Subcommittee Members Present:
Dr. Donna Price Henry, Chair (Dean of the College of Arts and Sciences)
Ms. Peggy Raynor (Coordinator of Curriculum Systems, OCI)
Ms. Linda Bacheler (Assistant Vice President Administrative Systems and Controller)
Ms. Jessica Rouse (OPS Compliance Assistant)
Mr. Dave Deiros (Athletics Coach Representative)
Mr. AJ Jani - Student
Ms. Holly Youngquist – Student

Subcommittee Members Absent:
Mr. Bruce Banko, II (Athletics Booster)
Dr. Tony Barringer (Associate Professor and Chair of Criminal Justice Program)

Meeting Agenda
1. Attendance.
2. Report on NCAA Steering Committee Meeting: The Steering Committee is planning to begin reviewing documents at the December meeting.
3. Old Business
   a. The materials submitted from Joanne Nester will be incorporated into our documentation as needed by Jessica.
   b. Report on Assignments for self-study report

Operating Principle 1.1 Institutional Control, Presidential Authority and Shared Responsibilities.
Self-Study Items
1. FGCU did not have a second cycle certification decision; therefore we have no “conditions for certification” to report. (Done)
2. FGCU did not have a second cycle certification decision; therefore we have no actions to report regarding “plans for improvement/recommendations”. (Done)
3. FGCU did not have a second cycle certification decision; therefore we have no “additional plans for improvement/recommendations” to report. (Done)
4. Provide Athletic Director – position description and Organization Chart (Dave Dieros - done)
5. Susan Evans can provide documentation of the FGCU transitions in regard to athletics. NAIA-not NAIA; Division II – Division I; adding sports; New facilities; Student fees
changes; Title IX compliance. Additional evidence is in the Division II self study.  
(Donna Henry is working on this with Susan Evans)

6. Susan Evans has information regarding the UBOT’s role in athletics governance  
(Donna Henry is working on this with Susan Evans)

7. Susan Evans can provide documentation regarding UBOT decisions on athletics fees, 
budgets, etc. Reid Lennertz and David Vazquez may have additional details  
(Donna Henry is working on this with Susan Evans)

8. Susan Evans can provide this information. Need to include process for buildings, fees, 
and new sports.  (Donna Henry is working on this with Susan Evans)

9. Documents need to be collected to demonstrate each area.  

1. Athletics Board – By-Laws revision (Dave Dieros will provide once it is approved by  
the President’s Cabinet)

2. Faculty Senate – no direct link

3. Faculty Athletics Representative – (Jessica Rouse)

4. Eagle Council – (AJ Jani working with Kathy Peterson)

5. Student Government Liaison

10. Booster Advisory Group – (Bruce Banko)

11. Athletics Board documentation – (Dave Dieros)

12. Governance of Athletics by President (Linda Bacheler has a draft)

13. Oversight of Athletics Budget (Linda Bacheler has a draft)

14. FGCU has no NCAA Comparative Data, therefore this analysis cannot be completed at  
this time. (Done)

15. Plans for Improvement – will be completed after the remainder of the report is written  
(Committee will work with Ken Kavanaugh after remainder of report is completed)

Operating Principle 1.2 Rules Compliance

Self Study Items:

1. FGCU has had no Cycle 2 Certification therefore no “conditions for compliance”. (Done)

2. FGCU has had no Cycle 2 Certification therefore no actions regarding “conditions for  
compliance”. (Done)

3. FGCU has had no Cycle 2 Certification and no additional plans for improvement. (Done)

4. Rules Compliance in internal personnel matters (Jessica Rouse in process)

5. Rules Compliance in external personnel matters (Jessica Rouse in process)

6. Student Athletes Admission/Certification/Evaluation oversight (Jessica Rouse in process)

7. Final Authority Rules Compliance other than President Bradshaw is the Athletic Director  
(Jessica Rouse in process)

8. Others responsible for rules compliance inside and outside of athletics. (Jessica Rouse in  
process)

9. Report on all Athletics Policies and procedures (Jessica Rouse in process)
10. Communication of written compliance policies and procedures: Coaches manual, student handbook, etc. (Jessica Rouse and Dave Dieros)

11. Rules Education (Jessica Rouse, Dave Dieros, AJ Jani and Holly Younquist)

12. Recent Rules Compliance Evaluation: ICE Miller report, JoAnn will summarize the process (Jessica Rouse in process)

13. Document compliance practices are engaged and functioning – mostly confirmed in ICE-Miller Report. A,E,N,O are new and have not been reviewed previously in ICE Miller report. (Jessica Rouse in process)

14. Use of recent rules compliance evaluation: ICE Miller Report and conference reports (Jessica Rouse in process)

15. Relevant corrective actions: pull from ICE Miller Report (Jessica Rouse in process)

16. Submit a copy of most recent compliance evaluation: Upload ICE Miller report (Done)

17. Plan for Improvement will be developed at the end of the process – Committee will work with Ken Kavanaugh on this once draft report is completed.

c. Develop Timeline for work of the subcommittee
   The subcommittee will complete drafts of all sections and save them to the share drive by November 13. The subcommittee will review/revise the draft at our next meeting on Monday, November 16 at 1:00 pm. The plan is to submit the report to the Steering Committee by the December 11, 2009 Steering Committee meeting.

4. New Business
   Overview of ACS System and recommendations for use. Cathy Duff and Marianne Rosenhauer presented information regarding the template they have prepared for our use to complete our report. Donna will e-mail the template to all committee members who will insert their sections. These reports will be saved on the NCAA Governance subcommittee share drive by Friday November 13th. After we review/revise sections on Nov 16, Donna and Peggy will merge all sections and resubmit the draft to the full committee for review.

   The Governance Subcommittee will meet on Monday, November 16th at 1:00 pm in Reed Hall 223.

5. Adjourn
   The meeting adjourned at Noon.