Strategic Planning and Institutional Effectiveness Committee (SPIEC) Meeting

November 17, 2010 2pm -3pm AB5 309

Summary

Present: Snyder, Henry, Lindsey, Banks (for Jaeger), Johnson, Belcher, Genson, Pegnetter, Crabill, Duff, Shepard
Absent: Mc Shane, Baker

Co-Chair’s Report

Paul reported the PBC had met the week before and had received updates from each of the committees at that meeting. He went on to add that the purpose of the meeting today was to finalize operating procedures and guidelines and the spring work plan for the committee.

Finalization of Committee Operating Procedures

Paul pointed out that he had shared with everyone a copy of the procedures used by the ERMC that was developed last year. Based on that model, Paul had developed a set of procedures for the SPIEC which he said followed what SPIEC did last year in the conduct of its business. He asked everyone to read through the document and provide any feedback to him so we could finalize the procedures at this meeting. Paul noted that the current draft reflected revisions suggested by the committee at its last meeting. The group unanimously approved the operating procedures which Paul said he would share with the PBC.

Finalization of Spring Work Plan

Paul turned the committee’s attention to the work plan for the spring that had been discussed at the October meeting. There were no further comments on it and it was adopted by the committee.

Updates from Committee Co-chairs Present

Paul asked each of the co-chairs present to provide a brief update of their committee’s work. Barrett reported that the SFC had adopted a set of operating procedures and had forwarded them to the PBC for review. He added the committee was looking at the current master plan to see what was not addressed in it that could be addressed in the current effort. He noted the master planners were surveying students, faculty and staff concerning their needs. Joe provided background on space categories and PECO (capital) funding.

Donna reported that the ERMC was working on retention issues and would next meet on December 7. The ERMC will meet monthly during the spring.

Joe reported on the Legislature’s special session and noted that funding for the IHUB project which had been vetoed by Governor Crist, did not come up again. He added that we would continue to seek the funding during the next session. He also noted that the committee was working with the IRC on the funding of IT.
Mary noted that the IRC was looking at IT staffing and also at business practices that might benefit from further automation.

Next steps

Paul proposed canceling the next two scheduled meetings of the committee so that the committee would next meet on January 19, 2011. There was agreement on this. Paul thanked Dean Pegnetter for his service and contributions to the committee over the last two years.