestrian
         areas safe. More benches in buildings where students splay out in
         the halls. Smoking survey will be coming forward for all groups.
   c. Graduate Affairs Team: Jaffar Shahul Hameed
      i. Nothing new; working on thesis and dissertation guidelines and
         certificate guidelines with College of Ed.
   d. Graduate Curriculum Team: Carolynne Gischel
      i. Nothing major new; meeting and reviewing programs and making
         good progress. Agreed with Undergraduate curriculum committee
         recommendations about posthumous degree policy. (Needs to be
         sent through to Senate).
   e. Undergraduate Curriculum Team: Jason Craddock
      i. Nothing major new; meet in two weeks.
   f. Student Affairs Team: Barbara McAloose
      i. Nothing major new; looking at Student grievance procedure.
         Working on Student of the Year and will be sending to Senate for
         approval for next year’s implementation.
   g. Library Team: Mollie Venglar
      i. Nothing new.
   h. Grants and Research Team: Megan McShane
      i. Formed ephemeral teams and will now have a paper and poster
         session at Research Day; will have guidelines for the paper
         presentation. Working now to solicit judges through Appointments
         team. Internal Grants and Grad Assistant calls are out now. One
         new Center and Institute application; revising the format for their
         evaluation.
      i. Technology Team: Charles Fornaciari
         i. Nothing new.
   j. General Education Council: Eric Otto
      i. First meeting is on Tuesday and will be looking at OATF document
         for Gen Ed perspective.
   k. Program Review Team: Judy Wilkerson
      i. Moving along; didn’t have enough for first meeting but will resume
         on 1/25. Phasing down on contributions to reviews.
   l. Appointments Team: Susan Hibbard
      i. Nothing much right now; new request for jurist for Research Day.
   m. Senate Planning and Budget Advisory Committee: Shawn Felton
      i. Brought together faculty who are already working in this area to
         connect with faculty and Senate. Officially this last Tuesday as a
         first official meeting; gathered and identified a role and agenda of
         linking faculty and the PBC committees and processes. Will be
         working on these linkages.
n. Academic Affairs (ex officio): Greg Tolley (for Ron Toll)
   i. Nothing new
o. UFF-FGCU President (ex officio): Monika Renard
   i. Update on C & I study- systematic compression and inversion in Health and Business plus may find individuals in other units. Next step is for team to compile the individual results.

5) Unfinished Business
   a. All updates covered in Senate update from Harrison.
   b. Further discussion about Chairs and Deans Evaluation – process for anonymity/confidentiality has been clarified and next step is to ensure that the process and rules for collecting and disseminating data that balance confidentiality and opportunity to provide feedback.
   c. Need any changes to the Team sections of the By-Laws by next meeting.
   d. Discussed By-Laws change requested this morning to remove the chart in section 4.01 (i) and work with it as a procedural document and not a By-Law so can more easily implement the PATF or future reorganization changes.

6) New Business
   a) Faculty Senate Elections Planning – Van Duijn will be working with IAT and Appointments team to consider the upcoming elections and think about appointments to non-Senate committees. Goal is to have as many of the required elections and appointments for 2012-13 as possible completed before the end of the Spring 2012. Arie will be working with Institutional Affairs to develop a sample ballot for Senate and Team roles to better match interest and opportunities. Add issue about replacements and how these are generated and who gets notified. Last issue reconceived as succession planning for teams.
   b) Senate and SLT accountability processes – discussion about accountability for Senate and Teams; included how to allow colleagues to use their ballots and election to hold colleagues accountable; prefer not have Senate Prex. Write individual letters; perhaps attendance might provide a window but some attend and do not participate. Portfolios are the responsibility of those constructing it not the leadership to provide it. Instead of stick may want to build expectations for those coming into positions.

Next meeting: Friday, February 10, 2012, 12:00 noon

Approved 2/10/2012