Learning Management System Task Force
October 12, 2011

Meeting notes:

1. Welcome to New Members: Jaffar Ali Shahul-Hameed and Scott Anstadt
2. Review of charge—discussion about the charge
3. Cori Bright—Adaptive Services—most issues are with blind or low vision students. Big problems with Matlab and WebAssign—web postings were a problem in ANGEL, but they have been addressed. Using ANGEL as a portal for students to forms and resources. Training and testing needs should be considered too.
4. Review of Survey Results—242 responses—Elspeth to get data as to what portion of faculty and staff that represents—response rate overall is good—
   a. Discussion of how to handle ANGEL non-users
   b. How to quantify—going through and coding comments—Dave will start to code
   c. CJ will convert survey to flip book and get to Andi
5. Feedback and Roundtable Discussions—18th Angela, Randy, Pat, Els, Jaffar, Dave, CJ, Andi—19th CJ, Andi, Dave, Pat, Randy, Angela—24th Scott, Pat, Randy, Angela, Els, Andi, CJ
   a. Format: Few slides with process and survey results—and we’ll bring questions—Content, Communication, Assessment, Usability—Angela will prepare and send to group
   b. Els to coordinate with Cathy—water, soda
   c. Record Adobe Connect—on the 18th—CJ and Randy will get the rooms set up for Adobe Connect for the other sessions
   d. Email reminder about the roundtable on the 19th—Elspeth to do and send out through Tiffany on Thursday
   e. Sign in sheet and checkbox survey—CJ to handle
6. Outline of Report—
   • Process: the Charge
     o The Task Force
     o Faculty Survey
     o Student Survey
     o Communication: Website/Townhall/Informational Presentations
   • Functionality
     o Content
     o Communication
     o Assessment
   • Ability to integrate
     o Mobile
     o Banner/Gulfline
     o Library
     o Other platforms/publishers
• Cost and licensing
  o Start up cost
  o Annual cost
  o Training cost
  o Consultants
• Vendor Helpdesk support
• Scalability
• Do we need to include CE
• Storage Space--File server--needs for portfolios, video
• Mobile Technical Support—open source
• FGCU Helpdesk Product transition
• Dual systems
• Training Record of product and vendor Appendices
Appendix
• Faculty Survey Results
• Student Survey Results