Planning and Budgeting Council (PBC) Meeting January 26, 2010 1:30pm -3:00pm AB5 309

Summary

Present: Bullock, Genson, Johnson, Lennertz, Ruder, Roberts, Rollo, Snyder, Oistad, Crawford, Henry, Banks, Kavanagh, and Weeks  Absent:  Felton, Toll, Shepard, Roman, Brundage, Magiera,

Report of the Council Chair:

Paul Snyder opened the meeting by noting that neither Provost Toll nor VP Shepard could attend the meeting today because of urgent matters they were dealing with. He stated that he would facilitate the meeting instead because of critical timelines facing the Council and its strategic planning work.

Review of UBOT Comments from Workshop

Paul referred the Council to the summary of comments provided by the UBOT from its workshop the week before. He stated that the workshop had been well-received by the UBOT and added that he had prepared a set of ppt slides which were used in presentations by Provost Toll, Dr. Gary Jackson, and himself during the workshop. Paul asked if anyone had a question with regard to the feedback provided by the UBOT. There were none.

Review of Suggested Changes

Paul next drew the Council's attention to a document containing draft edits to the proposed goals and indicators in response to the UBOT input. The Council reviewed each goal and associated indicators and made further suggestions for change. Shirley Ruder stressed the need to develop indicators for faculty public service.

Standing Committee Reports:

Joe Shepard and Shawn Felton, co-chairs of the budget committee, were unavailable due to unavoidable scheduling conflicts so there was no report. The committee will next meet the first week in February.

Donna Henry, co-chair of the ERMC, noted that the ERMC had met on 1/13 and that various aspects of their report were being addressed by several subcommittees. She noted that she would be leading a discussion at a retreat of the Council of Deans on enrollment management this week. Paul pointed out that the ERMC had also developed a template for gathering more comprehensive info on impacts that have been discussed by the President’s Cabinet earlier in the day. This spreadsheet would be circulated by the ERMC to the VPs for completion in the next two weeks.

Lewis Johnson co-chair of the Environmental Sustainability Committee (ESC) stated the ESC met earlier today to discuss goals of its strategic plan. He also noted that they had discussed the centralization within the committee of efforts to coordinate responses for the institution on issues involving environmental sustainability.
Kay Oistad, co-chair of the **IRC** noted the committee continues to meet and make progress on goals and action plans and had invited Paul Snyder to its next meeting for additional guidance on its document.

Barrett Genson, co-chair of the **Safety and Facilities Committee** reported that the committee had met yesterday and that Paul had been invited to attend and discuss the committee’s work this semester. He reported that the campus master plan should be completed by the end of December 2010. Some of the key issues they are addressing include vehicular and pedestrian traffic, improved signage, improved site lighting, issues of support staffing, emergency communication and additional campus recreational space. He expects that all these will be included in the report they will prepare for the PBC.

Paul Snyder, co-chair of the **SPIEC**, noted that the SPIEC will next meet February 10 and that he was nearing completion on a draft IE document for the committee’s review and approval for its report. He noted that this document would then be brought forward to the PBC for its approval.

**Next Steps:**

Paul thanked the Council members for their contributions. He stated that he would make the revisions to the draft goals and indicators and circulate them to everyone once again. He hoped to have the annual report templates out for use by next week. PIP was in the process of setting up training sessions for those who wish it for completing action plans for the coming year in response to the new goals. The next PBC meeting is scheduled for 2/9 from 1:30-3pm in AB5 309.