Present:

Dr. Peg Gray-Vickrey, Chairperson  
Mr. Kenneth Kavanagh, Director of Athletics  
Ms. Kathy Peterson, Senior Woman Administrator/Athletics Certification Liaison  
Ms. Susan Byars, Academic Integrity Subcommittee Chair  
Mr. Jorge Lopez, Gender/Diversity and Student Athlete Well Being Subcommittee Chair  
Dr. Donna Henry, Governance and Commitment to Rules Compliance Subcommittee Chair  
Dr. Cathy Duff, Chief Report Writer  
Dr. Chuck Lindsey, Faculty Senate President  
Dr. Cecil Carter, Faculty Athletic Representative  
Ms. Lisa Banks, Staff Advisory Council President  
Ms. Colleen Sorem, Athletics Administration Director  
Ms. Jessica Rouse, Director of Compliance  
Mr. Adam Glick, Student Athlete (replacing Mr. Jani)  
Ms. Veronica Forsyth, Administrative Staff for Steering Committee

Absent:

Dr. Wilson G. Bradshaw, President  
Mr. Steve Magiera, Vice President for University Advancement  
Ms. Linda Bacheler, Assistant Vice President Administrative Systems and Controller  
Ms. Marianne Rosenhauer, Assistant to the Chief Report Writer  
Mr. Bruce Banko, II, FGCU Athletics Booster  
M. Taylor Cooke, Student Athlete  
Mr. AJ Jani, Student Athlete (class conflict spring 2010)  
Ms. Markell Jonaitis, Student

Meeting Convened at 2:05PM

I. Welcome and Gathering

Dr. Gray-Vickrey stated that the next Steering Committee meeting will be Wednesday, February 17th, in AB5-#309. She would like any agenda items for the meeting submitted today.

II. Athletic Director Report – Mr. Kenneth Kavanagh

Dr. Gray-Vickrey asked Mr. Kavanagh to give the Athletic Director Report. Mr. Kavanagh stated that Mr. Stanley “Butch” Perchan had been promoted to Senior Associate Athletic Director and that the organizational chart was in the process of being updated due to this change.
III. Chief Report Writer Report

Dr. Gray-Vickrey asked Dr. Duff to give the Chief Report Writer Report. Dr. Duff stated that she had no comments at this time.

IV. Subcommittee Reports

Dr. Gray-Vickrey called on each of the subcommittee chairs to give an update to the Steering Committee.

- Susan Byars – Academic Integrity Subcommittee

Ms. Byars stated that the subcommittee met on Friday, February 5th, to review Operating Principle 2.1. Adjustments were made at that time and the subcommittee is waiting for adjustments to questions 18 and 19 which will be reviewed today. After these adjustments are made to the document, it will be forwarded to the Committee.

- Jorge Lopez – Gender/Diversity and Student Athlete Well Being Subcommittee

Mr. Lopez stated the subcommittee met on Monday, February 8th, to review Operating Principle 3.3. He stated that #9 (page 50) has been revised.

Dr. Gray-Vickrey asked whether forwarding the agendas and related materials to Committee members the Monday before the scheduled meeting would allow enough time for review. The Committee agreed that they did not need a week in order to review the materials and agreed to the Monday before the meeting as a deadline for submitted agenda items.

Mr. Lopez asked for clarification on the definition of “students receiving athletic aid”. He stated that he now believes this includes everyone on the roster which would also affect the other subcommittees’ reports. He asked that Ms. Teetzel clarify this definition.

- Dr. Donna Henry – Governance and Commitment to Rules Compliance Subcommittee

Dr. Henry stated that the subcommittee met on Monday, February 8th, and that the work was moving along. She reported that Ms. Bacheler had made copies of all FGCU Board of Trustee meeting minutes and that all sections pertaining to Athletics have been flagged. Dr. Henry stated that Ms. Bacheler has completed Operating Principle 1.1 - #7 and #8 (page 10). Operating Principal 1.1 #5 and #6 (page 10) are being reviewed and Dave Deiros is completing the section (#5-e) on the role of the athletic director. #5 and #6 will be agenda items at the February 17th meeting.

