1. Received charge from Provost Ron Toll:
   
a. Identify both short term and long term plans if we have to address an technology plan that is not fully funded.
   b. Update and maintain Strategic plan for technology and the technology priority funding list.
   c. Review the original language of the Student Technology fee, identify any agreements made on expenditures, and obtain a summary of the tech fee expenditures.
   d. Update the Technology Plan with needs related to an increase in Distance Learning offerings.
   e. Update the Technology Plan with needs related what the computer classroom will be in five years.
   f. Update the Technology Plan with needs related what the computer lab will be in five years – POB

2. Confirmed meeting schedule.