Planning and Budgeting Council (PBC) Meeting September 14, 2010 12:30pm -2:30pm AB5 309

Summary

Present: Toll, Rollo, Felton, Snyder, Kavanagh, Johnson, Shepard, Ruder, Graziani, Crawford, Greene, Lewis, Mamarchev, Rodrigues, Weeks, Ruder

Absent: Bullock, Genson, Magiera, Oistad, Roberts

Report of the Council Chair:

Ron noted that it has been a successful summer with the Strategic Plan 2010-2015 adopted by the UBOT and FGCU’s Work Plan presented to the BOG in June. It should be noted that our SP was submitted to the BOG which has yet to determine a process for its review and approval, but we will proceed as if it were. Ron thanked everyone involved in the process. Ron added that we have been working to update Council and committee memberships. It is somewhat complicated. We have been able to appoint replacements representing SAC and SG. Working with Faculty Senate on its appointments but not yet completed since FS just had its first meeting on Friday. Ron discussed the state budget situation which appears not to be as bad as it seems. Have been meeting with committees to renew charges and update them for this year as we begin to implement our updated strategic plan. Ron said he has met so far with the Budget Committee and the Safety and Facilities Committee. Other committees will be meeting in the next few weeks.

Proposed Amendments to PBC By-Laws

Ron noted that some non-substantive technical changes were necessary to keep the Council functioning smoothly and asked Paul to walk through the changes which had been shared with the Council before the meeting. Paul went through each change and asked if there were questions or comments. There were none. Ron asked for a motion to approve all the proposed changes which Shirley Ruder made and which then was seconded by Shelton Weeks. All voted in favor. Paul explained that the by-law changes would next go to the President’s Cabinet for consideration.

Work Plans for 2010-2011

The Council has a wide range of tasks this year with the implementation of the strategic plan. Ron stated that we will need to monitor the budget situation closely, and in conjunction with the Budget Committee, the PBC will need to set some goals for IT funding. The PBC will also need to review the recommendations of the ESC from last year and work through the ESC in the development of a Strategic Plan by May 2011 on how to advance sustainability at FGCU. The PBC will also need to monitor the action on other recommendations of the SP and work with the SPIEC in doing that. Based upon the work of the Council’s committees and other contributors, the PBC will need in the spring to adjust the goals of the SP accordingly. Each of the committees will have some special tasks this year. For example, the SFC will be focused on the coverage of its 8 recommendations for the Campus Master Plan process which should be completed next spring. The ERMC will be looking at the efficacy of our student support efforts. The IRC will be looking at current business practices throughout the university related to IT and
its delivery to foster continuous improvement and is asked to determine benchmarks for staffing and turnover in the IT area.

**Review of Standing Committee Reports:**

**Budget**

Joe Shepard, Co-chair, reported that two recent meetings were held. The first was an extraordinary meeting to review and submit a requested plan from the Board of Governors for a potential 5% reduction in general revenue during the current fiscal year to be followed by a potential additional reduction of 15% for the next fiscal year (FY2012). The committee also discussed the acquisition of the College Club property adjacent to the university that can provide housing to a further 400+ FGCU students in the next couple of years. The committee also held a regular meeting recently to discuss how the technology fee could be used to provide a regular stream of revenue to support IT enhancements at FGCU. The committee is also doing an analysis of the budget. In response to a question, Joe indicated that the 500-acre Buckingham property will likely be used as a retreat center or something involved with student affairs. He invited Council members to speak with Duncan McBride about touring the property.

**ERMC**

Marc Laviolette, Co-chair, reported the committee had met a couple of times over the summer to begin follow-up on the four action plans developed by the committee last year. He noted that the committee wanted to serve as a repository for retention data.

**ESC**

Co-chair Lewis Johnson noted that the first meeting of the committee this academic year was planned for the coming week to follow-up on the action plans developed by the committee last year.

**IRC**

Neither co-chair was available for the meeting today. Paul indicated that the first meeting of the academic year is scheduled for September 22.

**SFC**

Co-chair Steve Moore indicated the committee held its initial fall meeting this past week and that the committee will be following up on its 8 areas to be addressed by the Campus Master Plan.

**SPIEC**

Paul Snyder, Co-chair indicated the first meeting of the committee will be September 20.

**Next Steps:**

Paul stated he would forward the by-law changes to the President’s Cabinet for its consideration. He reminded Council members that meeting schedules are posted on the PBC website and that the next
meeting of the PBC will occur on September 28. At that meeting a more detailed work plan for the Council addressing the SP will be discussed.