Minutes - Approved

Faculty Senate Technology Team Meeting
October 3, 2013 – Howard Hall - Room 221
10:00 a.m. – 11:00 a.m.

1) The team approved the minutes from its September 5, 2013 meeting.
2) Charles Fornaciari informed the team that it would be reviewing its bylaws at the next team meeting (November 7, 2013). He asked the members to review the bylaws and bring any suggestions for changes to the bylaws to the next team meeting.
3) Pat O’Connor-Benson (Academic Events and Technology Services) and Danielle Rosenthal discussed initial preparations for the 2014 technology needs survey. They indicated that they plan to maintain the survey in its current electronic format, but will be updating the survey based on insights gained from last year’s process. It was reiterated that the 2014 survey will be faculty only versus faculty and staff.
4) Charles Fornaciari indicated that the Faculty Senate is interested in the Technology Team leading a post-acquisition review of Canvas. More details will be forthcoming from Senate. Charles will work initially with Pat O’Connor-Benson on this item to establish preliminary goals, etc.
5) Angela Meyer (Information Resources Committee) provided a preview of the upcoming distance learning committee, which will be led by Cathy Duff in the Provost’s office once it is formed. While still early in the planning stages, the committee is expected to explore questions like the university’s approach to distance learning, its goals, resource requirements, faculty development issues, definitions, course and program offerings, etc. Cathy will be invited to a future technology team meeting to talk about the process. Technology Team members are encouraged to begin having conversations within their units about the issue.
6) Mary Banks (Business Technology Services) explained the rationale and thinking behind the proposed restricted data policy. The team discussed the policy with a focus on faculty-specific concerns such as remote access to university systems and data. Suggestions for revision will be incorporated into the proposed policy and sent to the Technology Team for its final approval at its November meeting.
7) Pat O’Connor-Benson provided an overview of Academic Events and Technology Services’ activities. Her overview covered:
   a. AETS’s demo of Adobe Connect for the Teaching Learning & Assessment Initiative group.
   b. The general goals of the upcoming visit of Instructure to campus on October 4 to discuss the Canvas implementation. Pat reminded Technology Team members that they had an invitation to meet directly with the Instructure representative in a small group meeting before the general campus meeting.
8) Mario Bernardo (Library) had no updates.
9) Mary Banks reported on another university initiative based on feedback from auditors. The university will begin securing campus computers in the near future (i.e., taking administrative privileges away from users on their university computers). This is in large part due to the need to control machines where users access systems with restricted data such as Banner. Right now this will only affect staff members. This does not apply to faculty at this point in time.
10) The meeting was adjourned at 11:15 a.m.

Attendance: Charles Fornaciari, Anna Koufakou, Karen Landy, Pat O’Connor-Benson, Danielle Rosenthal, and Mary Walch.
Absent: Michele Stork.