Shared Governance Task Force Meeting

Date: February 23, 2012  Room: AB 209

Approved Minutes

Recorder: Halcyon St. Hill

Attendees: (X denotes Present)

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<tr>
<th>Name</th>
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<tr>
<td>Justin Carter</td>
<td>X</td>
<td>Kathleen Crawford</td>
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<td>William Blood</td>
<td>X</td>
<td>Halcyon St. Hill</td>
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<td>Neela Chevli</td>
<td>X</td>
<td>Kathleen Miller</td>
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<td>Andrew Cinoman</td>
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<td>Howard Smith</td>
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1. The meeting was convened by Ron Toll as was agreed upon at the inaugural meeting. Members agreed that scheduling of meetings will continue in this manner through Dr. Toll’s assistant Tiffany Jackson.

2. Documents Shared prior to this meeting via e-mail were:
   a. Handout #1: Advisory Council of Faculty Senates (ACFS) October 7, 2011 Statement of Shared Governance
   b. Handout # 2: University of Florida (UF) November 14, 2003 Report of the Presidential-Faculty Senate Joint Task Force on Shared Governance

3. Discussion ensued about how this task force will approach its charge and if it will work on an FGCU statement of declaration of shared governance document and a constitution at the same time in parallel discussion or separately. It was agreed that the statement of shared governance would be drafted first and that process would later be formulated; however, if discussions on operationalizing statements would be discussed when such discussions are pertinent to the preparation of the statement.

4. Discussion about shared governance occurred – It was noted that shared governance does mean getting input but it does not mean always getting every constituents’ way. It means getting and respecting input from all constituents’ to make the best decisions. Decisions should focus on addressing student success and meeting the institution’s mission. Visual understanding of shared governance was raised.

   **Action #1:** H. St. Hill will forward a copy of the shared governance graphic representation of shared governance which she adapted from the UF document (Appendix D of Handout #3) for ACFS deliberations on shared governance.

5. Inclusiveness of constituents represented was discussed. It was determined that constituent (students, faculty, staff and administration) needed to discuss the following questions:
   a. What does shared governance mean to you?
b. What does shared governance look like to you?
c. Where do we have shared governance occurring?
d. Where did we not have shared governance occurring?

6. Discussion included the Shared Governance Task Force getting feedback from its constituents and giving updates. Drop in sessions to align the constituents views, domains and responsibilities were discussed. Knowing the domains and primary responsibilities of each constituent were raised as being important to determining what shared governance means at FGCU.

**Action #2:** Justin will get students’ opinion of shared governance.

**Action #3:** Each constituent group of this task force (students, faculty, staff and administration) will bring a list of domains and priorities for which the group holds primary responsibility to the next meeting.

7. Time frame for preparing the FGCU statement of shared governance was discussed. The Fall 2012 semester was discussed.

8. **Goals for Next Meeting:**
   a. Tiffany Jackson will convene the next meeting shortly after Spring Break. Possibly March 15 from 1:00PM to 2:00PM.
   b. At the next meeting - determine goal, timeframe, scope and process to complete task force charge.
   c. Each constituent group of this task force (students, faculty, staff and administration) will bring a list of domains and priorities for which the group holds primary responsibility to the next meeting.

~END~