Dr. Henry stated that Ms. Rouse had completed a table of coaches as required in Operating Principle 1.2 #8-d (page 15). This table will act as a backup document since the system does not allow a table to be inserted. The information will be put into a word document.

Ms. Rouse is working on the follow up to the previous compliance review as requested in Operating Principle 1.2 #15 (page 17). Ms. Rouse stated that Human Resources is working on addendums for personnel in Athletics. Dr. Lindsey asked whether faculty was being kept up-to-date on the compliance issue. Dr. Gray-Vickrey stated that they had not and that UFF should be made aware. She stated that she is working with Dr. Hudson Rogers and Ms. Jennifer Baker.
to review the legality in regards to the CBA. Dr. Gray-Vickrey read the following email from Ms. Baker to Ms. Leonard regarding NCAA requirements for in-unit advisors.

“From what we understand the NCAA required the additional contract language as well as a performance appraisal. Since the advisors in the colleges are in-unit they are protected by Article 8 in the CBA. Dr. Rogers and I have concerns since the document is not informational but an actual appraisal of their performance which has already been bargained for. We understand the time sensitivity and importance of this issue, but want to make sure we approach this new requirement in a way that it does not violate the CBA.”

Ms. Leonard will review for legal and/or CBA issues and will determine which steps FGCU will need to take and provide a summary of the steps. In the event FGCU is unable to proceed with the NCAA requirement, Dr. Rogers and Ms. Baker will provide a draft response for the report as to what the CBA dictates in regards to in-unit advisor appointment and appraisal, and how long it could take to bargain in this new language.

V. Old Business:

a. 1.2 question follow up status report - Questions 4, 5, 11, 14, 15

- Questions 4 and 5 (page 14) were previously addressed.

- Question 11(page 16)

Dr. Carter has prepared a draft statement to faculty which also includes links to three sites – two FGCU and one NCAA. The statement will be an agenda item at the February 17th meeting.

- Questions 14 and 15 (page 17)

Ms. Rouse is working on completing these areas.

b. 3.3 question follow up status report – Question 9

- Question 9 (page 50)

Dr. Gray-Vickrey suggested that we wait until we receive data from the Intercollegiate Athletics Committee (IAC) before we work on this section. The committee is scheduled to meet later this week.

- Finalize date for last retreat. Either March 26, 2010 or April 2, 2010 from 8:00AM-5:00PM.

After Committee discussion, it was agreed that there would be two (2) half-day retreats. The first retreat would be Friday, March 26th, from 8:00AM to 11:30AM and the second, if needed, Friday, April 2nd, from 8:00AM to noon. The retreats will be on campus. The Committee will be notified once a location has been secured.

Dr. Gray-Vickrey stated that she was a member of the State University System (SUS) Undergraduate Studies Group and had received information regarding admissions acceptance
and rejections. She stated that the specific requirement for an ILP may have been removed in the newly revised 6.002 regulation. As of January 28, 2010 the rule now reads:

“Alternative Admission (Profile Assessment): Applicants who are not eligible for standard admissions may be considered for alternative admission. In addition to reviewing a student’s GPA and test scores, a university may consider other factors in the review of the student’s application for admission. These factors may include, but are not limited to, the following: a combination of test scores and GPA that indicate potential for success, improvement in high school record, family educational background, socioeconomic status, graduation from a low-performing high school, graduation from an International Baccalaureate program, geographic location, military service, special talents and/or abilities, or other special circumstances. These additional factors shall not include preferences in the admission process for applicants on the basis of race, national origin, or sex. The student may be admitted if, in the judgment of an appropriate institutional committee, there is sufficient evidence that the student can be expected to succeed at the institution.

1. The number of first-time-in-college students admitted through profile assessment at each university shall be determined by the university board of trustees.

2. Each university shall implement specific measures and programs to enhance academic success and retention for students who are accepted into the institution using the alternative admissions option. The board of trustees shall review the success of the students admitted under the profile assessment process to ensure that their rates of retention and graduation remain near or above the institution’s average.”

