NCAA Div. I Certification
Academic Integrity Subcommittee
Minutes
September 25, 2009

Attendance: Marc Laviolette, Colleen Sorem, Dean Stansel, Jim Wohlpart, Karl Smesko, Susan Byars, and Taylor Cooke

Excused Absences: Chuck Lindsey and Steven Binninger

Guests: Jessica Day and Jo Ann Nester

Meeting got underway at 1:08 p.m. in Reed Hall 223. All but two subcommittee members were present.

Based on the documents received from the steering committee, handout of the necessary “Hard Copy Documents” needed for the Peer-Review Team Visit was circulated for review. The subcommittee identified which office would be responsible for supplying each document first to the subcommittee to evaluate and then forwarded on to the Report Writer(s) for safekeeping.

Mr. Laviolette had a preliminary meeting with Dr. Bob Vines, Director, Institutional Research and Analysis, as much of the additional data needed for to complete the charts would be coming from the Institutional Research area.

Other reports needed by committee were discussed. Additionally, the self study instrument for the academic integrity area (Operating Principles 2.1 and 2.2) was reviewed and members of the committee were assigned areas to begin researching.

The subcommittee will request a standing committee headed by Dr. Cecil Carter be appointed by the Provost in response to the data requested in Operating principle 2.2, item 5.

Dr. Nester, who was at the meeting in an ex-officio capacity, provided several Athletic Department documents relevant to this subcommittee’s charge and indicated that other pertinent documents, would be electronically sent to Colleen, Jessica Rouse and Susan Byars prior to her last day at the institution (FGCU).

It was discussed that a few clarifications were needed and Colleen Sorem proposed a conference call to NCAA contact may be in order prior to Dr. Nester’s departure. The items to be clarified included whether or not all entering undergraduate degree-seeking students meant all entering full-time students or should part time students also be included. With regard to Operating principle 2.1, item 13, we would like to confirm that we don’t have the data to analyze this item as we only have one term to compare. And with regard to Operating principle 2.2, item 7, may we use outside audit report (Ice-Miller) as a starting point?

A monthly meeting schedule for the next couple of months was decided. The next meeting will be held on October 30th at 2 p.m. for 2 hours.

Meeting was adjourned at 2:10 p.m.