Safety & Facilities Committee
May 9, 2012 Meeting Minutes
AB5 - 210
3:00 p.m.

Guests: Sue Snauwaert, and Mike Flanders (as requested by B. Genson)
Absent: M. Banyan, W. Everham, SG representative

1. Review of Minutes from the Previous Meeting – 4.11.12
   a. Minutes were attached for review. S. Blanchard’s attendance at the previous
      meeting was erroneously omitted, and therefore, the minutes are changed to reflect
      her attendance.

2. Old Business:
   a. R. Rodrigues presented an update regarding several typical buildings as part of their
      sub-committee’s work in reference to space coding. The committee is continuing to
      review buildings and related rooms on campus for such space coding, and the
      committee intends to complete their work sometime in early summer. Note: The
      work of this committee should be lauded and will greatly help us understand the
      characteristics and availability of such classrooms throughout the campus.

      The Space Coding Committee members include: Jennifer Baker, Tamera Baughman,
      Jim Hehl, Patricia Pasden, and Sue Snauwaert. (Thank you!)

   b. As a carryover from the 4.11.12 meeting, the SFC continued their review of problems
      as related to better space utilization of classrooms. A summary copy of the
      recommendations to date was attached to the agenda for information.

3. New Business:
   a. Most of the meeting time involved finalization of SFC recommendations to the
      Planning & Budget Council for better space utilization of classrooms for the fall
      semester, 2012. No consensus was voted upon, however the following items
      seemed to have most of the informal support: A) Increase utilization of classrooms
      on Fridays, and B) Providing the Registrar’s Office with more authority and
      flexibility in assigning classrooms. The meeting was adjourned after considerable
      discussion of possible recommendations, however, no vote was taken on the final
      recommendations to be presented to the PBC.

      Note: R. Rodrigues and W. Blood have volunteered to meet with Mark Laviolette
      (and the ERMC Committee of the PBC) to review the implications of potential SFC
      recommendations on enrollment. B. Genson has met with Ruth and Billy, and
      approves their efforts to meet with Mark, et al., and report back to the SFC.

   b. Next Meeting: Wednesday, June 13, 2012 from 3:00 to 4:30 p.m. in AB5-309