Planning and Budgeting Council (PBC) Meeting November 9, 2010 1:30pm -3:00pm AB5 309

Summary

Present: Toll, Felton, Fitch, Snyder, Jaeger, Johnson, Shepard, Greene, Lewis, Lindsey, Mamarchev, Rodrigues, Genson, Magiera, Roberts, Kavanagh, Rollo, Brunner, St. Hill

Absent: Graziani, Crawford, McShane

Report of the Council Chair:

Ron reported on enrollment, the acquisition of West Lake Village, the recent ABET-celebration, receipt of our LEED Platinum certification, NCATE’s posting of our pre-certification submission as a model example on their website, the current post-election political climate, and an update on the work of the Positioning and Alignment Task Force.

Review of Standing Committee Reports:

Budget

Shawn Felton and Joe Shepard, Co-chairs, reported that the budget committee met last in October and reviewed unit budgets noting there is little discretionary money available. The committee is working on operational guidelines for the committee itself. It also is working on IRC priorities and will do this with IRC input. Joe commented on the special session of the legislature scheduled to begin next week. There is some hope that funding for the university’s IHUB project may move forward again.

ERMC

Marc Laviolette, Co-chair, reported the committee was working on three things. First enrollment targets for next year currently look like they will be met: 2450 FTIC, 1200 new transfer students and with current retention rates we should be just over 13,000 students. Second, the retention subgroup is reviewing action plans focusing on first-year retention with a goal of eventually increasing to 80%. The group is also looking at how to improve sophomore to junior retention as well. They hope to bring a report and recommendations to the PBC’s December meeting. Third, they have created a group to look at resources issues associated with increases in the number of high school students pursuing dual enrollment or early admission.

ESC

Co-chair Lewis Johnson noted that the committee has met with three of the 4 VP’s to determine the feasibility of goals contained in the committee’s report from last spring. They will meet with Joe Shepard on December 1. This approach has enabled them to tweak some of the recommendations of their plan.
IRC

Dave Jaeger, Committee Co-Chair, noted they had developed and approved committee procedural
guidelines. They are looking at IT business practices for further automation and then will probably send
out a survey to the wider university for its input. They are also looking at records from the former
Information Systems office with regard to requests for automation of certain business practices that
were never addressed. On the issue of retention of IT staff, Dave noted that there had been a reclass
study done several years ago by HR that was never acted upon. They will meet with HR to discuss this. A
question was raised concerning complaints from SG about access to the registration system at certain
times. Joe Shepherd stated that IT had conducted a review and determined that the cause seems to be
external to the University. Mike Rollo and Ron Toll said they would share this information with SG.

SFC

Co-chair Barrett Genson was not present so committee member Lewis Johnson indicated they were
meeting tomorrow and would be discussing the master plan and working on committee procedural
guidelines.

SPIEC

Paul Snyder, Co-chair indicated the committee had met twice. It has developed a schedule for the spring
semester to renew the SP, and through PIP has issued a request to update unit assessment plans that
are due at the end of November. He added a similar request for 2011-12 annual report goals would be
issued in January. Paul also mentioned that a draft of the university’s annual report had been submitted
to the BOG for its review. It will be reviewed by out UBOT at its January 2011 meeting.

Next Steps:

Paul noted that the spring meeting schedule had been posted on the PBC website. He added that the
next meeting of the PBC (and the last for 2010) will be on December 9, 1:30-3pm in AB5 309. He also
reminded committee co-chairs to keep their web pages up to date.