1. Approve November minutes

2. **Old Business:**
   a. Status of PBC Review of classroom utilization recommendations (BG)
   b. Status of SFC recommendations for best utilization of office space (BG)
   c. Process for master plan for Buckingham property (BG)

3. **New Business:**
   a. FGCU Classroom Construction Standards – Master Document
   b. Pending Space Classification Appeals (RR)
   c. Other Safety or Facility issues.
      - UPD to draft regulation of no skateboards/bikes under cover walkways
      - Parking Services to develop Parking Lot/Garage sign plan

4. **Next Meeting:** January 9, 2013 3:00-4:30pm Edwards Hall (AB-5) #210