Dr. Gray-Vickrey stated that the above regulation may have an effect on the 10% rule. The FGCU Board of Trustees reviewed the regulation at their last meeting. It was stated that FGCU still has the 10% rule.

VI. New Business:

a. Review of Academic Integrity 2.1 Questions 18, 19, 21

• Question 18 (page 23)

The first paragraph, sentence beginning “This final schedule…” should be revised. The paragraph should also include the formula used in determining missed days – quarter, half, and full. The sentence beginning “To further assist in monitoring…” should have the championship deleted and substitute with the word each.

Mr. Magiera forwarded his suggestions in an email dated February 9th. He suggested that missed classes be changed to missed class days as the term missed class days is used throughout the paragraph.

• Question 19 (page 23)

The Committee agreed that this should be rewritten to include the University statement on absences and also to state that individual faculty members have their own policies. The Committee also agreed that the policy in the catalog should be updated. Dr. Lindsey stated that he would bring this before Faculty Senate.
The second paragraph should include a statement that the athletes are individually advised. In the sentence “Head coaches must submit…, and the Director of Compliance for approval.”, the Committee approved changing Director of Compliance to Athletic Academic Coordinator.

- **Question 21 (page 23)**

This question will be an agenda item for the February 27th meeting.

  b. Review of Gender/Diversity and Student-Athlete Well Being 3.3 (second review)

- **Question 5 (page 2)**

In the second paragraph, second sentence, director of athletics should be in lower case. The report should be reviewed in its entirety with regard to proper capitalization, punctuation, etc. This sentence should also include a statement that the FAR attends when his schedule permits.

In the fourth paragraph, last sentence, the last word should be representative(s). There should also be a statement that the survey is reviewed by the director of athletics, senior woman administrator, faculty athletic representative, and the sport coordinator.

- **Question 6 (page 3)**

The second paragraph on page 3 should have the wording changed as reflected below.

A student-athlete who wishes to appeal any decisions related to his/her financial aid shall submit a written request to the Chair of the Financial Aid Appeals committee that includes the student athlete’s name and University ID number (UIN), the type and amount of previous financial aid, and reasons for appealing the decision, including names of institutional staff members (e.g., coach, financial aid officer) with whom the student has discussed the aid; and copies of any relevant documents (e.g., letter regarding initial award of athletics grant).

The third paragraph should include a list of names as well as the title of those individuals.

On page 4, third paragraph financial aid appeals committee should be capitalized. Names of specific committees should be capitalized.

In the fifth paragraph add the word Handbook after Student-Athlete in the first sentence. The last sentence in the procedure to follow should be rewritten to be consistent with the language used by Student Affairs.

Paragraph one on page 5 should include the link to the Student-Athlete Handbook.

- **Question 7 (page 5)**

Grievance through Athletics will be rewritten.

- **Question 8 (page 8)**
The fifth paragraph should be rewritten as follows: Educational and support programs are also provided through the Gay Straight Alliance and the Gender Equity Organization. The next two paragraphs should be flush with the left margin.

- Question 9 (page 9)

In section 9(1)a there was discussion whether the word study was accurate or whether it is a review. The Committee requested clarification from Ms. Teetzel. There will be a new version of this section which will be reviewed at the February 17th meeting.

Dr. Gray-Vickrey stated that she believed the drafts were reading much better and congratulated Dr. Henry and Mr. Lopez on a great job.

Dr. Gray-Vickrey stated the following:

- Governance and Commitment to Rules Compliance
  - 1.1 – reviewed
  - 1.2 – reviewed

- Academic Integrity
  - 2.1 – reviewed
  - 2.2 – not reviewed (draft by end of week – waiting for student athlete interviews)

- Gender-Diversity and Student-Athlete Well Being
  - 3.1 – not reviewed (next week)
  - 3.2 – not reviewed (being worked on)
  - 3.3 – reviewed

VII. Meeting Schedule

The schedule was discussed in Old Business.

VIII. Meeting adjourned at 3:40PM.