Planning and Budgeting Council (PBC)  Meeting February 9, 2010 1:30pm -3:00pm AB5 309

Summary

Present: Felton, Genson, Johnson, Ruder, Roberts, Rollo, Snyder, Oistad, Crawford, Roman, Henry, Banks, Kavanagh, and Weeks  Absent:  Toll, Lennertz, Shepard, Bullock, Brundage, Magiera,

Report of the Council Chair:

Paul Snyder opened the meeting by noting that neither Provost Toll nor VP Shepard could attend the meeting today because of urgent matters they were dealing with. He stated that he would facilitate the meeting.

Standing Committee Reports:

Shawn Felton, co-chair of the budget committee, noted that the Budget Committee meeting scheduled for last week had been postponed and was in the process of being rescheduled.

Donna Henry, co-chair of the ERMC, noted that the ERMC had met on 2/3 and that its retention subcommittee gave a report on student retention. The group is also working on a survey instrument to administer to students who have indicated their intention to leave the university. They are also engaged in a study of what happens to biology majors which now number over 600 and who often change majors or otherwise do not graduate with a degree in biology. Donna also described her work with the Council of Deans on the creation of an enrollment projection model. Donna noted the committee will be meeting weekly in order to complete a draft of its report. Paul pointed out that the ERMC had also developed a template for gathering more comprehensive info on impacts that he hoped all deans and directors were engaged in completing by mid-February.

Lewis Johnson co-chair of the Environmental Sustainability Committee (ESC) stated the ESC was working on strategic goals and associated KPIs. They are working to complete a draft of their report by the end of the month.

Kay Oistad, co-chair of the IRC noted the committee continues to meet and make progress on goals and action plans and had invited Paul Snyder to its meeting last week for additional guidance on its document. She added that the group was working on attaching responsibility for carrying out each of the proposed action plans to specific individuals or offices.

Barrett Genson, co-chair of the Safety and Facilities Committee shared a series of eight goals they have developed to be addressed in the campus master plan update that should be completed by the end of December 2010. Among the goals to be included: vehicular and pedestrian traffic, improved signage, improved site lighting, issues of support staffing, emergency communication, academic space, and additional campus recreational space.

Paul Snyder, co-chair of the SPIEC, noted that the SPIEC will next meet February 10 and that a draft assessment and IE report had been shared with the committee for its review and approval. He noted
that this document would then be brought forward to the PBC for its approval before going to the Cabinet and then to the University Counsel’s office for development as a policy.

**Next Steps:**

Paul thanked the Council members for their contributions. He encouraged those present with supervisory positions to complete their action plan assignments by the end of the month. He noted that the PBC meeting for February 23 would likely be cancelled due to travel plans of the committee leadership, but that he would notify the Council closer to the date of the final status of the meeting.