Planning and Budget Council: Budget Committee  
Meeting Summary October 11, 2010  
1:00 PM – 1:50 PM  
AB 5 210

Present: Shepard, Vazquez, Bright, Felton  
Absent: Lindsey, Niemczyk, Miller, Rogers

Joe began the meeting highlighting what was covered at last meeting and lead discussion on the first item, the Individual Unit Budget Discussion.

Vazquez provided summary sheets for all members highlighting each unit’s budgets and projected expense categories. The members present were able to examine the budgets to gain a better understanding of the total make up of the general revenue, tuition and fees, American Reinvest Act funding, and Lottery funds budget. After the in-depth discussion, members were able to better understand how difficult and complicated any budget reductions are due to the majority of the budget covering human resources (salaries), personnel benefits and general university operations.

Next, there was discussion about the technology budget. Joe provided historical information since the implementation of the technology fee last year. At the time last year, the IRC provided a priority list and specific items were funded. Shepard asked Vazquez to provide analysis on the technology items purchased in academic year 09-10 for the next Budget meeting.

Further discussion resulted because prior to the implementation of the technology fee, funds were utilized from the general revenue to cover new technology purchases and ongoing replacement. With the implementation of the technology budget, the funds historically used for this operation were then utilized for budget shorts fall covered by the general revenue.

Therefore it was discussed that the technology budget needs to:
   1. Fund ongoing operations
   2. Fund priorities identified by the IRC with available funds

There was also discussion about certain technology items that are general purpose items for the entire university community and decision needs to be made on ongoing replacement and should be discussed with the PBC.

Lastly, discussion was initialed abbot the request of the PBC to develop by-laws for the Budget Committee. Felton stated that he would develop a draft and share with the committee.

Shepard concluded the meeting with another chance for questions.

Plans for next meeting:
   1. Ongoing discussion of the technology budget
   2. Discussion of the technology purchase analysis
   3. Approval of the Budget By-laws
   4. Ongoing analysis of Current University Budget.

The meeting ended at 1:55 p.m.