Ms. Teetzel welcomed the members of the committee who were in attendance and asked that they introduce themselves. After introductions, Ms. Teetzel gave a brief history of her work with compliance both at the college level and within the NCAA and also of her position working with institutions to gain certification. She then described the procedure for contacting her with questions and the process for subcommittees to submit their completed reports to the Steering Committee. She noted that Florida Gulf Coast University will have eight (8) months to work on the Tentative Written Plan before submission to the NCAA. She also stated that accuracy and honesty were critical to the process. She noted that
the reclassification process looks at the full athletic program and broad based participation of focus groups within the
campus and the community.

Ms. Teetzel congratulated the work that was done on the Tentative Written Plan. She explained that the document would
be “tentative” until it is formally submitted to the NCAA. She reviewed the timeline (Table 5 – page 10) and stated that this
document would look much different at the end of the process since all committee and subcommittee meetings will be
listed.

Ms. Teetzel reviewed the PowerPoint presentation and gave an overview of the process to those present. She noted that
details would be given in greater depth to the subcommittee members for each segment. She stated that Florida Gulf
Coast University as a reclassification would not be required to provide information to all of the questions since we did not
participate in Class 2.

Ms. Teetzel thanked everyone for attending and said that she looked forward to working with the members as the process
moves forward. She ended this portion of the videoconference.

Dr. Gray-Vickrey asked committee members if they had any questions and then proceeded to highlight details of the
videoconference. She noted that Dr. Duff and Ms. Rosenhauer would assist the committee and subcommittees to assure
consistency, clarity, and accuracy. Dr. Duff stated that she was prepared to work with the committee and subcommittees
and is available to answer questions and provide data.

Dr. Bradshaw thanked all in attendance for their support of this process and for the time that they are giving today and will
give during the upcoming months. He stated that this was a number one priority for the University and that it was very
important to him.

10:40AM – 11:40AM Discussion with Governance and Commitment to Rules Compliance Subcommittee

Present:

Dr. Wilson G. Bradshaw, President
Dr. Peg Gray-Vickrey, Chairperson
Dr. Cecil Carter, Faculty Athletic Representative
Mr. Kenneth Kavanagh, Director of Athletics
Ms. Kathy Peterson, Senior Woman Administrator/Athletics Certification Liaison
Ms. Susan Byars, Academic Integrity Subcommittee Chair
*Dr. Donna Price Henry, Governance and Commitment to Rules Compliance Subcommittee Chair (telephone)
*Ms. Linda Bacheler, Assistant Vice President Administrative Systems and Controller
*Ms. Jo-Ann Nester, Associate Athletics Director
Ms. Colleen Sorem, Athletics Administration Director
*Mr. Bruce Banko, II, FGCU Athletics Booster
Dr. Cathy Duff, Chief Report Writer
Ms. Marianne Rosenhauer, Assistant to the Chief Report Writer
*Ms. Peggy Raynor, Coordinator of Curriculum Systems
*Dr. Tony Barringer, Professor and Chair of Criminal Justice Program
*Ms. Jessica Rouse, OPS Compliance Assistant
*Mr. Dave Deiros, Athletics Coach Representative
Ms. Veronica Forsyth, Administrative Staff for Steering Committee
Ms. Danielle Teetzel, NCAA, Associate Director of Academic and Membership Affairs (videoconference)

(* notes subcommittee member.)
Absent:
Mr. AJ Jani, Student Athlete
Ms. Holly Youngquist, Student Athlete

Ms. Teetzel welcomed the committee members that are joining in on this portion of the videoconference and asked them to introduce themselves. She gave a brief overview of the process and asked that the members turn to page 9 of the Self-Study Instrument which is the section that pertains to Governance and Commitment to Rules Compliance. Ms. Teetzel reviewed Operating Principle 1.1 and each of the fifteen (15) Self-Study Items and Operating Principle 1.2 and each of the thirteen (13) Self-Study Items. She noted that items one (1), two (2) and three (3) did not have to be answered since Florida Gulf Coast University did not participate in the Cycle 2 certification. She also noted that since FGCU does not have a previous self-study, we would rewrite the questions to state “within the past ten (10) years” wherever applicable. She stated that any item that was checked N/A needed to have a written response also.

Ms. Teetzel stated that guides are provided to assist in the completion of the Tentative Written Plan. She asked the subcommittee to refer to Measurable Standards 1.1 and 1.2, the Self-Study Check List, the Top 10 Issues List, the Glossary, and Appendix G – Documents to be available for Peer-Review Team Visit (page 84.) These documents should be available in hard copy.

