Meeting Summary Minutes  
LMS Ad Hoc Task Force  
May 9, 2012

Present: Elspeth McCulloch, Angela Meyer, Dr. Scott Anstadt, Jaffar Ali Shahul-Hameed, Randall Dean, Andrea Benscoter, Christopher Jordanek, Cathy Duff, Richard Pence, Pat Benson-O’Connor, David Jaeger

Came to Order: 9:30am

Old Business:

- The D2L response to our Addendum was shared and discussed by the committee.
- Pat presented her latest revision to the Cost Analysis with comparative pricing over the next several years of the three key LMS candidates and comparison with costs of staying with ANGEL.
- Angela presented her survey summaries of those who tested each LMS system. The review indicates high ratings for D2L and Canvas.
- Phone consultations with:
  - Kelvin Thompson, UCF
  - Dobin Anderson, Edison
  - Josh Strigle, Central Florida

Each of the above reported their pilot test experience with D2L and Canvas. Several questions regarding each system were answered. Both systems seem to have high approval in terms of implementation, service, and faculty buy in. It is clear both companies wish to work closely towards the transition for implementation if they were selected.

New Business:

- Discussion of timeline for submission of final report to the Provost. The final report should be submitted within the next week. The report will speak about the strengths and concerns regarding each product as discovered in the research and testing done with each product as well as the comparative cost analysis.

Submitted: Scott P. Anstadt, Ph.D, DCSW