Safety & Facilities Committee Meeting Minutes

Location: AB-5 #210
Meeting Date: October 16, 2013
Time: 3:00 – 4:30 p.m.

Present: Dr. Ronald Toll, Provost
          Tom Mayo, (Co-Chair), Director, Facilities Planning
          Steven Moore (Co-Chair), Chief, University Police Department
          Joe McDonald, Assistant VP, Business Services
          Jennifer Baker, Office of Provost
          Pat O’Connor-Benson, Academic & Event Technology
          Ruth Rodriguez, Director, Campus Reservations
          Michael Sudler, Student Government Representative
          Marguerite Forest, Faculty Representative
          Dianna Sandora, SAC Representative
          Dr. Margaret Banyan, Faculty Representative
          Jim Hehl, Director, Physical Plant
          William Blood, Assoc. Director, Athletics

September 2013 MEETING MINUTES

- Motion by Marguerite Forest to table approval of minutes for the September meeting.
- Motion seconded by Ruth Rodrigues.
- All in favor.

NEW CHARGES FOR THE YEAR & Information for the Committee

- Primary Charge: Dr. Toll asked the SFC to continue to work to update the Space Needs Report, in an effort to answer this question: How much can we grow without new space?
  - Deans have made progress with adding Friday/Saturday classes to the schedule.
  - How do we fit more frequent, shorter period classes with those that need larger time blocks, without losing academic freedom and without harming student outcomes?
  - By 2014, Friday course schedules are expected to look the same as other weekdays.

- Secondary Charge: Dr. Toll asked the SFC to continue Buckingham review and planning, and that we provide bullet point factoids and issues to be shared with faculty.
- Advantages of the PBC and SFC were noted and recognized as fulfilling the initiative toward shared governance.
- A presentation made to the BOG Facilities Department was well received by the BOG and our sister universities.
- As a result of the work done between the ERMC, Budget Committee, and the SFC, FGCU has earned Performance Based Funding.
ACTIVE PROJECT SUMMARY

- Due to time constraints, Tom will provide new updates to active projects at the next regular SFC meeting.

OLD BUSINESS

(a) BUCKINGHAM BRAINSTORMING
    It was noted there were more ideas raised than were shown on the September meeting minutes. This was acknowledged, with the expectation that the list will grow throughout the process.

(b) PSCAC FINAL REPORT
    This report rests with the Planning and Budget Committee (PBC).

(c) SPACE CUSTODIAN DEFINITION OF ROLES/RESPONSIBILITIES DRAFT
    This draft will be presented to the Dean’s Council for their input or approval.

NEW BUSINESS

(a) Tom provided a summary of the SoVi Zone One Site and South access road design progress.

(b) Safety items
    - Skateboard policy enforcement (citation phase) is under way.
    - Jogger safety at FGCU entrance was discussed.
    - EHS, UPD will issue notices via web sites.
    - Faculty may note egress routes for their students at the beginning of each semester.
    - Tap Shield is a safety app for smart phones. UPD will explore the value of using a system like this instead of – or in concert with – Code Blue poles.
    - Discussed including an emergency notification system master plan with Neil Snyder, Director of Telecommunications.
    - Discussed the need for a GIS System.

(c) Emergency Notification Signage
    - SFC will invite Cori Bright to give us a brief presentation of ADA requirements and an overview of signage for Areas of Refuge.

NEXT MEETING

November 13, 2013, 3:00 to 4:30 pm