1. Approval of minutes from 1/7/14 Meeting
   All approved

2. Opening remarks

   Marc updated the committee on the latest application numbers for fall/summer. Discussed the difference between a dual enrolled (DE) student and an early admit (EA) student. Marc also advised that we have about 1,600 names on the hold list and they will start looking at those next week. They are also going to start admitting step-ahead students for summer.
3. **Retention Sub-Group Report**

Stacy advised that the attendance at the conference totaled 108 participants. Very successful and they received a lot of positive feedback. They are working on getting a survey out to the participants to gather feedback and prepare a report. Stacy was approached by Linda Serro of TLAI (Teaching Learning Assessment Initiative) and they would like to partner with us and help to plan and implement the conference next year. Michele advised that the date for next year’s conference is 1/30/15 and she has already reserved the rooms. Marc stated that the sub-group planning the conference can include non-ERMC members and that Stacy has agreed to chair for one more year.

4. **Triangle Report Update**

Marc advised that the sub-committee is starting to put “pen to paper” on the various parts of the report. Marisa is working on a survey that will be sent out to 75-80 people across campus to help get an idea on office availability.

5. **Stop-Out Report**

Andy is working on getting the survey out.

6. **Performance Funding Model**

Marc handed out the Performance Funding Model for 2012-2013. Committee reviewed information contained in handout and was advised that FGCU was rated 28 (above the 25 minimum marker). Bob was asked to look into how FGCU compares to the other state universities.

7. **NEW BUSINESS**

Jorge: He is leading a group to look at verifying attendance prior to disbursing financial aid.

Paul: Degree Completion Program back on track. Attended a conference in Orlando on the Complete Florida program.

J.Webb: Discussed the upcoming “Attain to Retain” conference. 42 people have signed up so far. Also mentioned the summer STEM program for underrepresented students, 20 are from Collier and 20 form Lee.

Mike: SAC has a new President, Nicole Black and Eric Balmer will be the new Vice President. Registration is open for the “Soar into Spring” programs.
Stacey: CAA has 8 sections for spring. SI has an increase in participants this year. They will be adding new staff members and will be adding new offices to accommodate the additional staff members.

Marisa: AAC is going to have a (soft) roll-out of the Degree Works program and will start utilizing it (only for UG at this point). Working on training workshops for advisors and putting together an advisor workbook.

Andy: They have implemented the university transition course and there are currently four sections. Student feedback has been very positive. The average GPA is 3.03. Course is explained during orientation and students choose whether or not to sign up for the course. There are 35 students/class and they are looking into increasing the course to 12-14 sections.

Michelle: Reviewed all of the student activities coming up for spring. SG elections will be held in February and they are currently finalizing the SG budget.

Susan: There will be three commencements this spring on 5/10/14 at 9:00am; 1:00pm and 5:00pm. They will need more volunteers this year.

Jared: Advised that the spring open house was a success and there was a 20% increase in participation this year. They are beginning a new search for director of Graduate Studies.

8. **Next Meeting**

March 4, 2014 in EH-210 from 9:00am to 10:00am