1. Approval of minutes from 12/3/13 Meeting
   All approved

2. Opening remarks

   Marc advised that the current headcount for spring 2014 is 13,204 and our target was 13,390. Graduate numbers are up. Marc briefly reviewed the current numbers for fall. Marc handed out the “Review of fall 2012 incoming FTIC Cohort” spreadsheet. Committee reviewed the statistical information and Marc advised that we will continue to gather this type of data as it can be beneficial to everyone. However, the information contained in the spreadsheet is for internal purposes only.
3. **Retention Sub-Group Report**

Stacy advised that the sub-group met yesterday and will meet again tomorrow. They have already chosen the current/poster sessions. They are still finalizing details such as room assignments, registration, etc. Stacy will send an email out to all the Deans with a personal invite to the conference. Marc asked that she copy the President, the Provost, Steve Magiera and Mike Rollo. The sub-group will have an agenda prepared by next week.

4. **Triangle Report Update**

Committee is waiting on additional data and information to start creating and updating the reports. They will run the expected room numbers for fall 14 later this month. Target date to gather all information is in the next two months.

5. **Stop-Out Report**

Parameters have been corrected and they have set up a folder to run cognos reports of the data collected. February 1st will be the first mailing of the new survey.

6. **New Business**

Comments from around the table included:

Andy: They have hired the Assistant Director for new student programs. They still need to hire several academic advisors.

Jo: CHP is looking to fill several open positions.

J. Webb: Community Outreach working on the “Attain to Retain” conference in February.

Brian: Housing at 99% capacity. They are going to open up South Village to upper classmen (i.e. sophomores); however, they still need to finalize details before implementing. New student programs will occupy an office on the 4th floor of Eagle Hall.

Susan: They have received 660 applications for spring graduation.

Jared: Graduate studies are having an open house event on 2/3/14 from 12:00 – 2:00pm in the Cohen Center ballroom.

Michele: Student Affairs busy with cultural events and Greek events for spring. STEM and TRIO grants coming up for renewal and Michele is working on writing the grants. She advised that FGCU is only 1 of 21 schools who receive both the STEM and TRIO grants.
Stacy: CAA has hired a new retention coordinator and they are looking to hire another executive secretary. They are now in their new offices. They have 11 sections of effective learning this semester.

7. **Next Meeting**  
February 4, 2014 in EH-210 from 9:00am to 10:00am