Leadership Team members:
Senate President: Douglas Harrison
Senate Vice-President: Howard Smith
Senate Secretary: Maddy Isaacs
Senate Parliamentarian: Arie van Duijn (absent)
Senate Past President (ex officio): Chuck Lindsey
  Faculty Affairs Team: Shirley Ruder
  Institutional Affairs Team: Nora Demers
  Graduate Affairs Team: Jaffar Shahul Hameed
  Graduate Curriculum Team: Carolynne Gischel (absent)
  Undergraduate Curriculum Team: Jason Craddock (absent)
  Student Affairs Team: Barbara McAloose
  Library Team: Mollie Venglar
  Grants and Research Team: Megan McShane
  Technology Team: Charles Fornaciari
  General Education Council: Eric Otto
  Program Review Team: Judy Wilkerson
  Appointments Team: Susan Hibbard (absent)
  Planning and Budget Advisory Committee: Shawn Felton
  Academic Affairs (ex officio): Ron Toll, Greg Tolley
  UFF-FGCU President (ex officio): Monika Renard

1) Gathering: 12:00 noon
2) Approval of previous minutes (Approved without corrections but unbolding two names.)

3) Update from Faculty Senate (Harrison)

Reviewed process and update about:
- Chairs and Deans Evaluation approved and working on process to begin 2/20;
- Shared governance conversations and process and appointees were reported.
- OATF is finished in College and report due to Senate soon.
- Reported on Budget conversations in legislature.
- Search for new Dean of Engineering call for faculty participants has been met.
- Update on evaluation of chairs and deans to check on reporting relationships and system before rollout.
- New business from Graduate Affairs concerning rules.
- Discussed space reallocation for Griffin.
- Request for nominees for two Alumni awards was made.
4) Team Reports (Updates only since last term)
   a. Faculty Affairs Team: Shirley Ruder
      i. Two things bringing forth today: uncompensated teaching efforts and student complaints against faculty. Discussed issues about whether there are sufficient protections for faculty who have student complaints and whether supervisors have a chain of command in responding to these. Issue of intimidation was raised and need to protest students.
   b. Institutional Affairs Team: Nora Demers (absent – report by email)
      i. Campus smoking survey was delivered to faculty and staff the week of Jan 30. Results are being compiled and deliberations about the next steps will follow.
      ii. Worked on by-laws and elections process- Arie will update I am sure
      iii. Dorothy Rea from IAT attended the first SBPAC and will continue to attend to keep the IAT informed of progress
      iv. Worked with Academic Affairs representatives Susan Byars and Lenore Benefield to include dates for SAI on web calendar for all future schedules starting with Spring 2012- this is an issue because some faculty continue to administer the SAI during finals week-which is taboo!
   c. Graduate Affairs Team: Jaffar Shahul Hameed
      i. Working on graduate membership eligibility visavis GAT membership; credit transfers from certificate programs; admission requirements for Health Education; raised issue about equivalency for graduate credit of certificate or non-credit programs to meet federal regulations and accreditation standards. Also have two subcommittees – one for Graduate Handbook Templates and the other for Thesis/dissertation Guidelines
   d. Graduate Curriculum Team: Carolynne Gischel (absent – report delivered by email)
      i. GCT - proceeding well with curriculum matters, reviewed and made recommendations for GCT section of bylaws at last meeting (in minutes).
   e. Undergraduate Curriculum Team: Jason Craddock (absent – report delivered by email)
      i. The UCT will be reviewing our bylaws on Monday at our next official meeting. Our volume of work has been so great, we have not been able to give them adequate review before now. The committee has been diligent in our work of reviewing curriculum. Will also be able to respond about ALC’s in the near future.
   f. Student Affairs Team: Barbara McAloose
      i. New proposal for student of the year process; nominations were released and due by February 24. Students being asked to submit portfolio in PDF form and to include up to two minutes video. Working on academic grievances/appeals process and discussion. Ombuds Office raised the issue and wants to include less formal means of working with students. Dean Henry found money to add
to the College's cadre to total three in the college with an additional couple available based on funding. Talked about Research Day and competition among students for this. Awards nomenclature is being changed to President’s award for excellence. Judging is being changed to add greater nuance.

g. Library Team: Mollie Venglar
   i. Nothing new.

h. Grants and Research Team: Megan McShane
   i. By-laws are good. Blurb on Senate website is outdated so they will be updating it. Reviewed internal proposals for graduate assistants. All proposals came from Arts and Sciences this year – unusual.

