Attendees: David Jaeger, Marcia Greene, Robert Vines, Neal Snyder, Angela Meyer, Pat O’Connor-Benson

1. The meeting summaries from 9/7 and 10/5 2011 were approved

2. Update 5-year Tech Plan
   a. The remainder of the Technology Plan was reviewed and updates were identified:
      i. Completed tasks were identified
      ii. Existing tasks will be updated
      iii. Tasks no longer relevant will be removed

3. Document Imaging – Mary
   a. The draft white paper is being reviewed by IRC members and Ruth Rodrigues. The draft will be ready for the provost on Dec 1, 2011.

4. Next IRC Meeting will be held December 14, 2011 at 3:00pm AB5 309