Attendees: Mary Banks, David Jaeger, Neal Snyder, Elspeth McCulloch, Pat O’Conner-Benson

- Ashley Lawrence is student representative will be invited to the next meeting.
- Proposing several working groups to concur with the following items. In this meeting we will review, prioritize, and identify next steps for each charge.

1. Update 5-year Tech Plan
   a. Neal and Mario are going to coordinate this
      1) This will include updating priority projects list

2. Career progression and benchmarking of IT Staff.
   a. Pat and Mary will work on the career progression
   b. Charlie will coordinate and update the benchmarking of IT Staff

3. As Needed:  
   a. The monitoring recommendations for academic support and advising support (including assessment, learning technology and related support).

4. Document Imaging – What’s our entry point for this technology? What are the costs? 
   a. Mary will find out what the user needs are.

5. Online Programs – Can we achieve greater efficiencies by putting programs online? 
   a. Dave will request additional information from the Provost’s office.