Ms. Teetzel stated that we can only upload additional information when it is asked for. Additional information and documents in support of a written narrative should be kept in a secured location for review by the Peer Review Committee during their campus visit.

Ms. Teetzel noted that Appendix B (page 43) in the Handbook listed qualifications for Peer-Review Team members. She stated that FGCU would be able to review the list of members who would be attending for any conflict of interest.

Ms. Teetzel thanked everyone for attending and said that she looked forward to working with the members as the process moves forward. She ended this portion of the videoconference.

Dr. Gray-Vickrey asked committee members if they had any questions and then proceeded to highlight details of the videoconference. She noted that Dr. Duff and Ms. Rosenhauer would assist the committee and subcommittees to assure consistency, clarity, and accuracy. Dr. Duff stated that she was prepared to work with the committee and subcommittees and is available to answer questions and provide data.

Dr. Bradshaw thanked all in attendance for their support of this process and for the time that they are giving today and will give during the upcoming months. He stated that this was a number one priority for the University and that it was very important to him.

11:40AM – 1:00PM Lunch
1:00PM – 2:30PM Discussion with Academic Integrity Subcommittee

Present:
Dr. Wilson G. Bradshaw, President
Dr. Peg Gray-Vickrey, Chairperson
Dr. Cecil Carter, Faculty Athletic Representative
Mr. Kenneth Kavanagh, Director of Athletics
Ms. Kathy Peterson, Senior Woman Administrator/Athletics Certification Liaison
*Ms. Susan Byars, Academic Integrity Subcommittee Chair
Ms. Jo-Ann Nester, Associate Athletics Director
*Ms. Colleen Sorem, Athletics Administration Director
*Mr. Marc Laviolette, Director of Admissions
*Dr. Chuck Lindsey, Faculty Senate President
Ms. Teetzel welcomed the committee members that are joining in on this portion of the meeting. Since the meeting was being held via conference call, she stated that she looked forward to meeting them when she came to campus. She gave a brief overview of the process and asked that the members turn to page 18 of the Self-Study Instrument which is the section that pertains to Academic Integrity. Ms. Teetzel reviewed Operating Principle 2.1 and each of the twenty-two (22) Self-Study Items and Operating Principle 2.2 and each of the thirteen (13) Self-Study Items. She noted that in 2.1 Academic Standards “d” did not apply. She also noted that in 2.1 items one (1), two (2) and three (3) did not have to be answered since Florida Gulf Coast University did not participate in the Cycle 2 certification and that FGCU does not have the data to analyze for items fifteen (15), sixteen (16) and seventeen (17). She stated that all data should be consistent by year for each section of the Tentative Written Plan. She noted that examples of documents required can be found on the NCAA site. Ms. Teetzel stated that in Operating Principal 2.2 items one (1), two (2) and three () did not have to be answered since FGCU did not participate in the Cycle 2 certification.

Ms. Teetzel noted that there are many graphs to be completed in this section of the Tentative Written Plan. Some of these are pre populated with information that FGCU has submitted to the NCAA and others have no information provided. She stated that any item that is checked N/A (not applicable) needed to have a written response and that requested materials could be uploaded into ACS.

Ms. Teetzel stated that guides are provided to assist in the completion of the Tentative Written Plan. She asked the subcommittee to refer to Measurable Standards 2.1 and 2.2, the Self-Study Check List, the Top 10 Issues List, the Glossary, and Appendix G – Documents to be available for Peer-Review Team Visit (page 85.) These documents should be available in hard copy.

Ms. Teetzel thanked everyone for attending and said that she looked forward to working with the members as the process moves forward. She ended this portion of the conference call.

Dr. Gray-Vickrey asked committee members if they had any questions and then proceeded to highlight details of the conference call. She noted that Dr. Robert Vines would be able to provide much of the student information that would be needed to complete the graphs. She stated that Dr. Duff and Ms. Rosenhauer would assist the committee and subcommittees to assure consistency, clarity, and accuracy.