i. Technology Team: Charles Fornaciari
   i. Survey about faculty technology issues and needs has been issued. Parallel to Pat O’Connor-Benson’s chairs process. They will work together starting next week. After the review they will identify projects to be done with whatever money is available. March – April will be having vendors for LMS on campus. No By-Laws changes. Discussed how to deal with constant upgrades of instructional software. Looking at virtual labs as a partial resolution of issues and those related to expense of licensing. Eventually students can log into virtual lab. Only supported SPSS now.

j. General Education Council: Eric Otto
   i. Director of Gen Ed will soon be announcing the student success and engagement grant call for proposals.

k. Program Review Team: Judy Wilkerson
   i. Fully staffed; very productive. Transitioning from review mode to planning mode. Looking at how external reviewers are selected. Asked to look at ALC from software engineering and discussed their role with ALC’s. Have different charges to PRT’s on Senate and Admin sites. ALC’s go differently to different groups. When this happens, how resolved? What is faculty’s role? Now is a n administrative group makes these decisions without faculty input. Faculty will have to decide where it needs input and how this will work to avoid duplication and overlap.

l. Appointments Team: Susan Hibbard
   i. We sent forward 23 nominations for Jurists for Research Day 2012.
   ii. We are currently working towards an updated list of Non-Senate Committees with Faculty representation (similar to what Arie was doing for Senate Teams and Committees).

m. Senate Planning and Budget Advisory Committee: Shawn Felton
   i. Discussed need for increase in Professional Development Funds in Senate.

n. Academic Affairs (ex officio): Greg Tolley (for Ron Toll)
   i. Nothing new

o. UFF-FGCU President (ex officio): Monika Renard
   i. Have faculty meeting coming up and Statewide Senate. Issues working on assigned office hours and admin interpretation of C & I study. Faculty office hours being assigned in one unit and
concerned about this being past practice. Was noted that this is new at FGCU and probably unheard of in Higher Ed.

p. OATF – Wilkerson
   i. In transition point and nearing completion of recommendation to Senate about University wide Learning Outcomes. Colleges are in favor of having three general areas: Communication, critical thinking and content/discipline knowledge skills which serve as jumping off point for each program to define its outcomes. Remaining SLOGs will be memorialized in final report with encouragement to keep these going in curricular and co-curricular activities. Removes diversity, as an example. Have to consider the implications of going with these for all programs; both undergraduate and graduate. Simplified assessment planning that derives from ALC process. Implications are complex. Judy’s view have many chiefs and Indians are getting confused. Also have several groups involved in assessment (PRT, Gen Ed, and both curriculum teams).

5) Unfinished Business
   a. Ari, Nora and Chuck looking at election procedures to get it done by end of this year.
   b. By-Laws revision being handled as a bundle so individual ones are being deferred.

6) New Business
   a. Search and Screen Report and recommendations – FAT came up with 7 questions and surveyed six different SUS universities; sent previously and are getting comments from HR. Came up with final report on 2/2 and contains summary, findings, and recommendations. Do we move these forward to full Senate for review?
   b. Changes to Emeritus guidelines – looking at excellence in all three areas; but looking at not diminishing the value. Changed wording have to demonstrated excellence in Teaching and Service and scholarship or exceptional contribution to their field as a way of recognizing those who started the University who may not have had the time or support for scholarship excellence (people who developed programs, as examples.) Trying to clarify so the meaning of this is to be clear in the writing.
   c. Proposed changes to Student of the Year Guidelines. Proposing changes for next year. Idea for change is that don’t get a large number applying as we grow we get fewer students submitting portfolios. May want this to be more college based. Have no idea of numbers yet; waiting for nominations to all come in. Last year had 13 and 3 (graduate). Haven’t talked to the Colleges about this yet. Coming to SLT ready to move along to Senate. Discussed that this proposal causes five new committees – one in each college which may be a service burden. University level award has more impact and this makes more work for faculty. Would need to talk to College governance teams about whether this makes sense. On the other side, colleges have different programs and it becomes hard to compare based only on G.P.A. Maybe can name student of the year and the
college student of the year at the same time. Suggested perhaps referring
to Greg for graduate and Jim for undergraduate awards discussion.

Next meeting: Friday, March 16 2012, 12:00 noon

3/16/2012 mli