Shared Governance Task Force Meeting

Date: October 11, 2012             Room: AB 309

Recorder: Halcyon St. Hill

Attendees: (X denotes Present)

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<th>Name</th>
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<tr>
<td>Justin Carter</td>
<td>Kathleen Crawford</td>
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<td>Halcyon St. Hill X</td>
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<td>William Blood</td>
<td>Douglas Harrison</td>
<td>X</td>
<td>Ron Toll X</td>
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<td>Neela Chevli</td>
<td>Kathleen Miller</td>
<td>X</td>
<td>Jasmine Villaneuva X</td>
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<td>Andrew Cinoman</td>
<td>Howard Smith</td>
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1. The meeting was convened at 3:00PM.
2. Documents shared prior to the meeting were:
   a. The May 24, 2012 meeting minutes draft
   b. September 11 2012 Shared Governance Working Committee proposed document to the Shared Governance Task Force (Appendix 1 below). Working Committee members were Neela Chevli, Kathleen Miller, Jasmine Villaneuva and Howard Smith
3. Agenda for the meeting was identified as:
   a. Minutes
   b. September 11, 2012 Shared Governance Working Committee proposed document to the Shared Governance Task Force (Appendix 1)
4. Discussion of Appendix 1 ensued; the following changes were suggested:
   a. Statement of Purpose of Shared Governance item 2 - change the word “policy” to “policies.”
   b. Principles of Shared Governance section
      i. Insert the word “openly” in item a sentence 2 so that it reads: Stakeholders openly support, encourage, and reward collegial participation in shared governance.
      ii. Item e - revise the statement to capture the essence of its meaning with language that is more engaging to readers.
      iii. Item f - replace the words “determine and” with “develop an understanding of...”
      iv. Move items c and d to the end of this section.
5. Discussion ensued about endorsement and roll out of the Shared Governance Task Force document. It was proposed that Halcyon and Doug make the corrections to items e and f under the Principles of Shared Governance section based on discussion above. Halcyon will then circulate the revised version and minutes to the Taskforce prior to the next meeting. It was further determined that the circulation and roll out of the Shared Governance Task Force document will be the subject of the next Task Force meeting. President Wilson Bradshaw will be invited to the next meeting.

Reaffirmation of shared governance was also discussed. It was agreed that Shared Governance Task Force document would be a good stand-alone document. It was also suggested that roll out of this
Shared Governance Taskforce document occur before proceeding any further.

6. **Action #1**: Halcyon St. Hill and Doug Harrison will reword Principles of Shared Governance items e and f; Halcyon will circulate the revised document with minutes to the Shared Governance Task Force.

   **Action #2**: Ron Toll will **follow up with Tiffany** Jackson to schedule the next Shared Governance Meeting to discuss roll out. Ron will invite President Wilson Bradshaw to attend to that Task Force Meeting.

7. **Adjournment**: Meeting adjourned approximately 4:00PM
Appendix 1

SHARED GOVERNANCE WORKING COMMITTEE
SEPTEMBER 11, 2012

Affirmation of Shared Governance

Florida Gulf Coast University affirms its commitment to shared governance, which is the participation of faculty, staff, students, administrators, the president, and the board of trustees (hereafter referred to as stakeholders) in mutual, respectful, transparent decision- and policy-making processes.

Statement of Purpose of Shared Governance

The purpose of shared governance at FGCU is to effectively promote the accomplishment of the University’s unique vision and mission through shared responsibility and accountability among stakeholders, while exercising sound principles of fiscal management and retaining public accountability. We are committed at FGCU to the notion that the best path to success is one where the responsibility and accountability for academic excellence and student success is shared openly and cooperatively among all parties.

Shared governance involves collaborative efforts to fulfill and fully execute the institutional mission by participating in matters including:

1. the identification of priorities,
2. the development of policy,
3. the defining of responsibility for ethical leadership,
4. the enhancement of community partnerships, and
5. the stewardship of the academic institution as a whole.

Principles of Shared Governance

We agree that there are certain attributes of shared governance that should be observed and respected by all parties, regardless of the specific processes followed or levels of stakeholder involvement. An effective process of shared governance is characterized by:

a. Collegiality, mutual trust, and collaboration - stakeholders promote a climate of trust and cooperativeness that fosters the expression of views without negative consequences. Stakeholders support shared governance, in words and actions, and view themselves as partners in the success of the University. Stakeholders support, encourage, and reward collegial participation in shared governance.

b. Proactive involvement - stakeholders seek out and respect views from other stakeholders and affected parties who have relevant information, expertise and involvement in matters under consideration.

c. Transparency - stakeholders keep each other informed on upcoming and ongoing decision processes, both shared and autonomous, to ensure that all parties are cognizant of significant developments throughout the process.
d. Accountability - stakeholders recognize and actively correct their mistakes, and are cooperative and constructive in helping to remediate the missteps inevitable in the complex activities of University governance.

e. Representative participation - faculty, staff and student participants work to accurately and democratically portray the full range and nature of valid constituent issues in governance processes, recognizing the majority position when it is known, but also crediting important minority perspectives.

f. Clarity of roles - stakeholders mutually determine and respect their appropriate roles in both regular and ad hoc processes, and establish methods of resolving issues when consensus cannot be reached.