Dr. Bradshaw thanked all in attendance for their support of this process and for the time that they are giving today and will give during the upcoming months. He stated that this was a number one priority for the University and that it was very important to him.
2:35PM – 4:05PM  Discussion with Gender/Diversity and Student-Athlete Well-Being Subcommittee

Present:

Dr. Wilson G. Bradshaw, President
Dr. Peg Gray-Vickrey, Chairperson
Dr. Cecil Carter, Faculty Athletic Representative
Mr. Kenneth Kavanagh, Director of Athletics
Ms. Kathy Peterson, Senior Woman Administrator/Athletics Certification Liaison
Ms. Susan Byars, Academic Integrity Subcommittee Chair
Ms. Jo-Ann Nester, Associate Athletics Director
Mr. Bruce Banko, II, FGCU Athletics Booster
Mr. Jorge Lopez, Chair
Mr. Reid Lennertz, Director, Career Development Services
Mr. Mike Estes, Head Athletic Trainer
Dr. Dennis Hunt, Assistant professor and Program Director of Human Performance Program
Ms. Cheryl Seals-Gonzalez, Director, Institutional Equity and Compliance
Ms. Jennifer Gabou, Athletics Coach Representative
Dr. Cathy Duff, Chief Report Writer
Ms. Marianne Rosenhauer, Assistant to the Chief Report Writer
Mr. Jorge Lopez, Chair
Ms. Shannon Murphy, Student Athlete
Ms. Veronica Forsyth, Administrative Staff for Steering Committee
Ms. Danielle Teetzel, NCAA, Associate Director of Academic and Membership Affairs (videoconference)

(* notes subcommittee member.)

Absent:

Mr. Reggie Chambers, Student Athlete

(Due to technical difficulties with the videoconference equipment, the meeting began via conference call and then switched to videoconference at 2:50PM.)

Ms. Teetzel welcomed the committee members that are joining in on this portion of the meeting. She stated that the system was being worked on and hopefully the videoconference would be up within a few minutes. She gave a brief overview of the process and asked that the members turn to page 41 of the Self-Study Instrument which is the section that pertains to Gender/Diversity Issues and Student-Athlete Well-Being.

Ms. Teetzel reviewed Operating Principle 3.1 and each of the eleven (11) Self-Study Items, Operating Principle 3.2 and each of the twelve (12) Self-Study Items and Operating Principle 3.3 and each of the ten (10) Self-Study Items. She noted that in 3.1 Gender Issues “a” did not apply since there was no previous self-study. She also noted that in 3.1 items one (1), two (2), three (3) and seven (7) did not have to be answered since Florida Gulf Coast University did not participate in the Cycle 2 certification. She noted that Item eight (8) has seventeen (17) program areas to be reviewed. These areas are listed in Attachment No. 2 (pages 54 and 55) of the Self-Study Instrument. She stated that in 3.2 Gender Issues “a” did not apply since there was no previous self-study. She also noted that in3.2 items one (1), two (2) and three (3) did not have to be answered since Florida Gulf Coast University did not participate in the Cycle 2 certification. Item six (6) through item eight (8) will also require a narrative response in addition to the graphs shown on pages 51, 52 and 53.

Ms. Teetzel noted that Attachment No. 3 (pages 56 and 57) of the Self-Study Instrument list the nine (9) program areas to be reviewed. She also noted that in3.3 items one (1), two (2) and three (3) did not have to be answered since Florida Gulf
Coast University did not participate in the Cycle 2 certification. She stated that Item nine (9) has seven (7) program areas which are listed in Attachment No. 4 (page 58) of the Self-Study Instrument.

Ms. Teetzel noted that there are many graphs to be completed in this section of the Tentative Written Plan. Some of these are pre populated with information that FGCU has submitted to the NCAA and others have no information provided.

She stated that any item that is checked N/A (not applicable) needed to have a written response and that requested materials could be uploaded into ACS.

Ms. Teetzel stated that guides are provided to assist in the completion of the Tentative Written Plan. She asked the subcommittee to refer to Measurable Standards 3.1, 3.2 and 3.3; the Self-Study Check List; the Top 10 Issues List; the Glossary, and Appendix G – Documents to be available for Peer-Review Team Visit (pages 85 and 86.) These documents should be available in hard copy.

Ms. Teetzel thanked everyone for attending and said that she looked forward to working with the members as the process moves forward. She ended this portion of the conference call.

Dr. Gray-Vickrey asked committee members if they had any questions and then proceeded to highlight details of the teleconference. She noted that Dr. Robert Vines would be able to provide much of the student information that would be needed to complete the graphs. She stated that Dr. Duff and Ms. Rosenhauer would assist the committee and subcommittees to assure consistency, clarity, and accuracy.

Dr. Bradshaw thanked all in attendance for their support of this process and for the time that they are giving today and will give during the upcoming months. He stated that this was a number one priority for the University and that it was very important to him.

Meeting adjourned.