NCAA Division I Certification
Governance and Commitment to Rules Compliance Subcommittee
Meeting Minutes
September 29, 2009, 11:00 AM

Subcommittee Members Present:
Dr. Donna Price Henry, Chair (Dean of the College of Arts and Sciences)
Ms. Peggy Raynor (Coordinator of Curriculum Systems, OCI)
Ms. Linda Bacheler (Assistant Vice President Administrative Systems and Controller)
Dr. Tony Barringer (Associate Professor and Chair of Criminal Justice Program)
Ms. Jessica Rouse (OPS Compliance Assistant)
Mr. Dave Deiros (Athletics Coach Representative)
Mr. Bruce Banko, II (Athletics Booster)
Mr. AJ Jani – Student
Ms. Holly Youngquist – Student

Subcommittee Members Absent: None

Meeting Agenda

1. Introductions
   All Committee members introduced themselves including their affiliation with FGCU. JoAnn Nester joined us to offer assistance with accounting compliance and governance at FGCU. JoAnn will be leaving FGCU at the end of the week as she embarks on her new position.

   The report from the Governance and Commitment to Rules Compliance Subcommittee is due to the NCAA Steering Committee in December 2009. Due dates for reports will be detailed as responsibilities are outlined to meet this deadline.

3. Review Self-study instrument in regard to Governance and Governance and Commitment to Rules Compliance Subcommittee
   a. Develop list of supporting documentation needed to complete self-study
      JoAnn Nester will forward the ICE-Miller report to the sub-committee. This report is the external compliance report conducted by athletics on a yearly basis. Other documents are detailed in the self-study items reviewed below.

   b. Develop assignments for subcommittee members to complete self study

Operating Principle 1.1 Institutional Control, Presidential Authority and Shared Responsibilities.
Self-Study Items

1. FGCU did not have a second cycle certification decision; therefore we have no “conditions for certification” to report.
2. FGCU did not have a second cycle certification decision; therefore we have no actions to report regarding “plans for improvement/recommendations”.
3. FGCU did not have a second cycle certification decision; therefore we have no “additional plans for improvement/recommendations” to report.
4. Provide Athletic Director – position description and Organization Chart (Dave Dieros)
5. Susan Evans can provide documentation of the FGCU transitions in regard to athletics. NAIA-not NAIA; Division II – Division I; adding sports; New facilities; Student fees changes; Title IX compliance. Additional evidence is in the Division II self study. (Donna Henry and Tony Barringer)
6. Susan Evans has information regarding the UBOT’s role in athletics governance (Donna Henry and Tony Barringer)
7. Susan Evans can provide documentation regarding UBOT decisions on athletics fees, budgets, etc. Reid Lennertz and David Vazquez may have additional details (Donna Henry and Tony Barringer)
8. Susan Evans can provide this information. Need to include process for buildings, fees, and new sports. (Donna Henry and Tony Barringer)
9. Documents need to be collected to demonstrate each area. (Jessica Rouse)
   1. Athletics Board – By-Laws revision
   2. Faculty Senate – no direct link
   3. Faculty Athletics Representative – Cecil Carter
   4. Eagle Council – (AJ Jani)
   5. Student Government Liaison – determine who?
10. Booster Advisory Group – (Bruce Banko)
11. Athletics Board documentation – (Dave Dieros)
12. Governance of Athletics by President (Linda Bacheler)
13. Oversight of Athletics Budget (Linda Bacheler)
14. FGCU has no NCAA Comparative Data, therefore this analysis cannot be completed at this time.
15. Plans for Improvement – will be completed after the remainder of the report is written (All)

Operating Principle 1.2 Rules Compliance

Self Study Items:

1. FGCU has had no Cycle 2 Certification therefore no “conditions for compliance”.
2. FGCU has had no Cycle 2 Certification therefore no actions regarding “conditions for compliance”.
3. FGCU has had no Cycle 2 Certification and no additional plans for improvement.
4. Rules Compliance in internal personnel matters (Jessica Rouse and JoAnn Nester)
5. Rules Compliance in external personnel matters (Jessica Rouse and JoAnn Nester)
6. Student Athletes Admission/Certification/Evaluation oversight (Jessica Rouse and JoAnn Nester)
7. Final Authority Rules Compliance other than President Bradshaw is the Athletic Director (Jessica Rouse and JoAnn Nester)
9. Report on all Athletics Policies and procedures (Jessica Rouse and JoAnn Nester)
10. Communication of written compliance policies and procedures: Coaches manual, student handbook, etc. (Jessica Rouse and Dave Dieros)
11. Rules Education (Jessica Rouse, Dave Dieros, AJ Jani and Holly Younquist)
12. Recent Rules Compliance Evaluation: ICE Miller report, JoAnn will summarize the process (JoAnn Nester)
13. Document compliance practices are engaged and functioning – mostly confirmed in ICE-Miller Report. A,E,N,O are new and have not been reviewed previously. (Jessica Rouse and JoAnn Nester)
14. Use of recent rules compliance evaluation: ICE Miller Report and conference reports (JoAnn and Donna)
15. Relevant corrective actions: pull from ICE Miller Report (Jessica Rouse and JoAnn Nester)
16. Submit a copy of most recent compliance report: Upload ICE Miller and Atlantic Sun Conference reports (JoAnn Nester)
17. Plan for Improvement will be developed at the end of the process (All)

c. Develop Timeline for work of the subcommittee

The subcommittee will meet as needed to collate and coordinate development of the report per the outline above. The plan is to submit the report to the Steering Committee by the December 11, 2009 Steering Committee meeting.

4. Set dates for regular subcommittee meetings

The next subcommittee meeting was set for October 20, 2009 at 11:00 a.m. The time was changed to October 28, 2009 at 11:00 a.m. due to scheduling of an away volleyball game.

5. Adjourn

The meeting adjourned at Noon.