Planning and Budgeting Council (PBC) Meeting January 12, 2010 1:30pm - 3:00pm AB 5 309

Summary

Present: Toll, Bullock, Johnson, Ruder, Roberts, Rollo, Shepard, Snyder, Oistad, Felton, Crawford, Henry, Banks, Kavanagh, and Weeks  Absent:  Genson, Roman, Lennertz, Brundage, Magiera,  Guest: Decaire

Report of the Council Chair:

Provost Toll discussed expectations for each committee of the PBC during the current semester that will lead to the adoption by the UBOT in June 2010 of an updated Strategic Plan for the university as follows:

a. Budget
   i. Produce a projected budget schedule with assumptions/caveats and which identifies revenue sources and amounts for the period 2010-2015. It should match what we submit to BOG, and it should project $’s available each year of the strategic plan as new resources that can be used for fulfilling action plans that have been approved to be pursued.
   
   ii. First draft by end of end of February; final draft by end of March

b. ERMC
   i. Produce an enrollment plan for each year of the strategic plan that: 1) matches the plan we have submitted to the BOG 2) breaks that enrollment down proportionally by academic unit 3) describes efforts to be made to increase minority enrollment, student retention, non-traditional enrollment etc. and 4) describes university impacts of the projected enrollment growth.
   
   ii. First draft by end of February; final draft by end of March

c. ESC
   i. Produce a strategic plan for environmental sustainability that has recommendations, action plans, proposed responsible individuals, indicators and the like for measuring progress.
   
   ii. First draft by end of February; final draft by end of March

d. IRC
   i. Produce an updated IT strategic plan for FGCU that has recommendations, action plans, proposed responsible individuals, indicators and the like for measuring progress.
   
   ii. First draft by end of February; final draft by end of March
e. SFC

i. Produce recommendations for an updated Campus Master Plan (or recommendations for its completion) along with either a completed space analysis of projected bottlenecks over the next 5-yrs with recommendations for mitigation of such bottlenecks, or a timeline for the completion of such an analysis. In addition, the Campus Master Plan (or recommendations by the committee if the update cannot be completed during the current SP planning cycle) should identify facility safety issues for mitigation and actions needed to address them.

ii. First draft by end of February; final draft by end of March

f. SPIEC

i. Produce a plan for assessing institutional effectiveness during the life of the strategic plan that includes policy statement(s) which meet both BOG and COC mandates. In addition, SPIEC will conduct the preliminary review of action plans submitted to the PBC for potential inclusion in the strategic plan.

ii. First draft of the IE plan/policies by end of February; final draft by end of March

iii. Review of unit-based action plans during the month of March

iv. Review of committee report action plans during the month of April

Ron confirmed with each co-chair their committee’s ability to carry out the proposed work and meet the deadlines for work completion and review.

Standing Committee Reports:

Joe Shepard and Shawn Felton, co-chairs of the budget committee, reported that the committee was considering budget issues for the coming year. They will use the same core criteria they used last year for determining funding priorities but will not rank them in anyway. Joe also added that the budget outlook is not very promising but the committee will follow the legislative session carefully.

Donna Henry, co-chair of the ERMC, noted that the ERMC would be meeting on 1/13 and that she would bring the work plan to the committee and also discuss the question of enrollment projections with the Council of Deans.

Lewis Johnson co-chair of the Environmental Sustainability Committee (ESC) stated the ESC would nest meet on 1/26.

Kay Oistad, co-chair of the IRC noted the committee continues to meet and make progress using Google docs to share information. She shared some of the work the committee has done to date on goals and received feedback from the Council. She added that the committee will meet every two weeks to complete their IT plan.

Barrett Genson, co-chair of the Safety and Facilities Committee was not present, but Lewis Johnson and Mike Rollo whom are members of the committee noted it was working on the resolution of safety issues
that Barrett had presented to the PBC at its December 3, 2009 meeting. Ron asked for an update on the campus master planning process and Joe Shepard replied that a contract was all but signed.

Paul Snyder, co-chair of the SPIEC, noted that the SPIEC had intended to meet on 1/13 but had delayed that meeting while work on a draft IE document for the committee’s review and approval was prepared. He noted that this document would then be brought forward to the PBC for its approval. The next meeting of SPIEC is scheduled to occur February 10.

Next Steps:

Ron thanked and encouraged the Council’s committee chairs to keep their committee web pages current. Paul stated that the next PBC meeting is scheduled for 1/26 1:30-3pm in AB5 309.