Planning and Budgeting Council (PBC) Meeting September 28, 2010 1:30pm -2:30pm AB5 309

Summary

Present: Toll, Felton, Fitch, Snyder, Jaeger, Johnson, Shepard, Graziani, Crawford, Greene, Lewis, Lindsey, Mamarchev, Rodrigues, Genson, Magiera, Roberts

Absent: Kavanagh, Bullock, Rollo, Brunner, McShane, St. Hill

Report of the Council Chair:

Ron noted that several new appointments had been made to the Council since the first meeting and asked everyone to introduce themselves once again. He noted that he had met with all but one of the six Council committees to give them a charge for the current year. Ron asked Paul to review the possibility of a fixed date for the spring for PBC meetings. Paul said he would look into it. Ron added that he believed we were close to completing the updating of all memberships.

Proposed Amendments to PBC By-Laws

Ron noted that the Cabinet had reviewed the proposed technical amendments to the by-laws adopted by the Council at its September 14 meeting. Ron introduced a couple of additional technical changes proposed by the Cabinet following its review. Ron asked if there were any objections to the additional changes and there were none. So the amended by-laws will be posted.

Work Plans for 2010-2011

Ron turned to Paul to explain the document that had been distributed for the meeting for the Council’s review. Paul explained that the document was basically an annotated version of the strategic plan suggesting which individual or entity should be responsible for the fulfillment of the actions included in the plan. Ron then led the Council through a review of each of the goals. There was a clear consensus that the designated individuals or committees were appropriately identified.

Committee Procedures Required by By-Laws

Ron asked Paul to address this item. Paul indicated that under Article VIII of the By-Laws all committees of the PBC are to have written operating guidelines. He provided some explanation of what those might involve. Ron asked that all the committee co-chairs follow up on this item.

Review of Standing Committee Reports:

Budget

Joe Shepard, Co-chair, reported that no meetings had occurred since the last meeting.
ERMC

Marc Laviolette, Co-chair, reported the committee was looking forward to its first meeting on September 29.

ESC

Co-chair Lewis Johnson noted that the first meeting of the committee this academic year had occurred and that the committee had scheduled a series of meetings with the Vice Presidents to review the ESC recommendations contained in its report from last year.

IRC

Paul indicated that the first meeting of the academic year had occurred on September 22, but that no co-chair had been present when the PBC chair’s charge was delivered. Paul reported that since that time, Mary Banks and David Jaeger had been appointed co-chairs.

SFC

Co-chair Barrett Genson noted that the committee will be focused on the Campus Master Plan. In response to a question from the Provost, Barrett noted that groundbreaking on AB8 would likely occur in November.

SPIEC

Paul Snyder, Co-chair indicated the first meeting of the committee occurred on September 20, where Provost Toll delivered his charge to the committee to monitor implementation of the strategic plan during the year.

Next Steps:

Ron stated that it appears the Council and its committees are off to a good start this year. Ron indicated that the next meeting of the Council probably would not need to occur before October 26. He asked Paul to cancel the meeting that had been scheduled for October 12.