Safety & Facilities Committee Meeting Minutes

Location: AB-5 #210
Meeting Date: December 11, 2013
Time: 3:30 – 4:30 p.m.

Present: Tom Mayo, (Co-Chair), Director, Facilities Planning
         Steven Moore (Co-Chair), Chief, University Police Department
         Pat O’Connor-Benson, Academic & Event Technology
         Ruth Rodriguez, Director, Campus Reservations
         Michael Sudler, Student Government Representative
         Marguerite Forest, Faculty Representative
         Dr. Margaret Banyan, Faculty Representative
         Jim Hehl, Director, Physical Plant
         William Blood, Assoc. Director, Athletics
         Rhonda Holtzclaw, Director, Environmental Health and Safety
         Betsy Dillingham, Representative, Staff Advisory Council
         Dr. Richard Behr, Faculty Representative
         Cori Bright-Kerrigan, Director, Adaptive Services

APPROVAL OF NOVEMBER 2013 MEETING MINUTES

• Minutes approved.

ACTIVE PROJECT SUMMARY

• Tom provided a status summary of active projects.
• Margaret Banyan informed the committee about a grant awarded to Lee County by the Florida Department of Transportation, called the TIGER Grant. A component of the grant allows for funding of multi-use pathways to be constructed on FGCU’s campus. She urged the group to follow Lee County’s progress in administrating the grant and its resulting benefit to FGCU in the form of additional sidewalks, bike paths, etc.
• Marguerite Forest asked if project committees ever hold town-hall style meetings for the campus community at large. Tom Mayo explained that this has indeed been the case during the Campus Master Planning process, and explained that individual projects take a different approach by including members from various constituency groups, who can share the committee’s progress as the project design moves forward. Since development of an individual project can look very different from week to week or month to month, it is difficult and can be misleading to share information that will likely change quite a bit as project planning moves toward a final product. Design committees typically include those who will be occupying and using the space in a building to be constructed.
Margaret Banyan suggested that, in the case of projects like the Library Lawn, there are many more user groups than would be expected in a single building. Tom agreed and pointed out there are student, faculty, donor, and other FGCU representatives represented on those kinds of committees.

OLD BUSINESS

- Cori Bright-Kerrigan attended as a guest, and shared with the committee an ADA Policy proposal to improve emergency evacuations that included 3 action items recommended by the ADA committee:
  1) At elevator locations within buildings, provide building maps that identify evacuation routes.
  2) Clean up web site links and information so that emergency evacuation information and instruction is more readily located online.
  3) Devise a training and notification process for faculty, students, and visitors.

Cori noted that even if only one or two of the action items were moved forward, it would be an improvement over existing conditions.

Tom will resend Cori’s written proposal to committee members, so members can make an informed recommendation that the proposal should be presented to the PBC for further action. Dr. Toll and Dr. Rollo suggested that Cori first share the proposal with SFC for that recommendation.

In the meantime, Rhonda Holtzclaw asked Cori if she would send information to Willie Baca that could immediately be included in an information power point presentation to be shared and distributed prior to routine fire drill testing that will occur in January 2014.

It was suggested that building managers might be in a position to provide information to occupants of the building they manage.

- Ruth Rodriguez reported that the update to the Triangle Report is ongoing, with analysis of enrollment and other projections taking place. A more uniform block scheduling method is expected to be in place by Spring 2015, when M,W,F and T,Th class scheduling will be the norm. Managed staggering of hybrid classes that meet periodically throughout the semester will ensure more efficient use of space, as will schedule options that prevent a “one-time-only” class session from booking a room for an entire semester. Again, the ultimate goal is learn how much time these steps will “buy” us before growth cannot continue without the construction of new facilities.

- Buckingham Planning now has the advantage of efforts led by a subcommittee of both – the SFC and ESC – committees. Marguerite Forest and Margaret Banyan are members of this subcommittee, and they reported they are working on a survey to be made available next week through early Spring 2014. SFC recommended the subcommittee go forward with the survey and its implementation.
At the November meeting, Pat O’Connor-Benson suggested the need for hand sanitizers in computer labs and asked the committee how best to go about implementing their purchase and installation. Jim Hehl suggested it may be best to wait until Joe McDonald was present, to get his feedback on the issue. In the meantime, Margaret Banyan relayed her own research which showed that the use of alcohol-based sanitizers do not pose the threat of reducing natural immunity to germs.

Tornado Warnings – Rhonda Holtzclaw looked to the committee for recommendations on what the evacuation of modular buildings should be, if any, during a tornado warning. Tom Mayo pointed out that modular (and all other) buildings are constructed to withstand hurricanes, but not tornados. Chief Moore suggested that individual department heads might want to make their own policy regarding whether or not employees would be advised to stay or directed to another location during such a warning. The challenge, given that tornados are generally short-lived in Florida, is that moving from one building to another, in itself, poses a risk that may be greater than remaining where you are.

NEW BUSINESS

- No items.

NEXT MEETING

January 8, 2014, 3:00 to 4:30 pm