Strategic Planning and Institutional Effectiveness Committee (SPIEC) Meeting

February 10, 2010 3pm - 4:30pm AB5 309

Summary

Present: Snyder, Henry, Pegnetter, Johnson, St. Hill, McBride, Baurer
Absent: Belcher, Duff, Shepard, Lindsey, Genson, McClelland, Wright-Isak

Update of the Strategic Planning Process

Paul reviewed the progress of the strategic planning process since the last meeting of SPIEC in November 2009, including: the reaffirmation of the mission and vision statements with minor changes; completion of the environmental scan; the drafting of goals and suggested performance indicators; the successful UBOT workshop in January; the dissemination of proposed goals to units for the development of SP action plans; the holding of training workshops for the completion of the action plans; and the progress being made on the committee reports.

Review of Draft Assessment and I.E. Report

Paul referred the committee to the draft plan he shared with them and explained its purpose and contents. There was discussion concerning how teaching, research and service in relationship to program review were to be interpreted and implemented. There was also discussion with regard to the nature and composition of the General Education Committee mentioned in the document. Paul clarified that this (GEC) was really a Task Force intended to address assessment of general education and that he would edit the document to reflect that more directly. There was general consensus that the report was adequate but some of the members present wanted a bit more time to review it. Paul reminded them of the deadlines facing them and the further review of the report that will need to take place before the IE directives could be fully implemented.

Discussion of Review Process of Action Plans and PBC Committee Reports

Finally, Paul called attention to the proposed review process for incoming action plans (deadline March 1) and PBC Committee Reports (deadline April 1). He noted that OPIP would review them first for completeness. It was agreed that action plans would be reviewed by goal. Dick asked what the purpose of the SPIEC review would be. Paul said it was to identify action plans and indicators that might be recommended to the PBC for inclusion in the Strategic Plan, but we were not talking about recommending funding decisions.

Next steps

Paul noted that the next meeting of the committee is scheduled for March 17. He thought some additional meeting in March and April would be needed to complete our tasks. The group agreed and Paul said he would see about scheduling two more meetings in March and April. Paul thanked the committee again for their work. The meeting then adjourned.