Learning Management System Ad Hoc Task Force

Meeting Summary

September 28, 2011

Attending:  Dave Jaeger, Pat O’Connor Benson, Angela Meyer, Randy Dean, Christopher Jordanek, Andrea Benscoter, Elspeth McCulloch, Kolve Byrd

1. Kolve Byrd was introduced, will give reports to student senate and feedback to student body president. LMS and students….ANGEL is not a place that students go every day. Mobile learning is important. Email integration. All professors should use the system. Single sign on. Integration of systems.

2. Discussions and feedback from Faculty. Provost has requested that we add 2 additional faculty members to our task force from Faculty Senate Tech Team. In progress. Action Item: To get a different location.

3. Townhall Meetings. Tuesday October 18 3:30-4:30pm, Monday October 24 11am-12pm, Wednesday October 19 6-7pm. Draft an email to task force: Action Item Angela: To get email out. Action Item; CJ to create Adobe link Action Item PowerPoint: Angela and Elspeth. Action Item: Get colored paper and identify a set of questions.

4. Website: is being constructed. Will be linked from Provost page. The charge, membership. Meeting notes, survey results, calendar of events, timeline. Form where they can make their comments. Website up by October 7 2011. Reminder on Tuesday. Survey will be up until next Friday. Will send a reminder on Tuesday.

5. Report.

- Process: the Charge
  - The Task Force
  - Faculty Survey
  - Student Survey
  - Communication: Website/Townhall/Informational Presentations

- Functionality
  - Content
  - Communication
  - Assessment

- Ability to integrate
  - Mobile
  - Banner/Gulfline
  - Library
  - Other platforms/publishers
• Cost and licensing—open source
  o Start up cost
  o Annual cost
  o Training cost
  o Consultants
  o Vendor Helpdesk support
• Scalability
  o Can the system sustain the number of projected students
  o Do we need to include CE
  o Storage Space
  o Mobile
• Technical Support—open source
  o FGCU Helpdesk
• Product transition
  o Dual systems
  o Training
• Record of product and vendor
• Appendices
  o Faculty Survey Results
  o Student Survey Results

6. Groups from whom to get feedback—Angela and Elspeth council of Deans, Student Senate and Assessment Task Force

Invite Continuing Education, Athletics and ANGEL Groups to be invited specifically

Next meeting: October 12, 2011, 12 pm. Location TBA

1. Introduce new members
2. Report on Website
3. Report on Survey
4. Report on Townhall Meetings
5. Report on Student Senate, Assessment Task Force, Council of Deans
6. Discussion about Task Force Report to Provost