Summary

Present:  Black, Blood, Elliott, Holtzclaw, Davis, Banks for Jaeger, Cordova, Snyder, van Duijn, Mamarchev, Mayo, Mentzer, Swingle, Magiera, Myers, Gunnels, Laviolette, St. Hill, Yih, McCulloch

Absent:  Felton, Toll, Simoneau, Rollo

Report of the Council Chair:

Paul apologized for Ron’s absence noting he had a scheduling conflict. Paul reviewed the outcomes of the BOT meetings last week. He noted the confusion surrounding the elimination of suspended programs. PBC members asked that a statement be drafted to clarify the situation. Paul asked Steve to raise this subject at the next scheduled Cabinet meeting and Steve said he would. Paul also said he was meeting later in the afternoon with the PRT of Faculty Senate to discuss the UBOT proposed phase 2 of program review to occur next spring. Billy Gunnels said he appreciated that and that faculty needed more information as to how they could participate. Paul also spoke about the UBOT’s proposed changes to the annual review of the President. He said he does not believe the proposed changes would alter the current planning and institutional effectiveness plan which utilizes the President’s evaluation as a key part of its planning and accountability cycle.

Second Review of Draft Internal Scan for SP 2015-2020:

Paul described the changes made to the initial draft of the scan as a result of the feedback provided by many groups within the university. There was further discussion of changes the Council would like to see in a final draft. Paul asked that in order to keep to their timeline leading to the UBOT SP workshop in January any additional edits to the document be forwarded no later than Thursday November 20.
Mission and Vision Statement Review

Paul provided an update. He stated two public forums had been conducted last week where the results of the public questionnaire were presented and discussed. He noted there was high satisfaction with the current statement with generally 8 or 9 out of 10 respondents expressing affirmation. Paul added that late the day before he had received a proposed revised pair of statements from SAC that enhanced the role of staff in the mission statement and added a regional and student focused dimension to the vision statement. Nicole and Elspeth provided background on the suggested changes. There was much discussion. Paul asked everyone to think about the SAC recommendation and any other changes to be considered before the next meeting on December 2.

Initial Review of Draft External Scan for SP 2015-2020:

Paul indicated that just before the meeting he had received a draft of the external scan from Dr. Gary Jackson. Paul said he would share it with the Council for comment following the PBC meeting. He asked that people read the document and provide feedback. He noted that Gary would attend the December 2 meeting of the PBC, present the findings of the external scan to the Council, get feedback and answer questions.

Review of Standing Committee Reports:

Budget:

Steve said the committee reviewed the old environmental scan and made recommendations as to what might be included in this scan. He said they would also begin to consider budget forecasting at their next meeting on November 20.

ERMC:

Marc said they continued planning for the retention workshop planned for January 30.
ESC:

Sarah said they had worked on revisions to the internal environmental scan and also the mission and vision statement review. Paul thanked them for their contributions.

IRC:

Mary Banks said the IRC had compiled a SWOT analysis which they had submitted to Paul to inform revisions to the internal scan and had completed the collection and submission of responses to the Educause Survey. They were also working with HR on the classification of IT staff.

SFC:

Tom reported that the SFC was going to meet with Sue Snauwaert to discuss scheduling and classroom utilization issues. Tom asked for direction on what SFC should do with a request to convert classroom to office space since PCAC had denied the requests. Paul said he would discuss with Ron.

SPIEC:

Paul reported the SPIEC was working with PBC on the strategic plan and noted that many of its membership were represented among the PBC’s membership as well.

Old Business:

None.

New Business:

None.

Next Steps:

The next meeting of the PBC is scheduled for December 2, 1:30-3pm in Edwards Hall 309. Paul stated he would like the PBC be prepared at the December 2
meeting to vote on adopting mission and vision statements, an internal scan, and an external scan that could be recommended to the Cabinet. The meeting was then adjourned.