Meeting Minutes
February 13, 2013
Safety and Facilities Committee
FGCU Planning and Budget Council

Location: AB-5 #210
Time: 3:30 – 4:30 p.m.

Present: Steven Moore (Co-Chair), Chief, University Police Department
         Tom Mayo, (Co-Chair), Director, Facilities Planning
         Dr. Mike Rollo, VP, Planning & Budget Committee Representative
         Joe McDonald, Asst VP, Business Services
         Dr. Rich Behr, Dean, College of Engineering, Deans Council Representative
         Dr. Hulya Yazici, Faculty Representative
         Dr. Margaret Banyan, Faculty Representative
         Pat O’Connor-Benson, Academic & Event Technology
         Jim Hehl, Director, Physical Plant
         Ruth Rodriguez, Director, Campus Reservations
         William Blood, Assoc. Director, Athletics
         Amy Swingle, SAC Representative
         Jordan LaCrosse, SGA Representative

Absent: Jennifer Baker, Office of Provost

Guests: Tamera Baughman
        Rhonda Holtclaw

Meeting Summary:

1. Approved the minutes from the January meeting.

2. Old Business-
   a. Item b on the agenda (Emergency Guide) was moved to the top of the list upon faculty request, in order to share the results from an Institutional Affairs Teams security survey. Dr. Yazici provided handouts with the detailed responses and graphs of the survey responses. Since there were a total of 78 responses, a comment was made that the survey should go to all University Faculty, Staff, and Students.

   In response to the specific questions included in the short survey:
   78% do not feel safe in a case of emergency, including a gun attack in a classroom;
   41% replied they did know what to do in case of any threat, compared to 37% who did not;
   Overwhelmingly, 82% responded there should be a mechanism to lock the classroom doors from the inside in case of an emergency or terror situation, however, only 57% considered installing the locks to be a budgetary priority.

   Questions regarding the Guidelines included: 1) the location of “safe areas or shelters”; 2) neutralizing a threat; 3) the inclusion of chemical spills, but not hazards in other specific areas, such as the studios in the Arts Complex; 4) wildlife hazards; 5) dissemination of the final guidelines.

   Many comments in the survey regarded telephones in the classroom: there should be phones, or a panic button to contact UPD immediately. Discussion included information that these are currently being planned, and Neal Snyder can provide further details.
The subject of locking doors is problematic because locking doors may keep an intruder out, but also prevent assistance from reaching someone inside a locked room.

Other general comments in the survey regarded adding at least 1 blue emergency pole inside each floor in the parking garages, however, there are currently 2 per floor. Several responses requested increased UPD presence on campus, especially at night. A comment was made that students should be made more aware of escort services available from UPD, and perhaps more faculty members should be informed of that. There were comments regarding better lighting, and complaints about skateboards. Some responses indicated additional training workshops for Faculty would be welcomed.

Chief Moore expressed his thanks to the community for the additional input. He prefers to get the initial posting of the Guidelines out as soon as possible, with later revisions, rather than postpone the process any longer. The Guidelines will be posted electronically on the UPD & EH&S webpages.

Further discussion ensued regarding the “safe/shelter locations” mentioned in the Guidelines. Due to the fact that a safe location will be different for each scenario and each building, such locations would need to be determined on a more direct level, by department, and building. A note that “such locations will need to be determined” will be added to the Guidelines.

Chief Moore commented he has considered adding a Safety Workshop for the University community on the morning prior to the annual “Welcome Back” luncheon. This may be an option for next Fall.

There was further discussion regarding “neutralizing a threat”. Some people did not feel comfortable with this idea. Chief Moore advised everyone to view the “Active Shooter” video, which uses similar wording, indicative of the currently prevailing guidance.

In response to questions about when and how the guidelines would be published, Dr. Rollo stated it could be broadcast on the TV’s around campus in smaller pieces. This would provide exposure to the University community in the food courts and newer buildings on campus.

b. Pending Space Classification Appeals. Ruth Rodriguez reported no appeals are outstanding.

Ruth added the department is currently updating the Space databases with results and changes to provide more consistent information for decision makers.

