Senate Planning and Budget Advisory Committee
Meeting Summary Thursday December 5, 2012
2:00 – 3:30 PM
MAR 447

Present: Brazzeal, Demers, Felton, Gilbert, Gischel, Lindsey, St. Hill, Venglar,
Excused: Banyan, Felke, Wright-Isak, Yazici, Zager

Welcome and Gathering

Began by welcoming everyone and noted the few people that would be absent today due to other commitments.

Approval of Minutes

Minutes were approved with a few corrections. Motion made by St. Hill and seconded by Lindsey. Shawn will make needed corrections and post to website.

Space Update:

Space committee of the SFC has met once, and trying to figure out what to do. Working with a spreadsheet of all CRNs. Goals of the exercise thus far:

1. Determine capacity – define measures
2. Determine how much enrollment could be consume

Committee also working with Sue Snaueraut and Susan Byars

Committee Updates

SPIEC

Limited Report. Meet one-time. Currently working on survey on committees, currently in word form. Potentially trying to get into check box format and the committee will continue to decide who will get the survey and who will complete it, i.e faculty, versus chairs, etc..

ERMC

No Report

IRC

No Report

SFC
Addressed with the space committee update.

ESC

There was an incidence were students were feeding alligators at SOVi on 9/14/2012. It was a 2-3 ft gator, working on removing gator. Last meeting of the ESC was canceled

Also examining land use forums. Assigning parts of the surveys and compiling the data and examining certain themes.

Budget

Nothing new to report, still working on priorities. 12/6/2012 meeting is canceled.

Work Plan.

Thoughts are to go to our purpose.

1. Establish more communication channels
2. Try to come up with a system of redundancy in the communication channels.

Bylaws

Asked the committee members to look at bylaws and procedural document to see if any changes were needed. Action will be handled via email if anything needs to be addressed. It was request by Senate Leadership team to have these edits ready for Jan 25, 2013 meeting.

Good of the Order:

Wish everyone a good finish to the semester and to enjoy the upcoming holiday and break.

Thanked everyone for their continuing great service to this committee and to the PBC committees they represent.

Next Meeting

Invite will be sent through webmail for the 4th Tuesday in January and then the 3rd Tuesday for Feb, March and April, 2013. Meetings will be 3:00 PM till 4:30PM

Meeting Ended at 3:05PM