ERMC Meeting Notes

MEETING DATE: 3/4/14

1. Approval of minutes from 2/4/14 Meeting
   All approved

2. Opening remarks
   Marc updated the committee on the latest application numbers for fall/summer. We may have a waiting list come May. Our goals for FTIC enrolled are: 2750 Fall and 300 Summer. Transfer is: 160 Summer and 1160 Fall.

3. Retention Sub-Group Report
   Stacy advised that they have sent out the survey for the conference and the group will meet next week to review the data that they have collected and plan their report. They will also make suggestions for next year. Marc stated that retention will continue to be the focus of the committee.
4. **Triangle Report Update**

Handout - Report going to PBC will include the following six areas: Section size; Class schedule; Enrollment management; Budget; Summer enrollment and office space. Report to include a 5% increase in headcount until 2016. The budget portion of the report is for direct costs only. The report will be presented to the PBC in two weeks. Looking to increase summer FTIC from 300 to 500 by summer 2015. Marc will have summer report out by next week. The survey on office space has already been sent out and Marc has asked that everyone please respond. Classroom report – Sue is working on and is almost complete. Enrollment management report – Marc and Jared are working on. All reports are to be presented to the PBC by mid-April.

5. **Stop-Out Report**

Andy advised they are still collecting data.

6. **Budget Priorities**

Hand out - Marc advised that this will be discussed at today’s meeting of the PBC.

7. **NEW BUSINESS**

Marisa: Search to fill four positions. Degree works soft roll-out to students has been completed. Student feedback has been very positive.

Stacy: CAA beginning search for Executive Secretary and retention coordinator. Will begin recruitment of engineer/chemistry tutors.


J. Webb: STEM camp was a success. Quality of Life Center group was on campus. Attain to Retain conference was a success, a lot of positive feedback.

Mike: SAC spring break classes are underway. Reminded everyone of the March 14th car show.

Jared: Graduation information sessions will be taking place in the Welcome Center. They now have a doctorate of nursing program.

Paul: On-line learning initiative to begin, will discuss at next meeting.
Aswani: Will be getting office space for new faculty.

Michele: SG elections were held last week. A&S budget close to being finalized. Greek week coming up.

8. **Next Meeting**

April 4, 2014 in EH-210 from 9:00am to 10:00am