Planning and Budget Council: Budget Committee

Meeting Summary Thursday January 10, 2013

8:00 AM – 9:00 AM

Edwards Hall 210

Present: Mageria, Felton, Vazquez, Blood, Michel, Miller, Lindsey, Harrison
Absent: Baker

1. Budget Priorities

Vasquez prepared spreadsheet with more accurate numbers outlining the priorities that the committee has been working on since last fall. It was noted a few areas still need to be filled in as information and calculations become available.

a. Determine Format

Format of the report was discussed. It was suggested to keep formatting consistent between priority items. I.e. list out staff 1 new staff cost “x” dollars instead of 20 @ $45,000. It was further suggested that the Budget committee make recommendations under the line items as to how many of each new priority item.

b. Determine Fiscal Numbers

The exercise that is being worked on is assuming new revenue from the state. Therefore the committee felt it was important to outline the report as indicated above, have actual recommendations and cost for each. This will help in the event new monies are available in how best to utilize any funding.

c. Additions/Changes

Discussion continued to ensue about the Chiller Plant Expansion as Priority Item #4. Thoughts on keeping it priority item #4 was the conclusion that no new building could be constructed without the expansion. Discussion will continue.

It was suggested to have the report use new headings such as, non-recurring costs and recurring costs instead of the current headings of student related, employee related, and infrastructure related. Rationale was since many of the items on the list are student related.
In addition, further explanation of some items will be needed so that the report is not confusing the general university population.

2. **New Business**

Felton passed out the Space, Enrollment and Budget draft report initiated by the ERMC. This report will require the Budget committee to input fiscal numbers as needed. The report is due to the PBC on March 1. This will be an ongoing work piece as we continue through the Spring 2013 semester. Felton will follow-up from meeting and distribute the draft report via email as well.

3. **Next Steps**

Next meeting planned for Thursday January 17, 2013. It was requested by committee to adjust time. Vasquez and Felton will follow-up with Michele to see if meeting time can be adjusted and then confirm with rest of committee.

Meeting ended at 8:58 AM