Ruth added that the report to be co-authored by the Budget Committee and the Enrollment Committee had merged two projects. The Space project, examining effects from the increases in enrollment and class sizes had melded with the Educational plant survey for the BOG. These reports would be provided to the Provost by the end of the week. Major items include the impact of orientation sessions on campus space, student and administrative meetings, and possibilities for moving classes that only meet once per semester to off-campus locations. Realistic analyses result in approx. 70% maximum utility for CRN scheduling. The inclusion of required meetings results in approx. 15 CRN’s per classroom per day.

c. Covered walkway policy. Chief Moore again presented the draft University Policy on covered walkways on campus. This policy will take care of some of the safety concerns mentioned in the survey, regarding skateboards and other vehicles.

d. Update of SUS Chiefs at Senate Committee on safety. Chief Moore also presented the notes he had included from the presentation on safety and security concerns at all higher education facilities. Experts present testified prevention and intervention are most important, along with staff and student training to recognize and report behavioral problems. Campus crime is down, but serious mental health issues persist, and solutions remain elusive. Budget constraints have resulted in fewer security assets. In response to questions from Senate members, experts suggested an Emergency Management Planner at
each campus, financial help for retention of officers, and better funding for campus security. The State
funding provided for safety & security varies by campus, limiting budget for informational sharing
software for security agencies. The Senators would construct a budget for the security issues.
Unfortunately, these same concerns were presented by the campus security professionals five years
ago, following the VA Tech shooting, with no progress.

e. Response to classroom door e-mail from last month. Jim Hehl reported Work Management and Physical
Plant personnel had received many questions and responses regarding timing, rooms with 2 doors, etc.
He added the ability to lock the room from inside could be done, but would not be a quick fix.

3. New Business
a. Buckingham plans. Tom Mayo reported Dr. Toll is more interested in the SFC engaging “information
gathering”, as opposed to developing a master plan. A major sticking point regarding infrastructure has
been difficult to overcome. The Provost is requesting the SFC to brainstorm for ideas for the property,
discounting the barriers that may exist: if anything was possible, what would it look like? How could the
site be used best to complement the main campus now and in the future? Dr. Rollo expressed concern
for maintaining structures with historical and artistic significance, such as the Gym. The committee
discussed making a trip to the property. It was decided that the most convenient time would be
according to the schedule for the next meeting. On Wednesday, March 13, 2013, Amy Swingle will have
a 15 passenger van at the front of the Cohen Center at 1:00 pm. Notify Chief Moore if you intend to take
the van or a personal vehicle. Carpooling is encouraged.

b. DHS video & pocket guides from website. Chief Moore reminded everyone of the information sent to all
University Faculty and Staff the previous day regarding the DHS video and other materials available on
the UPD website. [http://www.fgcu.edu/UPD/activeshooter.html](http://www.fgcu.edu/UPD/activeshooter.html)

c. Other safety issues:
Rhonda- informed the committee of a safety incident, which had occurred in a research lab campus on a
Sunday. A student working as a volunteer with Dengue virus in a Biological Safety Cabinet experienced
an exposure to her lab coat, face, and neck. She followed clean-up and disinfection protocols, and
contacted other lab staff and faculty supervisor. There is no vaccine or specific treatment available.

The root cause of this incident appeared to be a faulty or broken pipette tip, which is eerily reminiscent
of the incident at UCLA, which caused the death of an undergraduate research assistant. The latest
update of the criminal charges placed against the Principle Investigator in charge of the lab at UCLA, and
a brief synopsis can be found at: [http://cen.acs.org/articles/90/i52/Preliminary-Hearing-Ends-Cliff-hanger.html](http://cen.acs.org/articles/90/i52/Preliminary-Hearing-Ends-Cliff-hanger.html)  The latest word from Los
Angeles is that the hearing is now continued until March 21.

As a result of several major incidents in academic laboratories, the Chemical Safety Board conducted an
investigation, and produced a video describing their findings and concerns regarding the issue. “Entitled
“Experimenting with Danger” the video notes that the CSB has collected preliminary data on 120
explosions, fires, and chemical releases at university laboratories and other research facilities that
occurred around the country since 2001, causing deaths, serious injuries, and extensive property
damage.”

These have produced more discussion and articles describing the impacts this may have on academic
environments in the future, including this Journal of Chemical Health and Safety article available via

Billy Blood - Alico Arena needs a parking garage.

4. NEXT MEETING: March 13th, 1 - 4 at the Buckingham campus