Senate Planning and Budget Advisory Committee
Meeting Summary Thursday September 6, 2012
2:30 – 4:00 PM
MAR 447

Present: Banyan, Demers, Felke, Felton, Lindsey, St. Hill, Yazici
Guest: Griffis, Harrison
Excused: Brazzeal, Venglar, Gilbert, Zager, Gischel, Wright-Isak

Introduction of Members:

Each member present went around the room introducing each other, giving their name, college in which they work and noted the specific PBC committee he or she was appointed to represent at SPBAC.

Appointment of 2012-13 – Facilitator

Chuck nominated Shawn to continue serving as facilitator of the SPBAC, motion seconded by Hallie. Motion passed unanimously.

Charge from Faculty Senate President

Senate President Harrison discussed the role of the SPBAC within the faculty senate. He reminded all new members to look at the faculty senate bylaws to understand the role in which the SPBAC functions. He also suggested new members to look at the mapping of faculty senate committees with that of the SPBAC, and to review the procedural guidelines.

Doug also reminded us the need for transparent and to enhance the communication between our PBC committees with faculty.

Specific Charge:

1. Encourage, formalize ways to reach out to all faculty, be able to communicate messages, both giving and receiving.
2. Increase visibility and access, discuss the issues we are dealing with, and be able to seek out the proper senate input.

He noted that Senate Leadership was here to help us do our job.

Report from Committees

Most committees had not yet met at the time of our SPBAC meeting; meetings for the individual PBC committees were upcoming over the next few weeks.

Margaret discussed some of the space allocation meetings that SFC encountered over the summer:
Much of the discussion revolving space has been challenging for several reasons due to determining what is academic space and other issues. Ruth Rodrigues has done a great job in defining space, and seeing who controls what space. This will allow for auditing. Also, they looked at office space and classroom space.

She noted that the PBC will be receiving a document form SFC detailing recommendation to handle some of the space concerns.

Margaret also noted that she has championed a white paper per D. Harrison request to help summarize some of the comments about space that will help inform Senate and the PBC on faculty recommendations.

Nora raised the question about how space decision fit into the Master Plan and the impact on aesthetic and environmental sustainability issues.

**Work Plan.**

Shawn challenged all of the members of the SPBAC to come to the next meeting with goals/ideas for what the committee would like to accomplish and be able to formalize this for reporting to the Senate Leadership Team

**Good of the Order:**

Senate Leadership Meets Friday September 21, 2012 – 12PM-1:30PM Cohen Center RM 213

**Next Meeting**

Shawn will send out another Doodle poll to assist in the scheduling of the next SPBAC meeting

The meeting ended at 3:55 PM